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Tender

## **Lots 3 & 4 Transport for Renal Dialysis Patients in Areas of Argyll & Bute**

NHS Highland

F02: Contract notice

Notice identifier: 2024/S 000-020269

Procurement identifier (OCID): ocds-h6vhtk-0456b6

Published 3 July 2024, 12:46pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NHS Highland

Assynt House, Beechwood Park

Inverness

IV2 3BW

#### **Email**

[nhsh.tender@nhs.scot](mailto:nhsh.tender@nhs.scot)

#### **Country**

United Kingdom

#### **NUTS code**

UKM6 - Highlands and Islands

## **Internet address(es)**

Main address

<http://www.nhshighland.scot.nhs.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00302](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00302)

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk/Default.aspx>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk/Default.aspx>

## **I.4) Type of the contracting authority**

Ministry or any other national or federal authority

## **I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Lots 3 & 4 Transport for Renal Dialysis Patients in Areas of Argyll & Bute

Reference number

HH071-24-HB

#### **II.1.2) Main CPV code**

- 60130000 - Special-purpose road passenger-transport services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Lot 3 & Lot 4 shall be for the provision of services to other areas of Argyll including but not limited to Cowal and Bute, Helensburgh and Lomond. These services may be required in the future, but are not a guarantee by the Authority.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

### **II.2) Description**

#### **II.2.1) Title**

Lot 3 Cowal and Bute

Lot No

3

**II.2.2) Additional CPV code(s)**

- 60130000 - Special-purpose road passenger-transport services

**II.2.3) Place of performance**

NUTS codes

- UKM63 - Lochaber, Skye & Lochalsh, Arran & Cumbrae and Argyll & Bute

**II.2.4) Description of the procurement**

NHS Highland (Argyll and Bute HSCP) is including additional Lots 3 & Lot 4 under this contract for Transport for Renal Dialysis Patients in areas of Argyll & Bute. These may be required in the future but are not a guarantee by the Authority. Journeys would be required up to 3 times per week per patient usually from their home to their Renal Unit and return for patients to receive Dialysis. Dialysis appointments may be spread across all seven days of the week and will include public and statutory holidays.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Contract period is for two years with an option to extend for up to a further 24 months.

**II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 4 Helensburgh and Lomond

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 60130000 - Special-purpose road passenger-transport services

### **II.2.3) Place of performance**

NUTS codes

- UKM63 - Lochaber, Skye & Lochalsh, Arran & Cumbrae and Argyll & Bute

### **II.2.4) Description of the procurement**

NHS Highland (Argyll and Bute HSCP) is including additional Lots 3 & Lot 4 under this contract for Transport for Renal Dialysis Patients in areas of Argyll & Bute. Lots 3 & Lot 4 shall be for the provision of services to other areas of Argyll including but not limited to Cowal and Bute, Helensburgh and Lomond. These services may be required in the future, but are not a guarantee by the Authority. Journeys would be required up to 3 times per week per patient usually from their home to their Renal Unit and return for patients to receive Dialysis. Dialysis appointments may be spread across all seven days of the week and will include public and statutory holidays.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Where it is required within a bidder's country of establishment they must confirm which authorisation or memberships of the relevant organisation(s) are required in order to perform

this service.

### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Award shall be subject to a satisfactory financial evaluation having been carried out by NHS Highland which may include credit checks and accounts analysis.

a) A copy of your audited accounts or equivalent for the most recent two years, along with details of any significant changes since the last year end. An additional question has been provided below to enable you to upload your second set of accounts.

or

b) A statement of your organisation's turnover; profit and cash flow for the most recent full year of trading or where a full year trading has not been completed, the same information for the period applicable. NOTE: if this information is not available in an audited format, please provide an end of period balance sheet or make the response specified in option (c) below.

or

c) If you are unable to provide the information requested above, please provide additional information and documentation that will give the Authority the assurance that you are capable of carrying out any subsequent awarded contract. For example, a statement of your organisation's cash flow forecast for the current year and a letter from your bank outlining the current cash and credit position or other alternative means of demonstrating financial standing.

For example, provide a statement explaining why the organisation was not in net profit after tax in either of the reported financial years.

Minimum level(s) of standards possibly required

It is a requirement of this Contract that bidders hold, or can commit to obtain prior to commencement of any subsequently awarded Contract, the types and levels of insurance indicated below:

Employer's (Compulsory) Liability Insurance = 5,000,000 GBP

Public Liability Insurance = 5,000,000 GBP

Professional Indemnity = 5,000,000 GBP

### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Bidders are required to provide a minimum of 2 examples that demonstrate that they have the relevant experience to deliver the services/supplies as described in part II.2.4 of the Find a Tender Service Contract Notice or the relevant section of the Site Notice.

#### **Quality Management Procedures**

1. The bidder must hold a UKAS (or equivalent) accredited independent third party certificate of compliance in accordance with BS EN ISO 9001 (or equivalent),

Or,

2. The bidder must have the following:

a. A documented policy regarding quality management. The policy must set out responsibilities for quality management demonstrating that the bidder has, and continues to implement, a quality management policy that is authorised by their Chief Executive, or equivalent, which is periodically reviewed at a senior management level. The policy must be relevant to the nature and scale of the work to be undertaken and set out responsibilities for quality management throughout the organisation.

#### **Health and Safety Procedures**

3. The bidder must hold a UKAS (or equivalent), accredited independent third party certificate of compliance in accordance with BS OHSAS 18001 (or equivalent) or have, within the last 12 months, successfully met the assessment requirements of a construction-related scheme in registered membership of the Safety Schemes in Procurement (SSIP) forum.

The Bidder must hold a UKAS (or equivalent) accredited independent third party certificate of compliance with BS EN ISO 14001 (or equivalent) or a valid EMAS (or equivalent) certificate, or a regularly reviewed documented process.

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract



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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-014146](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 July 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 1 October 2024

#### **IV.2.7) Conditions for opening of tenders**

Date

17 July 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

This notice is to allow suppliers to express an interest in Lot 3 for the Transportation of Renal Dialysis Patients in Areas of Argyll & Bute.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=771329](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=771329).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:771329)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The Inverness Justice Centre

Inverness

IV1 1AH

Country

United Kingdom