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Tender

## **Milk, Dairy, Fruit & Veg - 068-2024 Supply of Milk, Dairy, Fruit and Vegetables at Manchester Central Convention Complex Limited**

Manchester City Council

F02: Contract notice

Notice identifier: 2024/S 000-020176

Procurement identifier (OCID): ocids-h6vhtk-04794f

Published 2 July 2024, 4:55pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Manchester City Council

Manchester Central, Petersfield

Manchester

M2 3GX

#### **Contact**

Mr Luke Sheldon

#### **Email**

[l.sheldon@manchestercentral.co.uk](mailto:l.sheldon@manchestercentral.co.uk)

#### **Telephone**

+44 16183427003245

**Country**

United Kingdom

**Region code**

UKD - North West (England)

**Internet address(es)**

Main address

<http://www.manchester.gov.uk>

Buyer's address

<http://www.manchester.gov.uk>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

Milk, Dairy, Fruit & Veg - 068-2024 Supply of Milk, Dairy, Fruit and Vegetables at Manchester Central Convention Complex Limited

Reference number

DN730732

#### II.1.2) Main CPV code

- 15300000 - Fruit, vegetables and related products

#### II.1.3) Type of contract

Supplies

#### II.1.4) Short description

Manchester Central is currently looking for a Contractor to supply milk, dairy, fruit and vegetable products to Manchester Central Convention Complex, Runway Visitors Park, Central Library and the Manchester Town Hall Complex.

Estimated annual spend for milk / dairy products is circa £103k, with estimated annual spend for fruit / vegetables circa £105k. Spend is estimated on current supply and Manchester Central are unable to guarantee such levels of purchasing. The Contract will be for a period of three (3) years from the commencement date of services, with an option to extend for a further 12 months. The anticipated Contract start date of 1st October 2024.

#### II.1.6) Information about lots

This contract is divided into lots: No

### II.2) Description

#### II.2.3) Place of performance

NUTS codes

- UKD - North West (England)

#### II.2.4) Description of the procurement

Manchester Central is currently looking for a Contractor to supply milk, dairy, fruit and vegetable products to Manchester Central Convention Complex, Runway Visitors Park, Central Library and the Manchester Town Hall Complex.

Estimated annual spend for milk / dairy products is circa £103k, with estimated annual spend for fruit / vegetables circa £105k. Spend is estimated on current supply and Manchester Central are unable to guarantee such levels of purchasing. The Contract will be for a period of three (3) years from the commencement date of services, with an option to extend for a further 12 months. The anticipated Contract start date of 1st October 2024.

As a world-class international convention centre, Manchester Central requires products of the highest quality. The successful supplier will provide products for all onsite catering, including hospitality, banquets, weddings, conferences and exhibitions. Given the dynamic nature of the events industry, the supplier will be expected to respond to orders as required, potentially with a last minute or same day delivery, including Saturday and Sunday orders.

Average annual requirements for the top 100 procured products for Milk and Dairy and Fruit and Veg are detailed below, and these requirements will need to be matched by the supplier. Due to event peaks and troughs within the business, orders of higher numbers must be available at certain times. If a product is not available in the quantities required, the supplier must notify Manchester Central as early as possible and provide alternative products of the same calibre.

Contract partners will be required to have periodic contract review meetings with the Company's Executive Chef. The frequency of such contract review meetings will be determined by Manchester Central and may vary from time to time. The meetings will discuss the performance of previous months' supply, the supply required over the next few months, highlighting any key large events coming up, and any positive / negative feedback with regards to product quality, account management, ordering and delivery.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 30

Quality criterion - Name: Sustainability / Weighting: 15

Quality criterion - Name: Supply/Service / Weighting: 10

Price - Weighting: 45

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 October 2024

End date

30 September 2027

This contract is subject to renewal

Yes

Description of renewals

The Contract will be for a period of three (3) years from the commencement date of services, with an option to extend for a further 12 months. The anticipated Contract start date of 1st October 2024.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.12) Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

25 July 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

25 July 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Manchester Central Convention Complex Limited

Manchester

M2 3GX

Email

[procurement@manchestercentral.co.uk](mailto:procurement@manchestercentral.co.uk)

Country

United Kingdom