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Planning

Lobbying Register Solution

Scottish Parliamentary Corporate Body

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-020341

Procurement identifier (OCID): ocds-h6vhtk-047a58

Published 3 July 2024, 4:21pm

Section I: Contracting authority

I.1) Name and addresses

Scottish Parliamentary Corporate Body

The Scottish Parliament, Procurement Services

Edinburgh

EH99 1SP

Email

procurement@parliament.scot

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

<http://www.parliament.scot>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10284

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Devolved Parliament

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Lobbying Register Solution

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

The Scottish Parliamentary Corporate Body (SPCB) is carrying out market research to identify providers who may be capable of delivering, implementing and supporting an online registration and information database solution, and understand if this can be met through commercial off the shelf software (COTS) or a developed and bespoke solution, to meet the requirements of the current Lobbying Register (the “register”), as set out in the Lobbying Scotland Act 2016.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48100000 - Industry specific software package
- 48600000 - Database and operating software package
- 48611000 - Database software package
- 48612000 - Database-management system
- 72212610 - Database software development services

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

The Scottish Parliament Building, Holyrood, Edinburgh

II.2.4) Description of the procurement

Since March 2018, “regulated lobbying” must be recorded in a Lobbying Register.

The types of lobbying which are regulated are set out in the Lobbying (Scotland) Act 2016. The Act places a statutory duty on eligible organisations (currently over 1,300) to register as ‘lobbyists’ and provide information returns for communications made face-to-face with any MSP, a member of the Scottish Government (Cabinet Secretaries and Scottish Law Officers), a junior Scottish Minister, a Scottish Government Special Adviser, or the Scottish Government’s Permanent Secretary. This type of lobbying is ‘regulated’

lobbying, and defined by the Act.

The information provided is assessed and published by the Scottish Parliament's Lobbying Register Team ("LRT"), who administer the register. Published details are available to anyone, free of charge, at the dedicated site of www.lobbying.scot

The Parliament has a legal duty to monitor compliance, and the system also requires administration tools to assist the LRT with a number of daily tasks, related to:

- communications made with registered organisations; the management and tracking of the flow of information submitted for registration purposes and information returns.
- key reporting and messaging related to organisational compliance with statutory deadlines.

Other key considerations of the solution include:

- provide a facility for registration by lobbyists and interrogation of the register by the public
- allow lobbyists to register and submit returns directly
- be browser-based, and accessible from any location without being reliant on specific software installed on a client device
- a cloud based, hosted solution
- flexible to accommodate for future requirements arising under the legislation

II.3) Estimated date of publication of contract notice

1 January 2025

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

Interested suppliers should record an interest to this notice, and to obtain further information, by 1 August 24.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=770869.

(SC Ref:770869)