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Tender

## **Provision of Freight Forwarding Services**

CITY,UNIVERSITY OF LONDON

F02: Contract notice

Notice identifier: 2024/S 000-019979

Procurement identifier (OCID): ocds-h6vhtk-0478d3

Published 1 July 2024, 4:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

CITY,UNIVERSITY OF LONDON

Northampton Square, Whiskin Street

London

EC1V 4PD

#### **Contact**

Harriet Lisa Chebet

#### **Email**

[Harriet.Chebet@city.ac.uk](mailto:Harriet.Chebet@city.ac.uk)

#### **Telephone**

+44 2070405060

#### **Country**

United Kingdom

**Region code**

UKI - London

**Internet address(es)**

Main address

[www.city.ac.uk](http://www.city.ac.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Freight-transport-agency-services./4DB5Z3DQN7>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Provision of Freight Forwarding Services

Reference number

24/0037

### **II.1.2) Main CPV code**

- 63521000 - Freight transport agency services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

City University of London is seeking qualified and experienced suppliers to submit bids for the provision of comprehensive freight forwarding services. As a leading academic institution, we require reliable, efficient, and cost-effective solutions to manage our logistics needs as outline in the scope of services in the attached specification document.

Interested suppliers are invited to submit their bids along with all necessary documentation and qualifications by 31/07/2024.

City University of London looks forward to collaborating with a dedicated and professional freight forwarding partner to support our dynamic academic environment.

### **II.1.5) Estimated total value**

Value excluding VAT: £90,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKI - London

Main site or place of performance

LONDON

### **II.2.4) Description of the procurement**

This is an Open tender Procurement

### **II.2.5) Award criteria**

Quality criterion - Name: Criterion 1 / Weighting: 60

Cost criterion - Name: Criterion 1 / Weighting: 40

**II.2.6) Estimated value**

Value excluding VAT: £90,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Contract to be awarded for 3 years with an option to extend for 1 + 1 years.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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**Section III. Legal, economic, financial and technical information**

**III.1) Conditions for participation**

**III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

5 August 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 30 November 2024

#### **IV.2.7) Conditions for opening of tenders**

Date

5 August 2024

Local time

12:00pm

Place

Delta online

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 2029

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Freight-transport-agency-services./4DB5Z3DQN7>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/4DB5Z3DQN7>

GO Reference: GO-202471-PRO-26764773

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

City University

Northampton Square, Whiskin Street

London

EC1V 4PD

Email

[Harriet.Chebet@city.ac.uk](mailto:Harriet.Chebet@city.ac.uk)

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