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Tender

## **Recruitment Services of Temporary Agency Workers, Fixed-Term and Permanent Staff**

believe housing limited

F02: Contract notice

Notice identifier: 2021/S 000-020091

Procurement identifier (OCID): ocids-h6vhtk-02d5ea

Published 17 August 2021, 2:22pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

believe housing limited

Coast House, Spectrum 4, SR7 7TT

Seaham

#### **Email**

[procurement@believehousing.co.uk](mailto:procurement@believehousing.co.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKC - North East (England)

#### **Internet address(es)**

Main address

<https://www.believehousing.co.uk>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/believehousing.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Other type

Social Housing

### **I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Recruitment Services of Temporary Agency Workers, Fixed-Term and Permanent Staff

Reference number

believe-2021 240

#### **II.1.2) Main CPV code**

- 75251110 - Fire-prevention services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Recruitment Services of Temporary Agency Workers, Fixed-Term and Permanent Staff  
This will be across a number of disciplines outlined within each lot outlined within the tender pack.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

General roles including administrative/ office-based roles such as finance, procurement, administration, customer services, communications, insurance and a range of trade and skills roles on a temporary

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)

### **II.2.4) Description of the procurement**

General roles including administrative/ office-based roles such as finance, procurement, administration, customer services, communications, insurance and a range of trade and skills roles on a temporary, fixed term or permanent basis.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: Yes

Description of options

Open Tender due to exceeding threshold

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Management and specialist roles including governance, legal, human resources, strategy, performance, housing, assets and executive and senior management on a temporary, fixed term or permanent basis.

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)

### **II.2.4) Description of the procurement**

Management and specialist roles including governance, legal, human resources, strategy, performance, housing, assets and executive and senior management on a temporary, fixed term or permanent basis.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: Yes

Description of options

Open tender as it exceeds threshold

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

ICT and digital on a temporary, fixed term or permanent basis

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)

### **II.2.4) Description of the procurement**

ICT and digital on a temporary, fixed term or permanent basis

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: Yes

Description of options

Open tender as it exceeds threshold

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Open tender offers the fairest way for competition on the marketplace, allowing all recruitment companies who feel they can meet our requirements, to put forward their bids to fulfil the required provision

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 September 2021

Local time

5:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 20 September 2021

### **IV.2.7) Conditions for opening of tenders**

Date

20 September 2021

Local time

9:00am

Place

Virtually over Microsoft Teams using opening ceremony on In-Tend, requiring 2 colleagues to sign in with passwords

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

believe housing limited

Coast House, Spectrum 4

Seaham

SR7 7TT

Country

United Kingdom