

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/020246-2022>

Tender

## **QUB/2099/22 Contract for Provision of Executive Education Services - DPS**

Queen's University Belfast

F02: Contract notice

Notice identifier: 2022/S 000-020246

Procurement identifier (OCID): ocids-h6vhtk-0355be

Published 26 July 2022, 9:36am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Queen's University Belfast

University Road

Belfast

BT7 1NN

#### **Contact**

Emmett McCann

#### **Email**

[e.mccann@qub.ac.uk](mailto:e.mccann@qub.ac.uk)

#### **Telephone**

+44 2890973026

#### **Country**

United Kingdom

**NUTS code**

UKN06 - Belfast

**Internet address(es)**

Main address

<https://www.qub.ac.uk/>

Buyer's address

<https://www.qub.ac.uk/directorates/FinanceDirectorate/visitors/procurement/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/queensuniversitybelfast.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/queensuniversitybelfast.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

---

**Section II: Object**

**II.1) Scope of the procurement**

### **II.1.1) Title**

QUB/2099/22 Contract for Provision of Executive Education Services - DPS

Reference number

QUB/2099/22

### **II.1.2) Main CPV code**

- 80000000 - Education and training services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The William J Clinton Leadership Institute (the Institute) at Queen's University Belfast (Queen's) To support the delivery team, the Institute seeks to establish a dynamic framework of executive coaches and executive education specialists in leadership and general management, who would be invited to supply services under the following Lots:- Lot 1 Programme or Modular Design (may include optional programme coordination) - Lot 2 Training Delivery (may include- Lot 3 Coaching and/or Psychometric Tests and Debriefs Economic Operators can tender for one, two or all three Lots. There are no restrictions on the number of Lots an Economic Operator can apply for. Dynamic purchasing system (DPS): The framework shall be operated as a completely electronic process, and shall be open throughout the period of validity of the purchasing system to any Economic Operator that satisfies the selection criteria and award criteria.

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

QUB/2099/22 Contract for Provision of Executive Education Services - DPS Lot 1

Lot No

Lot 1 - Programme Design

## II.2.2) Additional CPV code(s)

- 80000000 - Education and training services

## II.2.3) Place of performance

NUTS codes

- UKN06 - Belfast

## II.2.4) Description of the procurement

The William J Clinton Leadership Institute (the Institute) at Queen's University Belfast (Queen's) is at the forefront of leadership development and executive education in Northern Ireland. Our vision is 'To be an internationally engaged and recognized executive education institute, developing internationally minded leaders to respect and leverage diversity for the common good and make a positive difference in the world.' The Institute offers open enrolment and company specific credit and non-credit executive education programs. Further details can be found on the following website: <http://www.leadershipinstitute.co.uk>. To support the delivery team, the Institute seeks to establish a dynamic framework of executive coaches and executive education specialists in leadership and general management, who would be invited to supply services under the following Lots:- Lot 1 Programme or Modular Design (may include optional programme coordination) - Lot 2 Training Delivery (may include assessment for credit bearing programmes)- Lot 3 Coaching and/or Psychometric Tests and Debriefs. Economic Operators can tender for one, two or all three Lots. There are no restrictions on the number of Lots an Economic Operator can apply for. Dynamic purchasing system (DPS): The framework shall be operated as a completely electronic process, and shall be open throughout the period of validity of the purchasing system to any Economic Operator that satisfies the selection criteria and award criteria. It is anticipated that a framework of Economic Operators shall be appointed to one or more of the above Lots under a multi-operator framework agreement. Services shall be drawn down throughout the framework period as and when required by Queen's. As such, Queen's cannot give any guarantee as to the value or volume of business which will be awarded to any Economic Operator. Stage 1 – Request to Participate: Economic Operators are required to complete the University's questionnaire and submit them via Intend. Those Economic Operators that meet the University's selection and award criteria and is not excluded will be appointed on the DPS. Economic Operators are able to apply at any point throughout the duration of the DPS by completing the University's Stage 1 – Request to Participate questionnaire and submitting the quest. Stage 2 – Call Off Options: Option One – Mini Competition: A mini competition may be conducted between either the most suitable or all Economic Operators within the Lot, depending on the nature of the engagement. Further competition will be on the basis of price only (100%) or a blend of Price and Quality. Where Price and Quality are to be considered, the Institute requiring these services will contact the most suitable or all appointed Economic Operators outlining their

