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Tender

## **St Paul's School for Girls ~ Catering Tender**

St Paul's School for Girls

F02: Contract notice

Notice identifier: 2022/S 000-020128

Procurement identifier (OCID): ocds-h6vhtk-035548

Published 25 July 2022, 12:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

St Paul's School for Girls

Vernon Road

Edgbaston

B16 9SL

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **NUTS code**

UKG31 - Birmingham

**Internet address(es)**

Main address

<https://www.stpaulgl.bham.sch.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/tenders/UK-UK-Edgbaston:-School-catering-services./VAAS9N4U87>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

St Paul's School for Girls ~ Catering Tender

**II.1.2) Main CPV code**

- 55524000 - School catering services

**II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The successful Supplier will be required to provide catering services for St Paul's School for Girls (the Client).

The contract covers the scope for the provision of all school catering services, which also includes all hospitality and free issue requirements.

#### **II.1.5) Estimated total value**

Value excluding VAT: £300,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKG31 - Birmingham

Main site or place of performance

Birmingham

#### **II.2.4) Description of the procurement**

The contract being tendered is for three years in duration from 1 April 2023 until 31 March 2026, with the option to extend for a further term excluding the right to further extend. The contract being offered and will be guaranteed performance in nature.

The tender project is seeking to appoint a Contractor whose initiative and innovation will be welcomed for the provision of all catering services within the school. The high-quality service levels proposed, should maintain excellent standards throughout, all service periods resulting in a new food service offer with consistent high standards of food offered at all times.

Regular customer and parental engagement (using digital platforms and social media) will be required to ensure this is the case moving into the contract term.

These new standards of operation should meet the needs of the pupils' moving forwards into this contract term. The current range of foods needs to be expanded along with the

service provision. It is one of the objectives of this tender that the successful contractor will utilise a truly local supply chain from the Birmingham area to source all fresh produce, namely being:

Bakery Products

Meat

Fruit and Vegetables

Dairy Products

The contract at each school will operate on a guaranteed basis (return or subsidy) with all free school meals charged to the client monthly at net food cost only. All hospitality is to be charged on a net food cost basis.

The successful contractor will be expected to put forwards both innovation and their proposals for making this contract more environmentally sensitive and carbon neutral moving into this contract term both by way of contract delivery, and also within the successful contractor's organisation, thus working to deliver St Paul's School for Girls environmental policies. Your approach to sustainability should mirror that of St Paul's School for Girls.

The terms and conditions of employment and recognition offered to the catering operatives should be both progressive and forward thinking ensuring that the staffing establishment is complete at all times and staff turnover is kept to a minimum.

It is our objective to reduce this subsidy during this contract term by encouraging more of the pupils to use the school catering facilities.

Any inward investment should be detailed within the tender submission and also what impact this will have on the school catering facilities.

The current annual budgeted cost of the contract is £50,000.00 per annum inclusive of all subsidies and FSMs.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £300,000

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2023

End date

24 March 2029

This contract is subject to renewal

No

## **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

## **II.2.10) Information about variants**

Variants will be accepted: Yes

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 September 2022

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

24 October 2022

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Edgbaston:-School-catering-services./VAAS9N4U87>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/VAAS9N4U87>

GO Reference: GO-2022725-PRO-20670294

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

St Paul's School for Girls

Vernon Road

Edgbaston

B16 9SL

Country

United Kingdom