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Tender

St Paul's School for Girls ~ Catering Tender

St Paul's School for Girls

F02: Contract notice

Notice identifier: 2022/S 000-020128

Procurement identifier (OCID): ocds-h6vhtk-035548

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Section I: Contracting authority

I.1) Name and addresses

St Paul's School for Girls

Vernon Road

Edgbaston

B16 9SL

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

NUTS code

UKG31 - Birmingham

Internet address(es)

Main address

<https://www.stpaulgl.bham.sch.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/tenders/UK-UK-Edgbaston:-School-catering-services./VAAS9N4U87>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

St Paul's School for Girls ~ Catering Tender

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide catering services for St Paul's School for Girls (the Client).

The contract covers the scope for the provision of all school catering services, which also includes all hospitality and free issue requirements.

II.1.5) Estimated total value

Value excluding VAT: £300,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKG31 - Birmingham

Main site or place of performance

Birmingham

II.2.4) Description of the procurement

The contract being tendered is for three years in duration from 1 April 2023 until 31 March 2026, with the option to extend for a further term excluding the right to further extend. The contract being offered and will be guaranteed performance in nature.

The tender project is seeking to appoint a Contractor whose initiative and innovation will be welcomed for the provision of all catering services within the school. The high-quality service levels proposed, should maintain excellent standards throughout, all service periods resulting in a new food service offer with consistent high standards of food offered at all times.

Regular customer and parental engagement (using digital platforms and social media) will be required to ensure this is the case moving into the contract term.

These new standards of operation should meet the needs of the pupils' moving forwards into this contract term. The current range of foods needs to be expanded along with the

service provision. It is one of the objectives of this tender that the successful contractor will utilise a truly local supply chain from the Birmingham area to source all fresh produce, namely being:

Bakery Products

Meat

Fruit and Vegetables

Dairy Products

The contract at each school will operate on a guaranteed basis (return or subsidy) with all free school meals charged to the client monthly at net food cost only. All hospitality is to be charged on a net food cost basis.

The successful contractor will be expected to put forwards both innovation and their proposals for making this contract more environmentally sensitive and carbon neutral moving into this contract term both by way of contract delivery, and also within the successful contractor's organisation, thus working to deliver St Paul's School for Girls environmental policies. Your approach to sustainability should mirror that of St Paul's School for Girls.

The terms and conditions of employment and recognition offered to the catering operatives should be both progressive and forward thinking ensuring that the staffing establishment is complete at all times and staff turnover is kept to a minimum.

It is our objective to reduce this subsidy during this contract term by encouraging more of the pupils to use the school catering facilities.

Any inward investment should be detailed within the tender submission and also what impact this will have on the school catering facilities.

The current annual budgeted cost of the contract is £50,000.00 per annum inclusive of all subsidies and FSMs.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £300,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2023

End date

24 March 2029

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

9 September 2022

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

24 October 2022

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Edgbaston:-School-catering-services./VAAS9N4U87>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/VAAS9N4U87>

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VI.4) Procedures for review

VI.4.1) Review body

St Paul's School for Girls

Vernon Road

Edgbaston

B16 9SL

Country

United Kingdom