requirements and a date by which their proposal must be submitted by. The Economic Operator, which offers the most economically advantageous proposal, as a result of each competition, will be awarded the business. Option Two – Specific Skill or Expertise Queen's reserves the right to appoint a specific Economic Operator for a requirement based on:- their skillset, experience or expertise which would deem them to be most suited to the specific service requirement or where the Economic Operator is recognised as a subject matter expert in a specific field.- at the specific request of a commercial or other collaborative partner based on the Economic Operators skills and experience. This tender exercise will be carried out in accordance with the Public Contracts Regulations 2015 (including any amendments) Social and Other Specific Services procedure. Economic Operators should note that Queen's reserves the right to use an alternative Economic Operator(s) on occasion for the provision of any service e.g. at the specific request of a commercial or other collaborative partner and/or appoint an Economic Operator on the Framework due

#### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 70

Cost criterion - Name: Price / Weighting: 30

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

1 year, subject to a satisfactory review with the option to extend the Contract for a further 36 months.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

1 year, subject to a satisfactory review with the option to extend the Contract for a further 36 months.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

QUB/2099/22 Contract for Provision of Executive Education Services - DPS Lot 2

Lot No

Lot 2 - Training Delivery

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKN06 - Belfast

### **II.2.4) Description of the procurement**

The William J Clinton Leadership Institute (the Institute) at Queen's University Belfast (Queen's) is at the forefront of leadership development and executive education in Northern Ireland. Our vision is 'To be an internationally engaged and recognized executive education institute, developing internationally minded leaders to respect and leverage diversity for the common good and make a positive difference in the world.' The Institute offers open enrolment and company specific credit and non-credit executive education programs. Further details can be found on the following website: <http://www.leadershipinstitute.co.uk>. To support the delivery team, the Institute seeks to establish a dynamic framework of executive coaches and executive education specialists in leadership and general management, who would be invited to supply services under the following Lots:- Lot 1 Programme or Modular Design (may include optional programme coordination) - Lot 2 Training Delivery (may include assessment for credit bearing programmes)- Lot 3 Coaching and/or Psychometric Tests and Debriefs Economic Operators can tender for one, two or all three Lots. There are no restrictions on the number of Lots an Economic Operator can apply for. Dynamic purchasing system

(DPS):The framework shall be operated as a completely electronic process, and shall be open throughout the period of validity of the purchasing system to any Economic Operator that satisfies the selection criteria and award criteria.It is anticipated that a framework of Economic Operators shall be appointed to one or more of the above Lots under a multi-operator framework agreement. Services shall be drawn down throughout the framework period as and when required by Queen's. As such, Queen's cannot give any guarantee as to the value or volume of business which will be awarded to any Economic Operator.

**Stage 1 – Request to Participant**Economic Operators are required to complete the University's questionnaire and submit them via Intend. Those Economic Operators that meet the University's selection and award criteria and is not excluded will be appointed on the DPS. Economic Operators are able to apply at any point throughout the duration of the DPS by completing the University's Stage 1 – Request to Participant questionnaire and submitting the quest.

**Stage 2 – Call Off Options:**Call Off Options:**Option One – Mini Competition**A mini competition may be conducted between either the most suitable or all Economic Operators within the Lot, depending on the nature of the engagement. Further competition will be on the basis of price only (100%) or a blend of Price and Quality.Where Price and Quality are to be considered, the Institute requiring these services will contact the most suitable or all appointed Economic Operators outlining their requirements and a date by which their proposal must be submitted by. The Economic Operator, which offers the most economically advantageous proposal, as a result of each competition, will be awarded the business.**Option Two – Specific Skill or Expertise**Queen's reserves the right to appoint a specific Economic Operator for a requirement based on:- their skillset, experience or expertise which would deem them to be most suited to the specific service requirement or where the Economic Operator is recognised as a subject matter expert in a specific field.- at the specific request of a commercial or other collaborative partner based on the Economic Operators skills and experience.This tender exercise will be carried out in accordance with the Public Contracts Regulations 2015 (including any amendments) Social and Other Specific Services procedure.Economic Operators should note that Queen's reserves the right to use an alternative Economic Operator(s) on occasion for the provision of any service e.g. at the specific request of a commercial or other collaborative partner and/or appoint an Economic Operator on the Framework due

