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Tender

## **Primary Care Network Mental Wellbeing Courses - NHS/SOEPS/22.863 - ITB**

NHS SOUTH OF ENGLAND PROCUREMENT SERVICES

F21: Social and other specific services – public contracts

Prior information notice with call for competition

Notice identifier: 2022/S 000-020030

Procurement identifier (OCID): ocds-h6vhtk-0354e6

Published 22 July 2022, 2:39pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NHS SOUTH OF ENGLAND PROCUREMENT SERVICES

8 Manor Court,2 Barnes Wallis Road

FAREHAM

PO155TH

#### **Contact**

Stuart Meredith

#### **Email**

[stuart.meredith@soeprocurement.nhs.uk](mailto:stuart.meredith@soeprocurement.nhs.uk)

#### **Telephone**

+44 7936600757

**Country**

United Kingdom

**NUTS code**

UKJ35 - South Hampshire

**Internet address(es)**

Main address

[www.sussex.ics.nhs.uk](http://www.sussex.ics.nhs.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/soepscommissioning.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/soepscommissioning.aspx/Home>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Primary Care Network Mental Wellbeing Courses - NHS/SOEPS/22.863 - ITB

Reference number

NHS/SOEPS/22.863 - ITB

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Providers/suppliers are invited to submit a bid for the supply and delivery of a series of Brighton and Hove (B&H) Primary Care Network (PCN) based mental wellbeing courses and workshops.

Funding will be provided to develop and provide a range of full course, short courses, and individual workshops to each of the six PCNs within B&H. Courses and workshops provided will be based on each PCNs local population and health inequality needs. Standard courses or workshops should be offered on the following topics:

- Managing overwhelming emotions
- Living with suicidal thoughts
- Managing anxiety
- Five ways to wellbeing

Anticipated contract start date = 03 October, 2022

Anticipated contract end date = 02 October, 2023

To allow greater flexibility of delivery should this be required, a time-based extension of 6 months will be allowed for which no additional funding will be payable. This is the

maximum term for completion of the services.

Bids submitted above the Maximum Financial Envelope will be excluded.

The total financial envelope for the maximum 18 months is £114,000.

Closing date and time for invitation to tender responses: 5pm on Friday 19th August, 2022.

Tender documents are available at <https://in-tendhost.co.uk/soepscommissioning/asp/Home>

Aims:

- Deliver a comprehensive offer of mental wellbeing courses to Brighton and Hove based PCNs which will provide additional capacity for primary care to meet the mental health needs of their local population
- Offer a range of full courses, short courses, and individual workshops
- Course offers and content that can flexibly meet the need of each PCN based on their population health and health inequality needs

Objectives:

- Increased service user insight and understanding of mental health
- Provide service users with practical self-management tools
- Support service users to develop a personal action plan
- Support service users to develop peer support relationships
- Support service users to connect with the local community and wider support offers
- Empower service users to access support from appropriate services in the future when the need arises
- Reduced number of repeat contacts with primary care for mental health related needs
- Improve the mental wellbeing of service users who complete the course
- Improve service users' satisfaction with the support they receive in relation to their mental health

This Invitation to Bid is open to any NHS organisation, Voluntary Community and Social Enterprise (VCSE), or Small Medium Enterprise (SME).

Bidders must provide the quotation requested in this document and reply to those questions required.

- Full courses may run for approx. 8 weeks, and short courses may run for approx. 4 weeks with sessions lasting a maximum of 2 hours. Workshops may be one off half or full day sessions.
- Drinks / refreshments should be made available at each course.
- Full / short courses should accommodate between 12-16 service users and individual workshops between 6-12 service users.
- Courses should be adapted according to the needs of each PCN. The content and focus of specific courses and workshops will need to be agreed with each individual PCN in advance.
- Courses will be delivered by both an appropriately qualified mental health professional (where the course content requires it this will include a member of staff with a clinical professional registration) and an expert by experience (someone with lived experience of mental health needs).
- Delivery of the courses and workshops will be at a PCN / neighbourhood level. Where PCN estates do not support the delivery of courses or workshops in-house, alternative local venues and community spaces should be identified to support the delivery at neighbourhood level. Course / workshop venues must be accessible for all service users. A proportion of course / workshop sessions may be delivered virtually, however, the preference will be for face-to-face sessions or hybrid arrangements.

#### **II.1.5) Estimated total value**

Value excluding VAT: £114,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKJ21 - Brighton and Hove

#### **II.2.4) Description of the procurement**

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### **II.2.7) Duration of the contract or the framework agreement**

Duration in months

12

### **II.2.14) Additional information**

2.1 The ICB, henceforth the "Contracting Authority" offers the opportunity for Providers/Suppliers to submit an offer for the delivery of the goods or services stated above. It shall be deemed that every bid received has been made in agreement to the conditions established in this document.

2.2 In the event that an organisation does not wish to participate further in this bidding exercise, the organisation is requested to indicate so via the provided contact details. If you decline to participate please specify briefly the reasons of your decision.

2.3 It should be noted that NHS South of England Procurement Services ("SoEPS") is acting as an agent on behalf of the Contracting Authority as Procurement service provider. All communication including tender submission is to be made using the NHS South of England Procurement Services e-Tendering portal. Any communication via any other means will not be responded to and will not be considered as received:

<https://in-tendhost.co.uk/soepscommissioning/asp/Home>

Please note that the responsibility for ensuring the safe receipt of quotations via the eTendering portal lies with the Bidder. Neither SoEPS or the Contracting Authority will accept any responsibility or liability for or arising from, late submissions or non-receipt of tenders.

2.4 The successful supplier shall put in place the appropriate level of insurance for the provision of services/ goods. It is solely the responsibility of the Bidder to obtain the adequate level of insurance required for their activity.

2.5 Nothing contained in this document or in any other communication made between the Contracting Authority and any other party shall be taken as constituting a contract. However, the conditions required in this document may form part of the Contract and the terms and conditions applicable to the agreement will be those specified in this document and are available on request.

2.6 The Contracting Authority reserves to itself the right to enter into the Contract with any Provider/Supplier based upon their Bid without conducting written or oral discussions and to reject any offer with gaps, omissions or obvious errors, containing amendments and alterations which have not been approved in writing by the Contracting Authority, or does not agree to abide by the stipulated terms and conditions.

2.7 By submitting a bid you accept fully the terms specified herein.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Open procedure

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of expressions of interest**

Date

19 August 2022

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Refer to South of England Procurement Services to trigger the review process. This process can be further escalated to NHS Improvement.

Sackville House

Brooks Close

Lewes

BN7 2FZ

England

Email: [stuart.meredith1@nhs.net](mailto:stuart.meredith1@nhs.net)