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Tender

## **Uplands Manor Primary School ~ Catering Tender**

Uplands Manor Primary School

F02: Contract notice

Notice identifier: 2024/S 000-020250

Procurement identifier (OCID): ocds-h6vhtk-047a1d

Published 3 July 2024, 12:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Uplands Manor Primary School

Addenbrooke Road, Smethwick

West Midlands

B67 6HT

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **Region code**

UKG3 - West Midlands

**Internet address(es)**

Main address

<https://uplandsmanor.sch.life/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/8D27236863>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Uplands Manor Primary School ~ Catering Tender

**II.1.2) Main CPV code**

- 55524000 - School catering services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

The successful Supplier will be required to provide catering services for Uplands Manor Primary School.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,115,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKG3 - West Midlands

Main site or place of performance

West Midlands

#### **II.2.4) Description of the procurement**

The successful Supplier will be required to provide catering services for Uplands Manor Primary School.

The contract covers the scope for the provision of all catering services within the school, which also includes all hospitality and free issue requirements. The contract awarded will be on a guaranteed performance basis

The duration of the contract being offered is three years commencing on 1 January 2025, with the potential for an extension of up to a further two one year periods, on the same terms and conditions without the right to further extend.

The recharge of all FSM's is to be based on the agreed costs and charged monthly in arrears based on uptake numbers.

The Client wishes for the successful contractor to be able to offer a consistently high standard of food across the school during the course of this contract term demonstrating innovation, a passion for food and flair

The school the wishes to offer good wholesome healthy eating options within the menus which should be based on the use of fresh ingredients and bakery products sourced

through a local supply chain.

Working with the local community is something that the school strives to do at all times and to this end we would like to ensure that all your fresh produce is sourced from local suppliers (within a 30-mile radius of the school): details should be included within your submission. Provenience of supply is important and all ingredients should be of 'prime quality' The School also wishes to achieve as a result of this tender process;

- 1.Experienced and insightful contract management to promote good levels of communication and engagement with the school.
- 2.Well-trained catering teams at the school, with a focus by the successful contractor on both craft training and customer service.
- 3.The provision of a healthy balanced menu that meets nutritional guidelines and is enjoyed by our students.
- 4.Innovation and flexibility, with the ability to introduce within the menu current “food trends” and recommend new service initiatives to keep school meals exciting.
- 5.An effective marketing campaign should be implemented across the school that is suitable and that should be promoted effectively to both pupils and parents alike,
- 6.There needs to be total transparency with accounts that are clear and easy to understand.
- 7.To achieve overall value for money is an objective of this tender – However please note that Uplands Manor School is not obliged to accept the lowest price and the contract award will be in line with the marking matrix published within the tender specification where an overall focus will be given to food quality, innovation and the quality of the catering offer.

There are 735 pupils and 168 staff. Turnover for 2022/3 was £223k

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,115,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 January 2025

End date

31 December 2029

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

16 August 2024

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

16 September 2024

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-West-Midlands:-School-catering-services./8D27236863>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/8D27236863>

GO Reference: GO-202473-PRO-26787218

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Uplands Manor Primary School

Addenbrooke Road, Smethwick

West Midlands

B67 6HT

Country

United Kingdom