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Planning

## **HDC Commercial and Mixed Waste Recycling Disposal**

Horsham District Council

F01: Prior information notice

Prior information only

Notice identifier: 2022/S 000-020085

Procurement identifier (OCID): ocds-h6vhtk-03551d

Published 25 July 2022, 9:38am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Horsham District Council

Horsham

#### **Email**

[procurement@horsham.gov.uk](mailto:procurement@horsham.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKJ28 - West Sussex (North East)

#### **Internet address(es)**

Main address

<https://www.horsham.gov.uk>

### **I.3) Communication**

Additional information can be obtained from the above-mentioned address

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

HDC Commercial and Mixed Waste Recycling Disposal

#### **II.1.2) Main CPV code**

- 90510000 - Refuse disposal and treatment

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Horsham District Council requires Business Waste Disposal services for all the waste and recycling materials that the Council collects from businesses in the Horsham District areas and areas in the west of the Mid Sussex District. The running service requirement commences from when a Council Refuse Vehicle arrives at the appointed supplier's designated collection point; the appointed supplier must take receipt of all waste & recycling materials from the Council Refuse Vehicles, separate and process the materials as required and ultimately arrange for their incineration, recycling & return into the supply chain or other most suitable end-disposal that is the most environmentally correct end-of-life protocol. The specification is divided into three lots that will be awarded independently of each other. All three contracts are predicted to commence on 1st February 2023 and run for five years until 31st January 2028; each contract can be extended for two years up to 31st January 2030

#### **II.1.5) Estimated total value**

Value excluding VAT: £7,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

### **II.2) Description**

#### **II.2.1) Title**

HDC Commercial and Mixed Waste Recycling Disposal: Primary Business Waste Streams

Lot No

One

### **II.2.2) Additional CPV code(s)**

- 90510000 - Refuse disposal and treatment

### **II.2.3) Place of performance**

NUTS codes

- UKJ28 - West Sussex (North East)

### **II.2.4) Description of the procurement**

Lot One: The Council requires a supplier to arrange disposal of the three primary Business Waste Streams (General Waste, Mixed Dry Recycling and Card & Paper). These materials are collected at present by 26T RCV vehicles. The Council estimates throughout the lifetime of the contract for 5500 tonnes of refuse, 520 tonnes of mixed dry recycling and 105 tonnes of card & paper to be disposed of each year. Included in the general waste figure is two tonnes of general waste collected on a weekly basis in Roll on Roll off containers. At present, the Council's mixed dry recycling provision includes 10% card & paper (including shredded paper), glass, plastics, cartons, aerosols, clean tin foil and tin cans. All recycling is loose and is not bagged. Contract required to commence 01/02/2023 and run for five years up to 31/01/2028; there will be one extension option only to extend for two years up to 31/01/2030.

## **II.2) Description**

### **II.2.1) Title**

HDC Commercial and Mixed Waste Recycling Disposal: Wood Disposal

Lot No

Two

### **II.2.2) Additional CPV code(s)**

- 90510000 - Refuse disposal and treatment

### **II.2.3) Place of performance**

NUTS codes

- UKJ28 - West Sussex (North East)

#### **II.2.4) Description of the procurement**

Lot Two: The Council requires a supplier to arrange disposal of approximately 40 tonnes of Grade C Wood per annum. Contract required to commence 01/02/2023 and run for five years up to 31/01/2028; there will be one extension option only to extend for two years up to 31/01/2030.

### **II.2) Description**

#### **II.2.1) Title**

HDC Commercial and Mixed Waste Recycling Disposal: Bulky Bags

Lot No

Three

#### **II.2.2) Additional CPV code(s)**

- 90510000 - Refuse disposal and treatment

#### **II.2.3) Place of performance**

NUTS codes

- UKJ28 - West Sussex (North East)

#### **II.2.4) Description of the procurement**

Lot Three: The Council requires a supplier to arrange disposal of 750 tonnes of waste per annum that are collected in 'Bulk Bags'. The Bulk Bag waste is primarily composed of general household waste (i.e. DIY or common house waste). Contract required to commence 01/02/2023 and run for five years up to 31/01/2028; there will be one extension option only to extend for two years up to 31/01/2030.

### **II.3) Estimated date of publication of contract notice**

21 September 2022

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## Section IV. Procedure

### IV.1) Description

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

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## Section VI. Complementary information

### VI.3) Additional information

Horsham District Council has released this PIN for the dual purpose of giving advance notice to suppliers of the future intended tender and to approach the open market for assistance with building the Council's Tender Specification(s). The Council has prepared a Supplier Questionnaire to give suppliers the opportunity to help clarify several areas in the disposal of Commercial Waste & Recycling and to enquire on any new / best market practices that the Council should be aware of to ensure our Tender Specification allows the appointed Supplier(s) to provide a best value service. The Council is also providing opportunities to book a 45-minute session with the Tender Project Team to allow suppliers who complete the Supplier Questionnaire to explain their responses in an open discussion format (over Microsoft Teams). These 45-minute sessions will be held on Friday 12th August 2022. If you want to provide the Council with feedback on current, new and best practice recommendations in the provision of Commercial Waste & Recycling Disposal, please email [procurement@horsham.gov.uk](mailto:procurement@horsham.gov.uk) requesting a copy of the Supplier Questionnaire and return a completed version by email to the same address. Upon receipt of your completed Supplier Questionnaire, we will email back with an available time on Friday 12th August 2022 to hold the 45-minute engagement session. There is no deadline to send the Council your completed Supplier Questionnaire BUT if you want to participate in the Supplier Engagement Day you must email your completed Supplier Questionnaire to us by no later than 12:00 Thursday 11th August 2022. Neither failing to respond to this questionnaire will mean exclusion from any potential tendering opportunity going forward nor can the Council guarantee any inclusion in any potential tendering opportunity if you do respond to this Questionnaire.