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Tender

Facilities Management Services

Qualifications Wales

F02: Contract notice

Notice identifier: 2021/S 000-020318

Procurement identifier (OCID): ocds-h6vhtk-02d6cd

Published 19 August 2021, 12:44pm

Section I: Contracting authority

I.1) Name and addresses

Qualifications Wales

Q2 Building, Pencarn Lane, Imperial Park

Newport

NP10 8AR

Contact

Stephanie Molina

Email

procurement@qualificationswales.org

Telephone

+44 1633373233

Country

United Kingdom

NUTS code

UKL2 - East Wales

Internet address(es)

Main address

<http://www.qualificationswales.org>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA41978

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://etenderwales.bravosolution.co.uk/>

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Facilities Management Services

Reference number

QW212212

II.1.2) Main CPV code

- 79993100 - Facilities management services

II.1.3) Type of contract

Services

II.1.4) Short description

- Lot One Planned and Reactive Facilities Management Services
 - o Statutory Inspections and Maintenance
 - o Planned Preventative Maintenance
 - o Break Down Maintenance and Alterations
 - o Potentially Minor new works projects – for which quotes must be supplied
- Lot Two Key Holding and Security Services
 - o Opening and Closing
 - o Intruder Alarm Monitoring
 - o Incident Response

II.1.5) Estimated total value

Value excluding VAT: £260,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Planned and Reactive Maintenance Services

Lot No

1

II.2.2) Additional CPV code(s)

- 79993100 - Facilities management services

II.2.3) Place of performance

NUTS codes

- UKL21 - Monmouthshire and Newport

Main site or place of performance

Q2 Pencarn Lane, Imperial Park, Newport South Wales

II.2.4) Description of the procurement

The Scope of the Services will comprise, Statutory Inspections and Maintenance, Planned Preventative Maintenance, Break Down Maintenance and Alterations and minor new works projects for the engineering & building fabric assets with the objective of:

- Providing a safe and comfortable working environment for building users.
- Maximising the useful life span of the building, plant and equipment.
- Ensuring efficient and cost-effective use of those assets.
- Complying fully with UK or Wales government guidance on environmental issues and QW environmental policies this includes QW H&S site rules, including QW guidance to mitigate the risk of Covid 19 in the workplace
- Ensuring QW lease obligations related to maintenance are fulfilled.

The criteria against which the responses to the invitation to tender will be evaluated are as follows:

The overall evaluation will be based upon the economically most advantageous tender with a Quality v Price split of 60 % Quality and 40% Price.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £160,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

One option to extend by 24 months

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Key holding and Security Services

Lot No

2

II.2.2) Additional CPV code(s)

- 79710000 - Security services

II.2.3) Place of performance

NUTS codes

- UKL21 - Monmouthshire and Newport

Main site or place of performance

Q2 Pencarn Lane, Imperial Park, Newport South Wales

II.2.4) Description of the procurement

The Supplier will hold a set of keys for the building and be required to provide the following services.

- Opening and Closing
- Intruder Alarm Monitoring
- Incident Response
- Planned Additional Cover
- Unplanned Additional Cover

The criteria against which the responses to the invitation to tender will be evaluated are as follows:

The overall evaluation will be based upon the economically most advantageous tender with a Quality v Price split of 60 % Quality and 40% Price.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £90,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

One option to extend by 24 Months

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Qualified tradespeople for Lot One

Security Industry Authority (SIA) Approved Contractor for Lot Two

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

23 September 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 31 December 2021

IV.2.7) Conditions for opening of tenders

Date

23 September 2021

Local time

1:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

Instructions for accessing the tender documents and submitting a response:

1. Interested organisations should register on etenderwales at
<https://etenderwales.bravosolution.co.uk>

2. Once registered, you must express an interest as follows:

a. login to etenderwales

b. select 'ITT'

c. select 'ITTs Open to All Suppliers'

d. access the listing relating to the ITT: itt_89172 —Qualifications Wales Facilities Management Services - Lot 2 Key Holding & Security

and/or itt_89172 - Qualifications Facilities Management Services - Lot 1 Planned and Reactive Management Services

e. click on 'Express Interest' button

f. once you have expressed interest, the ITT will move to 'my ITTs' where you can download and where you can construct your reply.

g. you must publish your reply using the 'publish' button

h. for any support in submitting your ITT, please contact the etenderwales help desk on 0800 3684852

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at
https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=113011

(WA Ref:113011)

The buyer considers that this contract is suitable for consortia.

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom