

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/020099-2021>

Tender

Volunteering Management Services

London Borough of Waltham Forest

F02: Contract notice

Notice identifier: 2021/S 000-020099

Procurement identifier (OCID): ocds-h6vhtk-02d5f2

Published 17 August 2021, 2:58pm

Section I: Contracting authority

I.1) Name and addresses

London Borough of Waltham Forest

Room 100, Waltham Forest Town Hall, Forest Road

Walthamstow

E17 4JF

Contact

Ms Georgina Asumadu

Email

Georgina.Asumadu@walthamforest.gov.uk

Telephone

+44 2084963000

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<http://www.walthamforest.gov.uk/>

Buyer's address

<http://www.walthamforest.gov.uk/>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.londontenders.org/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.londontenders.org/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Volunteering Management Services

Reference number

DN563977

II.1.2) Main CPV code

- 80500000 - Training services

II.1.3) Type of contract

Services

II.1.4) Short description

The London Borough of Waltham Forest is looking to commission a Volunteering Management Services Provider to deliver our high-profile volunteering programme in the borough. The council are committed to engaging, inspiring and empowering communities and residents to perform public service through participation and volunteering

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 75200000 - Provision of services to the community
- 79420000 - Management-related services
- 79600000 - Recruitment services
- 80000000 - Education and training services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

The core components of the service include:

- Recruiting and deploying a diverse group of volunteers to high-quality volunteering opportunities using a single, accessible online platform
- Supporting the coordination and deployment of council-led volunteering opportunities, including Covid-19 volunteer roles and our cultural events and venues as part of the legacy of the London Borough of Culture
- Brokering volunteering opportunities with local organisations which support community priorities
- Supporting volunteers to achieve their ambitions through accreditation, support, and formal recognition
- Providing capacity building support to the Voluntary and Community Sector (VCS) to create, and recruit to, new volunteering opportunities
- Measuring and communicating the impact of volunteers and volunteering on communities, volunteers, the VCS, and the Council
- Creating an inclusive and participatory culture among volunteers to improve the service they receive and promote participation more broadly.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Possible extension of 6 months subject to agreement between the Authority and the Provider

II.2.12) Information about electronic catalogues

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

16 September 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 12 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

16 September 2021

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

London Borough of Waltham Forest

Forest Road, Walthamstow

London

E17 4JF

Country

United Kingdom