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Tender

Supply and delivery of cleaning consumables and sundries

Belfast City Council

F02: Contract notice

Notice identifier: 2023/S 000-020348

Procurement identifier (OCID): ocds-h6vhtk-03e22d

Published 14 July 2023, 3:10pm

Section I: Contracting authority

I.1) Name and addresses

Belfast City Council

9 Adelaide Street

Belfast

BT2 8DJ

Contact

Lewis Murray

Email

cps@belfastcity.gov.uk

Country

United Kingdom

Region code

UKN06 - Belfast

Internet address(es)

Main address

<https://www.belfastcity.gov.uk/>

Buyer's address

<https://e-sourcingni.bravosolution.co.uk/web/login.shtml>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://e-sourcingni.bravosolution.co.uk/web/login.shtml>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://e-sourcingni.bravosolution.co.uk/web/login.shtml>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://e-sourcingni.bravosolution.co.uk/web/login.shtml>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Supply and delivery of cleaning consumables and sundries

Reference number

T2320

II.1.2) Main CPV code

- 39830000 - Cleaning products

II.1.3) Type of contract

Supplies

II.1.4) Short description

The requirement is split into the following 4 Lots:

- Lot 1 – the supply and delivery of cleaning brushes, cloths and sundries;
- Lot 2 – the supply and delivery of cleaning chemicals;
- Lot 3 - supply and delivery of cleaning sundries and associated products and;
- Lot 4 - the supply and delivery of litter pickers

The Council wishes to appoint a single Bidder for each for Lot the provision of the Deliverables, although a Bidder may be awarded more than one Lot should they demonstrate they have the capability and capacity to do so.

Bidders must submit a Tender for all aspects of the goods within each Lot as specified.

II.1.5) Estimated total value

Value excluding VAT: £500,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 4

II.2) Description

II.2.1) Title

Lot 1 - Cleaning brushes, cloths and sundries

Lot No

1

II.2.2) Additional CPV code(s)

- 39224000 - Brooms and brushes and other articles of various types

II.2.3) Place of performance

NUTS codes

- UKN06 - Belfast

Main site or place of performance

Belfast

II.2.4) Description of the procurement

Lot 1 – the supply and delivery of cleaning brushes, cloths and sundries

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £240,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Initial contract period of 3 years with option to renew/ extend for a further 2 years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The Council reserves the right to purchase the following additional Goods or Services under this Contract during the Contract Period: -

Additional items to reflect the changing company requirements or changes to applicable legislation (e.g. H&S, environmental or COVID). This may include variants of the items listed in Schedule 3 – Pricing Schedules;

Large scale projects by the Council where large bulk purchases are required may be subject to price negotiation based on economies of scale. The Council reserves the right to explore/ use other procurement options in these circumstances where value for money is not demonstrated.

The Council reserves the right to add or remove items from the Contract in line with the Council's requirements. Where the Council identifies an item they require that is not listed within the Pricing Schedule, the Contractor must provide the product at the catalogue price less the discount level applied to similar items priced in the Pricing Schedule.

Any contract variation may be subject to further Council internal approvals and be in accordance with the provisions of the Public Contracts Regulations.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 2 – Cleaning Chemicals

Lot No

2

II.2.2) Additional CPV code(s)

- 39800000 - Cleaning and polishing products

II.2.3) Place of performance

NUTS codes

- UKN06 - Belfast

Main site or place of performance

Belfast

II.2.4) Description of the procurement

Lot 2 – the supply and delivery of cleaning chemicals

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £100,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Initial 3 year period with option to renew/ extend for a further 2 years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The Council reserves the right to purchase the following additional Goods or Services under this Contract during the Contract Period: -

Additional items to reflect the changing company requirements or changes to applicable legislation (e.g. H&S, environmental or COVID). This may include variants of the items listed in Schedule 3 – Pricing Schedules;

Large scale projects by the Council where large bulk purchases are required may be subject to price negotiation based on economies of scale. The Council reserves the right to explore/ use other procurement options in these circumstances where value for money is not demonstrated.

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Any contract variation may be subject to further Council internal approvals and be in accordance with the provisions of the Public Contracts Regulations.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Cleaning sundries and associated products

Lot No

3

II.2.2) Additional CPV code(s)

- 39830000 - Cleaning products

II.2.3) Place of performance

NUTS codes

- UKN06 - Belfast

Main site or place of performance

Belfast

II.2.4) Description of the procurement

Lot 3 - supply and delivery of cleaning sundries and associated products

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £30,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Initial 3 year period with option to renew up to a further 2 years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The Council reserves the right to purchase the following additional Goods or Services under this Contract during the Contract Period: -

Additional items to reflect the changing company requirements or changes to applicable legislation (e.g. H&S, environmental or COVID). This may include variants of the items listed in Schedule 3 – Pricing Schedules;

Large scale projects by the Council where large bulk purchases are required may be subject to price negotiation based on economies of scale. The Council reserves the right to explore/ use other procurement options in these circumstances where value for money is not demonstrated.

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Any contract variation may be subject to further Council internal approvals and be in accordance with the provisions of the Public Contracts Regulations.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 4 - Litter pickers

Lot No

4

II.2.2) Additional CPV code(s)

- 44511000 - Hand tools

II.2.3) Place of performance

NUTS codes

- UKN06 - Belfast

Main site or place of performance

Belfast

II.2.4) Description of the procurement

Lot 4 - the supply and delivery of litter pickers

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £100,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Initial period of 3 years with option to renew up to a further 2 years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The Council reserves the right to purchase the following additional Goods or Services under this Contract during the Contract Period: -

Additional items to reflect the changing company requirements or changes to applicable legislation (e.g. H&S, environmental or COVID). This may include variants of the items listed in Schedule 3 – Pricing Schedules;

Large scale projects by the Council where large bulk purchases are required may be subject to price negotiation based on economies of scale. The Council reserves the right to explore/ use other procurement options in these circumstances where value for money is not demonstrated.

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Any contract variation may be subject to further Council internal approvals and be in accordance with the provisions of the Public Contracts Regulations.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Contract performance provisions are set out in the Specification and Terms and Conditions.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

14 August 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

14 August 2023

Local time

12:30pm

Place

via eSourcing NI

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

Belfast

Country

United Kingdom