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Tender

Fundraising Consultant for St George's Guildhall and Creative Hub Project

Borough Council of Kings Lynn and West Norfolk

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-020323

Procurement identifier (OCID): ocids-h6vhtk-05107c

Published 12 May 2025, 10:05am

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Scope

Description

The Borough Council of King's Lynn and West Norfolk is inviting quotations for a Fundraising Consultant to drive the fundraising strategy of the St Georges Guildhall & Creative Hub project.

The project will refurbish a range of buildings including a theatre with national and international significance, through unique links to Shakespeare, creating a vibrant new visitor attraction in the town.

The scheme is being managed by the Council and is supported by Town Deal funding. We are now in a position to appoint a Fundraising Consultant to deliver ambitious fundraising targets by raising income through public bodies, trusts and foundations, individual giving schemes, and developing corporate partnerships.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-King's-Lynn:-Financial-consultancy->

[services./5EKYGC2Z9N](#)

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/5EKYGC2Z9N>

Total value (estimated)

- £40,000 excluding VAT
- £48,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 16 June 2025 to 16 June 2026
- Possible extension to 16 June 2028
- 3 years, 1 day

Description of possible extension:

Up to 2 years

Main procurement category

Services

CPV classifications

- 66171000 - Financial consultancy services

- 73220000 - Development consultancy services
- 79900000 - Miscellaneous business and business-related services

Contract locations

- UKH16 - North and West Norfolk

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

26 May 2025, 1:00am

Tender submission deadline

2 June 2025, 1:00pm

Submission address and any special instructions

<https://www.delta-esourcing.com/respond/5EKYGC2Z9N>

Tenders may be submitted electronically

Yes

Award criteria

Name	Description	Type	Weighting
Curriculum Vitae of all/any employees that would work on the project	Long criteria description	Quality	30%
Experience of secured funding and relevant projects undertaken	Long criteria description	Quality	30%
Fixed Monthly Retainer	Long criteria description	Price	15%
Percentage Commission Charged	Long criteria description	Price	15%
Proposed methodology for the project	Long criteria description	Quality	10%

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Borough Council of Kings Lynn and West Norfolk

- Public Procurement Organisation Number: PZQQ-4816-TPLW

Kings Court, Chapel Street

King's Lynn

PE30 1EX

United Kingdom

Telephone: +44 1553616200

Email: procurementtenders@west-norfolk.gov.uk

Region: UKH16 - North and West Norfolk

Organisation type: Public authority - sub-central government