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Tender

QUB/2596/24 Provision of Funeral Director Services

Queen's University Belfast

F02: Contract notice

Notice identifier: 2024/S 000-020096

Procurement identifier (OCID): ocds-h6vhtk-047913

Published 2 July 2024, 12:21pm

Section I: Contracting authority

I.1) Name and addresses

Queen's University Belfast

Procurement Office, Administration Building, University Road

Belfast

BT7 1NN

Email

j.cooke@qub.ac.uk

Country

United Kingdom

NUTS code

UKN0 - Northern Ireland

Internet address(es)

Main address

www.qub.ac.uk

Buyer's address

www.qub.ac.uk/po

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/queensuniversitybelfast.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/queensuniversitybelfast.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

QUB/2596/24 Provision of Funeral Director Services

Reference number

QUB/2596/24

II.1.2) Main CPV code

- 98371200 - Undertaking services

II.1.3) Type of contract

Services

II.1.4) Short description

Queen's requires the provision of the discreet and dignified Funeral Director services to include the vital timely collection, removal and transportation of human (donor remains) from locations across Northern Ireland. This will include collection from CBMSE Mortuary situated at 97 Lisburn Road Belfast and subsequent delivery to the agreed designated Crematorium (Belfast or Greater Belfast area) or on occasion a cemetery within Northern Ireland. The Funeral Director must supply coffins and associated accessories and must have the capability to store donors for up to 72 hours (weekends) in refrigeration on their own business site when necessary. The Economic Operator must be able to demonstrate extensive experience in delivering a service of this nature including the details of a similar contract they have held either current or completed in the last 5 years. The Economic Operator must be a member of an associated professional body such as The British Institute of Funeral Directors or

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 98371200 - Undertaking services

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

Queen's requires the provision of the discreet and dignified Funeral Director services to include the vital timely collection, removal and transportation of human (donor remains) from locations across Northern Ireland. This will include collection from CBMSE Mortuary situated at 97 Lisburn Road Belfast and subsequent delivery to the agreed designated Crematorium (Belfast or Greater Belfast area) or on occasion a cemetery within Northern Ireland. The Funeral Director must supply coffins and associated accessories and must have the capability to store donors for up to 72 hours (weekends) in refrigeration on their

own business site when necessary. The Economic Operator must be able to demonstrate extensive experience in delivering a service of this nature including the details of a similar contract they have held either current or completed in the last 5 years. The Economic Operator must be a member of an associated professional body such as The British Institute of Funeral Directors or The Irish Association of Funeral Directors.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

The Contract will initially be for a period 12 months, subject to satisfactory annual review, with the option to extend the contract by up to a further 72 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The Contract will initially be for a period 12 months, subject to satisfactory annual review, with the option to extend the contract by up to a further 72 months.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

N/A

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

12 August 2024

Local time

4:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

13 August 2024

Local time

9:00am

Place

Belfast

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Queen's University Belfast

University Road

Belfast

BT7 1NN

Country

United Kingdom