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Tender

Caerlaverock Castle - Creative Learning Plan

Historic Environment Scotland

F02: Contract notice

Notice identifier: 2021/S 000-020026

Procurement identifier (OCID): ocds-h6vhtk-02d5a8

Published 17 August 2021, 9:45am

Section I: Contracting authority

I.1) Name and addresses

Historic Environment Scotland

Longmore House, Salisbury Place

Edinburgh

EH9 1SH

Contact

Fiona Fretwell

Email

procurement@hes.scot

Telephone

+44 1316688866

Fax

+44 1316688877

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

<http://historicenvironment.scot>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00164

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

National or federal Agency/Office

I.5) Main activity

Other activity

Conservation, Built Heritage and Tourism

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Caerlaverock Castle - Creative Learning Plan

Reference number

HES/C/4107

II.1.2) Main CPV code

- 80400000 - Adult and other education services

II.1.3) Type of contract

Services

II.1.4) Short description

Caerlaverock Castle is an important site set within extensive grounds, featuring a various buildings and structures, some of which are either unused or poorly utilised. While the site is a key tourism destination for Dumfries and Galloway and integral part of the wider Caerlaverock shared destination area, HES recognises the need to carry out a wide programme to scope opportunities for sustainable development and enhancement of the infrastructure and visitor offer at Caerlaverock Castle. As part of exploring this development, HES is seeking to commission a contractor to support the development and delivery of an audience focused Creative Learning Plan for Caerlaverock Castle. The plan should demonstrate meaningful opportunities to actively engage priority audiences including young people and those with additional support needs, alignment with local learning and creative programmes and wider priorities for the Dumfries and Galloway area including covid recovery.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 80400000 - Adult and other education services

II.2.3) Place of performance

NUTS codes

- UKM92 - Dumfries & Galloway

II.2.4) Description of the procurement

A key part of this commission is to develop a youth engagement programme inspired by Caerlaverock Castle working in partnership with both local youth work, employability and skills programmes and creative practitioners to provide meaningful opportunities for local young people aligned to local priorities such as youth employment and wellbeing. Inclusive opportunities should be incorporated to ensure equal access to participative programmes for young people from BAME, LGBTI and care experienced communities and those with disabilities or protected characteristics. The work should consider the current and longer-term impact of COVID-19 on the Historic Environment Skills Investment Plan and work with external partners to develop a Creative Learning Plan approach should be developed that clearly sets out a plan of activity designed to develop, test and evaluate a range of programmes across key learning audiences including early years, schools, adult and community learning and groups with additional support needs. p shape any response or shifting perspective required.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The contract may be extended for up to a further 24 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

List and brief description of selection criteria

HES use Scotbis, an independent provider of business credit reports, to assess the financial standing of tenderers. The overall aim of this assessment is to ensure, as far as possible, that any potential Supplier will not have financial difficulties that endanger their ability to perform the Contract. If financial information cannot be gained from that source Historic Environment Scotland will request that you provide full audited accounts for the last full financial year. If Suppliers cannot provide any of the assurances as detailed above, and it is determined by HES that your financial strength is not adequate, then your company may not pass the financial evaluation. If you can provide the assurances as detailed above, HES may explore these options with you before determining whether your company can be taken forward in this procurement exercise. Bank details may also be sought to support the above

Minimum level(s) of standards possibly required

It is a requirement of this contract that bidders hold, or can commit to obtain, prior to the commence of any subsequently awarded contract, the types and levels of insurance indicated below:

- Employers (compulsory) Liability Insurance - GDP 1 million
- Public Liability Insurance - GDP 1 million

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 September 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

21 September 2021

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Please refer to all the tender documents and ensure you submit the relevant documents with your responses to the Single Procurement Document, Quality and Pricing Schedules.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=664157.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:664157)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=664157

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court & Justice of the Peace Court

Sheriff Clerks Office, 27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom

