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Tender

## **Requirement for Temporary Agency Support Workers - Hampshire**

The Brandon Trust

F02: Contract notice

Notice identifier: 2021/S 000-020164

Procurement identifier (OCID): ocds-h6vhtk-02a3b1

Published 18 August 2021, 8:45am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Brandon Trust

Olympus House, Britannia Road

Patchway, Bristol

BS34 5TA

#### **Email**

[procurement@brandontrust.org](mailto:procurement@brandontrust.org)

#### **Telephone**

+44 1179077200

#### **Country**

United Kingdom

## **NUTS code**

UK - United Kingdom

## **Internet address(es)**

Main address

[www.brandontrust.org](http://www.brandontrust.org)

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA42857](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA42857)

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.mytenders.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.mytenders.co.uk/>

## **I.4) Type of the contracting authority**

Other type

Registered Charity

## **I.5) Main activity**

Other activity

Health & Social Care Provider

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Requirement for Temporary Agency Support Workers - Hampshire

#### **II.1.2) Main CPV code**

- 98513100 - Agency staff services for households

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

1.6 The requirement of the Contractor is to provide temporary support workers to provide care and support to people with a learning disability and/or autism. The Contractor must fill at least 90% of the shift requirements within the following geographical area; Hampshire. Shifts will vary from a weekday, week day night, weekend and sleep in plus, the Contractor must provide Agency Worker's able to provide bank holiday cover. It is also expected that the Agency Worker will provide personal care to the people supported at the services they are working at

#### **II.1.5) Estimated total value**

Value excluding VAT: £150,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 98513100 - Agency staff services for households
- 79620000 - Supply services of personnel including temporary staff

- 98513300 - Temporary staff for households

### **II.2.3) Place of performance**

NUTS codes

- UKJ36 - Central Hampshire

Main site or place of performance

Temporary agency support workers in Hampshire

### **II.2.4) Description of the procurement**

1.6 The requirement of the Contractor is to provide temporary support workers to provide care and support to people with a learning disability and/or autism. The Contractor must fill at least 90% of the shift requirements within the following geographical area; Hampshire. Shifts will vary from a weekday, week day night, weekend and sleep in plus, the Contractor must provide Agency Worker's able to provide bank holiday cover. It is also expected that the Agency Worker will provide personal care to the people supported at the services they are working at

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40%

Cost criterion - Name: Price weighting / Weighting: 60%

### **II.2.6) Estimated value**

Value excluding VAT: £150,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Brandon Trust has the option to extend this contract by a further 12 months.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Tier 1 Agency supplier must be registered with CQC

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Agency Supplier must be registered with CQC

#### **III.2.2) Contract performance conditions**

Please refer to the agency worker agreement which includes the specification.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-007232](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

23 September 2021

Local time

4:30pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

23 September 2021

Local time

5:00pm

Information about authorised persons and opening procedure

Authorised person is the Procurement Manager. Tenders will be opened via myTenders portal.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Please review the Agency Worker Agreement, this contains the specification as well. Also attached you will see are the agency hours from Jan 21 - July 21. The ITT must be completed and answered in full.

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=223690](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=223690).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at [https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:223690)

Download the ESPD document here:

[https://www.mytenders.co.uk/ESPD/ESPD\\_Download.aspx?id=223690](https://www.mytenders.co.uk/ESPD/ESPD_Download.aspx?id=223690)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>