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Tender

## **East Midlands Academy Trust ~ Catering Tender**

East Midlands Academy Trust

F02: Contract notice

Notice identifier: 2022/S 000-019950

Procurement identifier (OCID): ocds-h6vhtk-035496

Published 21 July 2022, 7:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

East Midlands Academy Trust

Pyramus House, Roman Way, Grange Park

Northampton

NN4 5EA

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

**NUTS code**

UKF2 - Leicestershire, Rutland and Northamptonshire

**Internet address(es)**

Main address

<https://emat.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/tenders/UK-UK-Northampton:-School-catering-services./39CAERKF6Z>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

East Midlands Academy Trust ~ Catering Tender

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The successful Supplier will be required to provide catering services for East Midlands Academy Trust, which also includes all hospitality and free issue requirements.

#### **II.1.5) Estimated total value**

Value excluding VAT: £3,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKF2 - Leicestershire, Rutland and Northamptonshire

Main site or place of performance

Leicestershire, Rutland and Northamptonshire

#### **II.2.4) Description of the procurement**

The Trust is an established Multi Academy Trust (MAT) which currently includes the following academies where the successful contractor will be required to deliver a service and meet the requirements of the specification from the contract commencement. The schools which currently form the Trust are:

Northampton International Academy

Castle Academy

Hardingstone Academy

Stimpson Avenue Academy

Prince William School

Orchard Academy

Shepherdswell Academy

Seven schools are part of this tender and are split into two hubs (please see above) we are seeking tender submissions on a hub-by-hub basis or for the whole contract (two hubs), however the East Midlands Academy Trust reserves the right to award the contract should it be deemed prudent in lots of one or two

The contract being tendered is for three years in duration from 1 September 2023 until 31 August 2028, there will be the option to extend the contract for a further period of three years on a 1 + 1 + 1 basis on the same terms and conditions excluding the right to further extend beyond six years in duration.

The contract being offered and will be guaranteed performance in nature.

The tender project is seeking to appoint a Contractor whose initiative and innovation will be welcomed for the provision of all catering services within the Trust. The high-quality service levels proposed, should maintain excellent standards throughout, resulting in a new food service offer with consistent high standards of food operations across all Schools.

These new standards of operation should meet the needs of the pupils in both the Pre School, Primary and Secondary Schools moving forwards into this contract term, recognising that different food offers and menus will be required for each sector. It is our aim to enhance the use of local suppliers for all fresh foods which should include, fruit and vegetables, dairy products, eggs, meat and bakery products. The current range of foods needs to be expanded. Regular customer engagement will be required to ensure this is the case moving into the contract term.

The contract will operate on guaranteed cost or surplus per year for each school with all universal free school meals, free school meals and hospitality being charged based on consumption and at net food cost.

The approximate cost of the contract per annum is £500,000.00 plus VAT (please note that this was for 2020/2021 which wasn't necessarily a representative year).

The successful contractor will be expected to put forwards both innovation and their proposals for making this contract more environmentally sensitive and carbon neutral moving into this contract term both by way of contract delivery, and also within the successful contractor's organisation, thus working to deliver the East Midlands Academy Trust's environmental policies. Your approach to sustainability should mirror that of the East Midlands Academy Trust.

The terms and conditions of employment and recognition offered to the catering operatives should be both progressive and forward thinking ensuring that the staffing establishment is complete at all times and staff turnover is kept to a minimum.

The Trust is expected to grow in the number of schools during this contract period, and the provision of catering services within these schools when they have joined the Trust will fall under the scope of this contract. The successful contractor will be expected to provide this service within these additional schools using the same costing model, ratios etc. that they applied to their successful tender submission for The Trust at the point of tender submission. The duration of contract for these schools will not be increased and they will join the contract for the remaining contract period that exists at the point of entry into the Trust.

Please see the SQ document for more information

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £3,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 September 2023

End date

31 August 2029

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To respond to this opportunity please click here:

<https://litmustms.co.uk/respond/39CAERKF6Z>

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 September 2022

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

28 November 2022

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Northampton:-School-catering-services./39CAERKF6Z>

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GO Reference: GO-2022721-PRO-20648130

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

East Midlands Academy Trust

Pyramus House, Roman Way, Grange Park

Northampton

NN4 5EA

Country

United Kingdom