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Tender

Framework Agreement for Catering Services at Abbey Multi Academy Trust

Abbey Multi Academy Trust

F02: Contract notice

Notice identifier: 2024/S 000-020003

Procurement identifier (OCID): ocds-h6vhtk-0478e6

Published 1 July 2024, 4:51pm

Section I: Contracting authority

I.1) Name and addresses

Abbey Multi Academy Trust

Butcher Hill

Leeds

LS16 5EA

Contact

Liz Ellory-Hoare

Email

leh@redboxcs.com

Country

United Kingdom

Region code

UKE4 - West Yorkshire

Companies House

07705552

Internet address(es)

Main address

<https://www.abbeymat.co.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.redboxcs.com

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.redboxcs.com

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Framework Agreement for Catering Services at Abbey Multi Academy Trust

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

Tender Schedule

Issue of Invitation to Tender Monday 1st July 2024

Bidding Companies to Visit Sites Wednesday 10th & Friday 12th July Tuesday 16th & Wednesday 17th July 2024

Clarification Deadline 9:30am Friday 2nd August 2024

Clarification Return Deadline * Close of Play Friday 9th August 2024

Deadline for return of Tender Responses 9:30am Monday 19th August 2024

Reference site visits Monday 16th, Wednesday 18th and Thursday 19th September 2024
- Lunch period.

Shortlisted Contractor Engagement Day Wednesday 3rd October 2024 10am-2:30pm
Timeslots TBC

Contract Awarded by 10th October 2024 10-day Standstill to follow.

Scores shared following award and verbal feedback on request

Mobilisation Meeting Wednesday 23rd October 2024

Contract Commencement Wednesday 1st January 2025

*Please note there may be certain information that is unavailable by the deadline and anything that has not been identified may need to be included but caveated.

Site Visits

Bishop Young C of E Academy 10.30am - 11:15am & 1.00pm - 2.00pm Wednesday 10th July 2024

Manston St James CE Primary 11.30am - 12.45pm Wednesday 10th July 2024

Christ Church Upper Armley 11.00am - 11.45pm Friday 12th July 2024

Holy Trinity C of E Primary 12.00pm - 12.45pm Friday 12th July 2024

Abbey Grange C of E Academy 10.30am - 11:15am & 1.00pm - 2.00pm Tuesday 16th July 2024

St Chad's C of E Academy 11.30am - 12.45pm Tuesday 16th July 2024

Lightcliffe Academy 10.45am - 12.45pm Wednesday 17th July 2024

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKE4 - West Yorkshire

II.2.4) Description of the procurement

The Abbey Multi Academy Trust has decided to tender their catering services to investigate the financial and qualitative benefits they could be offered through this process. The schools involved are: -

? St Chad's C of E Primary

? Manston St James CE Primary

? Christ Church Upper Armley

? Holy Trinity C of E Primary

? Abbey Grange C of E Academy

? Bishop Young C of E Academy

? Lightcliffe Academy

Further specifics about each school are given later in the document under 'The Schools'.

The Contract Duration and Structure

The contract will be awarded for a three-year duration with the option of two additional, one-year extensions. This is subject to the satisfactory performance of the work.

A Group Manager is attached to this contract and currently basis the role at Abbey Grange CE Academy. This role includes a fuel card for transport between sites although no value is confirmed at this stage. Costs for this mileage should be considered within the management fee based on rotation of visits.

The Trust reserves the right to not award all schools or to award a contract at all.

It is the intention of the Trust to appoint a single contractor in order to maximise the benefits for all parties.

The quality of the service and the proposed budget for the second year 2026, will be reviewed three months before the expiry of the first twelve months. The Trust at this time reserves the right to terminate the contract should either the quality or future costs be unacceptable.

The proposed contract is available as a separate attachment.

The financial structure of the contract is designed to reflect the Trusts' aims to reward the Contractor in a fair manner and based upon contract delivery and to have an open-book agreement that is easily auditable. The Trust are looking for a monthly reporting schedule with the Operations Team where relevant data and planning is shared to support the analysis. This contract management will formulate part of the Key Performance Indicators for the contract.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

2 possible 1 year extensions

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.14) Additional information

Documents need to be requested via email to leh@redboxcs.com or via www.redboxcs.com contact page.

All addresses for schools will be listed on the Trust website <https://www.abbeymat.co.uk/>

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

19 August 2024

Local time

9:30am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 1 January 2025

IV.2.7) Conditions for opening of tenders

Date

19 August 2024

Local time

9:31am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

10 day standstill applies following award.

VI.4) Procedures for review

VI.4.1) Review body

Red Box Consultancy Services Ltd

Harrogate

Country

United Kingdom