## **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 70

Cost criterion - Name: Price / Weighting: 30

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

This contract is subject to renewal

Yes

Description of renewals

1 year, subject to a satisfactory review with the option to extend the Contract for a further 36 months.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: Yes

Description of options

1 year, subject to a satisfactory review with the option to extend the Contract for a further 36 months.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

QUB/2099/22 Contract for Provision of Executive Education Services - DPS Lot 3

Lot No

Lot 3 - Coaching

#### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

#### **II.2.3) Place of performance**

NUTS codes

- UKN06 - Belfast



## II.2.4) Description of the procurement

The William J Clinton Leadership Institute (the Institute) at Queen's University Belfast (Queen's) is at the forefront of leadership development and executive education in Northern Ireland. Our vision is 'To be an internationally engaged and recognized executive education institute, developing internationally minded leaders to respect and leverage diversity for the common good and make a positive difference in the world.' The Institute offers open enrolment and company specific credit and non-credit executive education programs. Further details can be found on the following website: <http://www.leadershipinstitute.co.uk>. To support the delivery team, the Institute seeks to establish a dynamic framework of executive coaches and executive education specialists in leadership and general management, who would be invited to supply services under the following Lots:- Lot 1 Programme or Modular Design (may include optional programme coordination) - Lot 2 Training Delivery (may include assessment for credit bearing programmes)- Lot 3 Coaching and/or Psychometric Tests and Debriefs. Economic Operators can tender for one, two or all three Lots. There are no restrictions on the number of Lots an Economic Operator can apply for. Dynamic purchasing system (DPS): The framework shall be operated as a completely electronic process, and shall be open throughout the period of validity of the purchasing system to any Economic Operator that satisfies the selection criteria and award criteria. It is anticipated that a framework of Economic Operators shall be appointed to one or more of the above Lots under a multi-operator framework agreement. Services shall be drawn down throughout the framework period as and when required by Queen's. As such, Queen's cannot give any guarantee as to the value or volume of business which will be awarded to any Economic Operator.

Stage 1 – Request to Participant: Economic Operators are required to complete the University's questionnaire and submit them via Intend. Those Economic Operators that meet the University's selection and award criteria and is not excluded will be appointed on the DPS. Economic Operators are able to apply at any point throughout the duration of the DPS by completing the University's Stage 1 – Request to Participant questionnaire and submitting the quest.

Stage 2 – Call Off Options: Option One – Mini Competition: A mini competition may be conducted between either the most suitable or all Economic Operators within the Lot, depending on the nature of the engagement. Further competition will be on the basis of price only (100%) or a blend of Price and Quality. Where Price and Quality are to be considered, the Institute requiring these services will contact the most suitable or all appointed Economic Operators outlining their requirements and a date by which their proposal must be submitted by. The Economic Operator, which offers the most economically advantageous proposal, as a result of each competition, will be awarded the business.

Option Two – Specific Skill or Expertise: Queen's reserves the right to appoint a specific Economic Operator for a requirement based on:- their skillset, experience or expertise which would deem them to be most suited to the specific service requirement or where the Economic Operator is recognised as a subject matter expert in a specific field.- at the specific request of a commercial or other collaborative partner based on the Economic Operators skills and experience. This tender exercise will be carried out in accordance with the Public

Contracts Regulations 2015 (including any amendments) Social and Other Specific Services procedure. Economic Operators should note that Queen's reserves the right to use an alternative Economic Operator(s) on occasion for the provision of any service e.g. at the specific request of a commercial or other collaborative partner and/or appoint an Economic Operator on the Framework due

#### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 70

Cost criterion - Name: Price / Weighting: 30

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

1 year, subject to a satisfactory review with the option to extend the Contract for a further 36 months.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: Yes

Description of options

1 year, subject to a satisfactory review with the option to extend the Contract for a further 36 months.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

In the case of framework agreements, provide justification for any duration exceeding 4 years:

N/A

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

24 August 2022

Local time

4:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.7) Conditions for opening of tenders**

Date

24 August 2022

Local time

4:10pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 4 years

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Queen's University Belfast

University Road

Belfast

Email

[procurement@qub.ac.uk](mailto:procurement@qub.ac.uk)

Telephone

+44 2890973026

Country

United Kingdom

Internet address

<https://www.qub.ac.uk/directorates/FinanceDirectorate/visitors/procurement/>