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Tender

## **St Edward's College ~ Catering Tender**

St Edward's College

F02: Contract notice

Notice identifier: 2022/S 000-019974

Procurement identifier (OCID): ocds-h6vhtk-0354ae

Published 22 July 2022, 10:05am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

St Edward's College

Sandfield Park

Liverpool

L12 1LF

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **NUTS code**

UKD72 - Liverpool

**Internet address(es)**

Main address

<https://www.st-edwards.co.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/tenders/UK-UK-Liverpool:-School-catering-services./39Q269E7H5>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

St Edward's College ~ Catering Tender

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The successful Supplier will be required to provide catering services for St Edward's College.

The contract covers the scope for the provision of all catering and hospitality services within the school.

#### **II.1.5) Estimated total value**

Value excluding VAT: £240,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKD72 - Liverpool

Main site or place of performance

Liverpool

#### **II.2.4) Description of the procurement**

The duration of the contract being offered is three years commencing on 1 September 2023 to August 2026, with the potential for an extension of up to a further three years excluding the right to further extend beyond this point. The contract will be on a guaranteed performance basis with all free issues and hospitality being recharged to the school at net cost only.

St Edward's College In the late 1970s reverted to full independence, with many pupils receiving support under the Assisted Places Scheme. However, the 1993 Education Act enabled the College to become a self-governing Maintained School. After a lengthy consultation and statutory process, St Edward's College became a Grant Maintained School on 1 September 1997. As a result of the abolition of Grant Maintained Status by the 1998 Education Act, the College became a Voluntary Aided School in 1999. The College became an Academy in May 2011. For further information regarding St Edward's College please refer to the school website [www.st-edwards.co.uk](http://www.st-edwards.co.uk)

St Edward's College has great strengths and it is the Principal's and Governors' aim to build on these strengths by the employment of a suitably skilled and experienced catering contractor which operates within the independent/state sector who will be proactive in providing advice and expertise. The Contractor will have the opportunity to introduce an improved food offer whilst understanding the profile and usage of the existing facilities. They will also be expected to introduce an exciting new food concept for the future and vary this during the course of the academic year.

The catering provision within St Edward's College is of vital importance and although cost is an important consideration, more important is the provision of a quality service, therefore the successful contractor must be able to demonstrate a track record of delivering a high-quality catering provision and support services within the independent/state sector, whilst ensuring that 'best value' is achieved by the school in both financial and qualitative terms.

Working with the local community is something that St Edward's College strives to do at all times and to this end we would like to ensure that all your fresh produce is sourced from local suppliers. Please note that this is an important part of your tender response and the use of local suppliers will be closely monitored as will flexibility in your supply chain:

It is also important that the service continues to evolve, so the successful contractor will need to demonstrate a high degree of innovation to ensure that this is achieved with a local management team that are both proactive and dynamic in their approach and have the experience of delivering a quality catering provision within the challenges of budgetary constraint.

We will expect the on-site catering team at the school to receive support and training commensurate with the standard and level of catering provision that the school expects as

an output of this tender

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A selection of healthy balanced dishes are available daily on the restaurant counters for all customers. The current selling price per meal at lunch time is £3.00 and further cash sales are generated through the provision of a breakfast which sells for £1.00 and a mid-morning break service. Additionally, there is a separate catering facility within the sixth form centre which is open during the course of the day.

Cash sales are collected currently via Parent Pay which is administered by the catering team in conjunction with a cashless system.

It is expected that the successful contractor will work very closely with the Client and engage with the school curriculum, pupils and parents moving forwards into this contract term.

The contract currently offers a guaranteed return to St Edward's College for the main account, with all free issues and hospitality being recharged at net cost to the school based on consumption.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £240,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 September 2023

End date

31 August 2029

This contract is subject to renewal

No

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

**II.2.10) Information about variants**

Variants will be accepted: Yes

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

To respond to this opportunity please click here:

<https://litmustms.co.uk/respond/39Q269E7H5>

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 September 2022

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

21 November 2022

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Liverpool:-School-catering-services./39Q269E7H5>

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GO Reference: GO-2022722-PRO-20659212

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

St Edward's College



Sandfield Park

Liverpool

L12 1LF

Country

United Kingdom