

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/020323-2025>

Tender

## **Fundraising Consultant for St George's Guildhall and Creative Hub Project**

Borough Council of Kings Lynn and West Norfolk

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-020323

Procurement identifier (OCID): ocds-h6vhtk-05107c

Published 12 May 2025, 10:05am

### **Scope**

### **Description**

The Borough Council of King's Lynn and West Norfolk is inviting quotations for a Fundraising Consultant to drive the fundraising strategy of the St Georges Guildhall & Creative Hub project.

The project will refurbish a range of buildings including a theatre with national and international significance, through unique links to Shakespeare, creating a vibrant new visitor attraction in the town.

The scheme is being managed by the Council and is supported by Town Deal funding. We are now in a position to appoint a Fundraising Consultant to deliver ambitious fundraising targets by raising income through public bodies, trusts and foundations, individual giving schemes, and developing corporate partnerships.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-King's-Lynn:-Financial-consultancy->

[services./5EKYGC2Z9N](#)

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/5EKYGC2Z9N>

### **Total value (estimated)**

- £40,000 excluding VAT
- £48,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 16 June 2025 to 16 June 2026
- Possible extension to 16 June 2028
- 3 years, 1 day

Description of possible extension:

Up to 2 years

### **Main procurement category**

Services

### **CPV classifications**

- 66171000 - Financial consultancy services
- 73220000 - Development consultancy services
- 79900000 - Miscellaneous business and business-related services

## **Contract locations**

- UKH16 - North and West Norfolk

---

## **Participation**

### **Particular suitability**

Small and medium-sized enterprises (SME)

---

## **Submission**

### **Enquiry deadline**

26 May 2025, 1:00am

### **Tender submission deadline**

2 June 2025, 1:00pm

## Submission address and any special instructions

<https://www.delta-esourcing.com/respond/5EKYGC2Z9N>

## Tenders may be submitted electronically

Yes

---

## Award criteria

| Name   | Description               | Type    | Weighting |
|--|---------------------------|---------|-----------|
| Curriculum Vitae of all/any employees that would work on the project | Long criteria description | Quality | 30%       |
| Experience of secured funding and relevant projects undertaken       | Long criteria description | Quality | 30%       |
| Fixed Monthly Retainer   | Long criteria description | Price   | 15%       |
| Percentage Commission Charged  | Long criteria description | Price   | 15%       |
| Proposed methodology for the project                                 | Long criteria description | Quality | 10%       |

---

## Procedure

### Procedure type

Below threshold - open competition

---

## Contracting authority

### Borough Council of Kings Lynn and West Norfolk

- Public Procurement Organisation Number: PZQQ-4816-TPLW

Kings Court, Chapel Street

King's Lynn

PE30 1EX

United Kingdom

Telephone: +44 1553616200

Email: [procurementtenders@west-norfolk.gov.uk](mailto:procurementtenders@west-norfolk.gov.uk)

Region: UKH16 - North and West Norfolk

Organisation type: Public authority - sub-central government