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Tender

## **Group Medical Insurance, Group Accidental Insurance and Group Critical Insurance for Country Based Staff of British Embassy (BE) and British Council (BC), Kathmandu**

Foreign Commonwealth and Development Office

F02: Contract notice

Notice identifier: 2022/S 000-020145

Procurement identifier (OCID): ocds-h6vhtk-035559

Published 25 July 2022, 1:30pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Foreign Commonwealth and Development Office

British Embassy Kathmandu. PO Box 106. Lainchaur Kathmandu Nepal

Kathmandu Nepal

SW1A 2AH

#### **Email**

[sachin.khedekar@fco.gov.uk](mailto:sachin.khedekar@fco.gov.uk)

#### **Telephone**

+91 09582017574

#### **Country**

Nepal

**NUTS code**

NP - Nepal

**Internet address(es)**

Main address

[www.gov.uk/fcdo](http://www.gov.uk/fcdo)

Buyer's address

<https://fcdo.bravosolution.co.uk/web/login.html>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://fcdo.bravosolution.co.uk/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://fcdo.bravosolution.co.uk/web/login.html>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://fcdo.bravosolution.co.uk/web/login.html>

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Group Medical Insurance, Group Accidental Insurance and Group Critical Insurance for Country Based Staff of British Embassy (BE) and British Council (BC), Kathmandu

Reference number

CPG-8019-2022

#### **II.1.2) Main CPV code**

- 66512220 - Medical insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Group Medical Insurance, Group Accidental Insurance and Group Critical Insurance for Country Based Staff of British Embassy (BE) and British Council (BC), Kathmandu

#### **II.1.5) Estimated total value**

Value excluding VAT: £297,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Provision of General Medical Insurance for CBS staffs in BE Kathmandu, Nepal

Lot No

1

## **II.2.2) Additional CPV code(s)**

- 66512220 - Medical insurance services

## **II.2.3) Place of performance**

NUTS codes

- NP - Nepal

Main site or place of performance

British Embassy and British Council, Kathmandu

## **II.2.4) Description of the procurement**

Provision of General Medical Insurance for CBS staffs in BE Kathmandu, Nepal

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

The contract will commence on 1st Oct 2022 and will be valid for an initial period of one year with a possibility of an extension for up to two more years (1+1), subject to market review, satisfactory performance, and continued business requirement. With subject to extension, office will capture latest health inflation rate to review on the annual benefits and variation will be issued if amendment

## **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Provision of General Medical Insurance for CBS staffs in BE Kathmandu, Nepal

## **II.2) Description**

### **II.2.1) Title**

Provision of Accidental Insurance for CBS staffs in BE Kathmandu, Nepal

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 66512220 - Medical insurance services

### **II.2.3) Place of performance**

NUTS codes

- NP - Nepal

Main site or place of performance

British Embassy and British Council, Kathmandu

### **II.2.4) Description of the procurement**

Provision of Accidental Insurance for CBS staffs in BE Kathmandu, Nepal

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

The contract will commence on 1st Oct 2022 and will be valid for an initial period of one year with a possibility of an extension for up to two more years (1+1), subject to market review, satisfactory performance, and continued business requirement. With subject to extension, office will capture latest health inflation rate to review on the annual benefits and variation will be issued if amendment

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Provision of Accidental Insurance for CBS staffs in BE Kathmandu, Nepal

## **II.2) Description**

### **II.2.1) Title**

Provision of Accidental Insurance for CBS staffs in BE Kathmandu, Nepal

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 66512220 - Medical insurance services

### **II.2.3) Place of performance**

NUTS codes

- NP - Nepal

Main site or place of performance

British Embassy and British Council, Kathmandu

### **II.2.4) Description of the procurement**

Provision of Accidental Insurance for CBS staffs in BE Kathmandu, Nepal

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

The contract will commence on 1st Oct 2022 and will be valid for an initial period of one year with a possibility of an extension for up to two more years (1+1), subject to market review, satisfactory performance, and continued business requirement. With subject to extension, office will capture latest health inflation rate to review on the annual benefits and variation will be issued if amendment

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Provision of Accidental Insurance for CBS staffs in BE Kathmandu, Nepal

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

13 August 2022

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

15 August 2022

Local time

5:00pm

Place

New Delhi

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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: Yes

### VI.3) Additional information

Important Information for all Potential Suppliers. In order to participate and gain access to the Invitation To Tender documentation in relation to this procurement, potential suppliers should access the FCDO's e-procurement portal, JAGGAER ONE, available via the below link.URL: <https://fcdo.bravosolution.co.uk/web/login.html>. Once logged in, search for project reference 8019 and / or itt\_5132/5133 & 5134. If a potential supplier is not registered on the portal, click the link above to be taken to the home page, click the "Click here to register!" button, and follow the on-screen instructions to complete registration.

Please note that the portal operates a Two-Factor Authentication (2FA) login process and unregistered suppliers should read the guidance document available on the portal home page.

Registration takes approximately 5 minutes and is free of charge

### VI.4) Procedures for review

#### VI.4.1) Review body

Foreign, Commonwealth & Development Office

London

SW1A 2AH

Telephone

+44 02070081467

Country

United Kingdom

Internet address

[www.gov.uk/fcdo](http://www.gov.uk/fcdo)

**VI.4.4) Service from which information about the review procedure may be obtained**

Foreign, Commonwealth & Development Office

London

SW1A 2AH

Country

United Kingdom

Internet address

[www.gov.uk/fcdof](http://www.gov.uk/fcdof)