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Tender

RHAGLEN ARFOR/ARFOR PROGRAMME - BWRLWM ARFOR

Cyngor Gwynedd

F02: Contract notice

Notice identifier: 2023/S 000-020382

Procurement identifier (OCID): ocds-h6vhtk-03e248

Published 14 July 2023, 4:37pm

Section I: Contracting authority

I.1) Name and addresses

Cyngor Gwynedd

Procurement Unit, Council Offices, Shirehall Street, Caernarfon

Caernarfon

LL55 1SH

Contact

Anwen Davies

Email

anwendavies@gwynedd.llyw.cymru

Telephone

+44 1286679393

Country

United Kingdom

NUTS code

UKL12 - Gwynedd

Internet address(es)

Main address

<http://www.gwynedd.llyw.cymru>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0361

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

RHAGLEN ARFOR/ARFOR PROGRAMME - BWRLWM ARFOR

II.1.2) Main CPV code

- 72224000 - Project management consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

Gwynedd Council will be leading on the procurement exercise on behalf of Anglesey, Gwynedd, Ceredigion and Carmarthenshire County Councils to appoint a suitable contractor/organisations to undertake the management and implementation of the Bwrlwm ARFOR Work Stream. This is to show how businesses use the Welsh Language and the benefits of doing this and how to engage with non-welsh businesses to encourage them to use the Welsh Language more. Also working to create Welsh Spaces throughout the Region.

This will build on the evaluation of ARFOR 1 Programme.

II.1.5) Estimated total value

Value excluding VAT: £300,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 72224000 - Project management consultancy services

- 79400000 - Business and management consultancy and related services
- 79411000 - General management consultancy services
- 79410000 - Business and management consultancy services
- 79411100 - Business development consultancy services

II.2.3) Place of performance

NUTS codes

- UKL12 - Gwynedd
- UKL11 - Isle of Anglesey
- UKL14 - South West Wales

Main site or place of performance

Gwynedd, Anglesey, Ceredigion and Carmarthenshire.

II.2.4) Description of the procurement

Gwynedd Council will be leading on the procurement exercise on behalf of Anglesey, Gwynedd, Ceredigion and Carmarthenshire County Councils to appoint a suitable contractor/organisations to undertake the management and implementation of the Bwrlwm ARFOR Work Stream. This is to show how businesses use the Welsh Language and the benefits of doing this and how to engage with non-welsh businesses to encourage them to use the Welsh Language more. Also working to create Welsh Spaces throughout the Region.

This will build on the evaluation of ARFOR 1 Programme.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 80

Price - Weighting: 20

II.2.6) Estimated value

Value excluding VAT: £300,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As per Terms & Conditions to be found within E-tenderwales

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

14 August 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English, Welsh

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

18 August 2023

Local time

1:00pm

Place

via E-tenderwales

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Suppliers Instructions How to Express Interest in this Tender

1. Register your company on the eTenderwales portal (this is only required once) - Browse to the eSourcing Portal: www.etenderwales.bravosolution.co.uk

- Click the “Click here to register” link
- Accept the terms and conditions and click “continue”
- Enter your correct business and user details
- Note the username you chose and click “Save” when complete
- You will shortly receive an email with your unique password (please keep this secure)

2. Express an Interest in the tender

- Login to the portal with the username/password
- Click the “Open Access PQQs / ITTs” link. (These are Pre-Qualification Questionnaires open to any registered supplier)
- Click on the relevant ITT to access the content (ITT for English version, for Welsh)
- Click the “Express Interest” button in the “Actions” box on the left-hand side of the page.
- This will move the PQQ / ITT into your “My PQQs/ITTs” page. (This is a secure area reserved for your projects only)
- Click on the PQQ/ITT code, you can now access any attachments by clicking the “Settings and Buyer Attachments” in the “Actions” box

3. Responding to the tender - You can now choose to “Reply” or “Reject” (please give a reason if rejecting)

- You can now use the ‘Messages’ function to communicate with the buyer and seek any clarification
- Note the deadline for completion, then follow the onscreen instructions to complete the

PQQ / ITT

- There may be a mixture of online & offline actions for you to perform (there is detailed online help available)

If you require any further assistance use the online help, or the BravoSolution help desk is available Mon – Fri (8am – 6pm) on:

- eMail: help@bravosolution.co.uk

- Phone: 0800 368 4850 / Fax: 020 7080 0480

If you have a question regarding the tender itself, please use the messaging facility within the system

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at

https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=132405

(WA Ref:132405)

The buyer considers that this contract is suitable for consortia.

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom

