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Tender

## **Handy Person Services Framework**

Borough Council of Kings Lynn and West Norfolk

F02: Contract notice

Notice identifier: 2023/S 000-020322

Procurement identifier (OCID): ocds-h6vhtk-03e218

Published 14 July 2023, 2:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Borough Council of Kings Lynn and West Norfolk

Kings Court, Chapel Street

King's Lynn

PE30 1EX

#### **Email**

[procurementtenders@west-norfolk.gov.uk](mailto:procurementtenders@west-norfolk.gov.uk)

#### **Telephone**

+44 1553616200

#### **Country**

United Kingdom

**Region code**

UKH16 - North and West Norfolk

**National registration number**

E07000146

**Internet address(es)**

Main address

[www.west-norfolk.gov.uk](http://www.west-norfolk.gov.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-King%27s-Lynn:-Joinery-and-carpentry-installation-work./7X97NPH29Z>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/tenders/UK-title/7X97NPH29Z>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Handy Person Services Framework

Reference number

BCKLWN271

#### **II.1.2) Main CPV code**

- 45420000 - Joinery and carpentry installation work
  - EA05 - For elderly person
  - EA12 - For/Adapted for disabled person

#### **II.1.3) Type of contract**

Works

#### **II.1.4) Short description**

The Borough Council of Kings Lynn and West Norfolk is setting up a Dual-Supplier Framework Agreement for the provision of aids and equipment works as part of its Care and Repair Handy Person service. The service covers the whole of the Borough. The Handy Person Service (HPS) focuses on prevention, hospital discharge and some minor works to help clients live independently and safely. The service covers the whole of the Borough. The HPS focuses on prevention, hospital discharge and some minor works to help clients live independently and safely. The aim of the HPS is to assist West Norfolk residents, with a disability or debilitating health issue, to remain living in their homes for longer.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,200,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKH16 - North and West Norfolk

Main site or place of performance

North and West Norfolk

### **II.2.4) Description of the procurement**

The Borough Council of Kings Lynn and West Norfolk is setting up a Dual-Supplier Framework Agreement for the provision of aids and equipment works as part of its Care and Repair Handy Person service. The service covers the whole of the Borough. The Handy Person Service focuses on prevention, hospital discharge and some minor works to help clients live independently and safely.

### **II.2.5) Award criteria**

Quality criterion - Name: Methodology of works / Weighting: 15

Quality criterion - Name: Communication Strategy with the Council and Clients / Weighting: 15

Quality criterion - Name: Added Value/Customer Care / Weighting: 15

Quality criterion - Name: Local Labour Profile (Operatives within Borough Boundary) / Weighting: 5

Cost criterion - Name: Price based on Percentage Adjustment to the SOR / Weighting: 35

Cost criterion - Name: Hourly Rate (only for time spent on site) / Weighting: 15

### **II.2.6) Estimated value**

Value excluding VAT: £1,200,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 January 2024

End date

31 December 2025

This contract is subject to renewal

Yes

Description of renewals

The initial contract term is for a period of 2 years commencing on 1st January 2024 and there is provision included for an extension of the term for up to a further two years. The renewal of the Framework, following expiry, is subject to confirmation of funding.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

18 August 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 8 December 2023

#### **IV.2.7) Conditions for opening of tenders**

Date

18 August 2023

Local time

2:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 30th September 2025

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-King%27s-Lynn:-Joinery-and-carpentry-installation-work./7X97NPH29Z>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/7X97NPH29Z>

GO Reference: GO-2023714-PRO-23406197

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Borough Council of Kings Lynn and West Norfolk

Kings Court, Chapel Street

King's Lynn

PE30 1EX

Country

United Kingdom