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Tender

## **Chesham Grammar School - ICT Managed Service**

Chesham Grammar School

F02: Contract notice

Notice identifier: 2022/S 000-020392

Procurement identifier (OCID): ocds-h6vhtk-035650

Published 26 July 2022, 9:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Chesham Grammar School

White Hill

Chesham

HP5 1BA

#### **Contact**

Geoff Chandler

#### **Email**

[geoff.chandler@moxton-education.com](mailto:geoff.chandler@moxton-education.com)

#### **Telephone**

+44 07970661087

#### **Country**

United Kingdom

**Region code**

UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.cheshamgrammar.org>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.cheshamgrammar.org/4869/contracts>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Chesham Grammar School - ICT Managed Service

#### **II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Chesham Grammar School (CGS) is part of a single site academy trust - Red Kite Schools Trust.

CGS is a co-educational grammar school in Buckinghamshire. There is a county-wide selection to secondary school at 11+ and there are 13 grammar schools within the county, five of which are co-educational.

Our intake is drawn from a very wide geographical area. The majority of students come from the Chiltern and South Bucks area of Buckinghamshire but we also have students who travel from Hertfordshire.

At CGS, we aspire to provide an exceptional educational experience in a world class school. We aim to inspire, challenge and guide all our students so that they develop confidence, character and creativity with the skills to become the innovators and leaders of the future.

Almost all of our students progress to their first choice university including Oxford and Cambridge. Our students will be the leaders of tomorrow and our aim is to ensure that they are well equipped for 21st century life. We want them to be confident, articulate and optimistic as well as respectful, tolerant and compassionate. Above all, we want them to be happy.

The school has just over 1216 children on roll, with 371 in the 6th form.

The companies identified from these shortlisting questions to receive the ITT will then receive a detailed set of requirements. For the purposes of this shortlisting stage bidders

should assume that the ITT will include all equipment and service regarding ICT, including but not be limited to;

- strategic advice and direction to the School regarding ICT
- a core term time service - 39 weeks
- an additional 4 discretionary weeks throughout the year
- service desk
- local staffing that bidders deem necessary to deliver the SLA
- responsibility for design, specification, installation and management of all ICT infrastructure
- supply of goods and services based on an agreed Best Value (BV) approach
- management of all ICT against an agreed SLA
- management of 3rd parties
- relevant monitoring, management, patching and reporting
- training - technical and curriculum as necessary
- expectation that the provider will drive innovation
- risk registers and inventory management
- collective partnership targets regarding support for e.g. support for ICT in the community

Bidders should note the following;

- There is an expectation that TUPE will apply from the existing supplier.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,100,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

### **II.2.4) Description of the procurement**

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- relevant monitoring, management, patching and reporting
- training - technical and curriculum as necessary
- expectation that the provider will drive innovation
- risk registers and inventory management
- collective partnership targets regarding support for e.g. support for ICT in the community

Bidders should note the following;

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#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,100,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

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**Section III. Legal, economic, financial and technical information**

**III.1) Conditions for participation**

**III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

**III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive procedure with negotiation

#### **IV.1.5) Information about negotiation**

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

29 August 2022

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

8 September 2022

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Red Kite Schools Trust

Chesham

Country

United Kingdom