

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/020446-2022>

Not applicable

Printing of Wigan Council's Resident's Magazine Borough Life 2022 - 2023 (2025)

Wigan Council

F14: Notice for changes or additional information

Notice identifier: 2022/S 000-020446

Procurement identifier (OCID): ocids-h6vhtk-03523b

Published 27 July 2022, 11:41am

Section I: Contracting authority/entity

I.1) Name and addresses

Wigan Council

Town Hall, Library Street

Wigan

WN1 1YN

Contact

Mr. Mark O'Brien

Email

Mark.Obrien@wigan.gov.uk

Telephone

+44 1942827065

Country

United Kingdom

Region code

UKD3 - Greater Manchester

Internet address(es)

Main address

<http://www.wigan.gov.uk/>

Buyer's address

<http://www.wigan.gov.uk/>

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Printing of Wigan Council's Resident's Magazine Borough Life 2022 - 2023 (2025)

Reference number

DN622195

II.1.2) Main CPV code

- 79800000 - Printing and related services
 - TA07 - For booklets

II.1.3) Type of contract

Services

II.1.4) Short description

Wigan Council is looking for an experienced provider to print 'Borough Life', Wigan Council's

resident's magazine. Flexibility and an ability to work to tight deadlines are essential.

Borough Life was the winner of the Best Corporate Publication at the CorpComms Awards in

2016 in the 'Public Sector and Not-for-Profit Organisations' category. Copy, design and

photography for the magazine are all done in house. You can familiarise yourself with Wigan

Council via www.wigan.gov.uk. You can also download a pdf of Borough Life from the

website www.wigan.gov.uk/BoroughLife.

There are three editions of Borough Life per year and these have historically been published

in February, July and November. Where possible, Wigan Council will endeavour to

provide

three months' notice of the publication date required for each edition. The first edition to be

printed under this contract will be in November 2022.

The required printing of the magazine per edition under this Specification is as follows:

148,000 copies per edition (to be delivered by the printer to the distributor); and, 9,600

copies packed in boxes of 100 copies per box per edition (bulk deliveries – delivered by the

printer to the distributor); and, 1,000 copies delivered to Wigan Town Hall. Additional copies

may be required for certain print runs e.g. to coincide with the Wigan 10 Kilometre run up to

5,000 additional copies (3,000 currently needed) or if there is a more general increase to the numbers of copies required.

A Specification for the printing of the magazine is included within the Invitation to Tender document.

It is intended that the contract will run for an initial period of 1 year with two 12-month extension options to be taken at the discretion of Wigan Council.

The deadline for the receipt of final tender bids is Tuesday 16th August 2022 at 17:00.

Section VI. Complementary information

VI.6) Original notice reference

Notice number: [2022/S 000-019347](#)

Section VII. Changes

VII.1.2) Text to be corrected in the original notice

Section number

II.1.1

Place of text to be modified

Title

Instead of

Text

Printing of Wigan Council's Resident's Magazine Borough Life 2022 - 2024 (2025)

Read

Text

Printing of Wigan Council's Resident's Magazine Borough Life 2022 - 2023 (2025)

Section number

II.1.4

Place of text to be modified

Short Description

Instead of

Text

It is intended that the contract will run for a period of 2 years with a 1-year extension option

to be taken at the discretion of Wigan Council.

Read

Text

It is intended that the contract will run for an initial period of 1 year with two 12-month extension options to be taken at the discretion of Wigan Council.

Section number

II.2.4

Place of text to be modified

Description of the Procurement

Instead of

Text

It is intended that the contract will run for a period of 2 years with a 1-year extension option

to be taken at the discretion of Wigan Council.

Read

Text

It is intended that the contract will run for an initial period of 1 year with two 12-month extension options to be taken at the discretion of Wigan Council.