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Award

## **Third Party Archive and Storage of Acute Medical Records**

NHS Wales Shared Services Partnership-Procurement Services

F15: Voluntary ex ante transparency notice

Notice identifier: 2023/S 000-019912

Procurement identifier (OCID): ocds-h6vhtk-03e104

Published 12 July 2023, 10:50am

### **Section I: Contracting authority/entity**

#### **I.1) Name and addresses**

NHS Wales Shared Services Partnership-Procurement Services

2nd Floor Woodland House, Maes-Y-Coed Road

Cardiff

CF14 4HH

#### **Contact**

Nadine Stokes

#### **Email**

[nadine.stokes@wales.nhs.uk](mailto:nadine.stokes@wales.nhs.uk)

#### **Telephone**

+44 2921508276

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://nwssp.nhs.wales/ourservices/procurement-services/>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0221](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0221)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Third Party Archive and Storage of Acute Medical Records

Reference number

CAV-STA (23-24) 51

**II.1.2) Main CPV code**

- 79996100 - Records management

**II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Third party archive storage of acute medical records to alleviate significant H&S risks and issues identified through workplace inspections of the Health Records department

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £148,120

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

Main site or place of performance

Cardiff

#### **II.2.4) Description of the procurement**

Third party archive storage of acute medical records to alleviate significant H&S risks and issues identified through workplace inspections of the Health Records department

Including flexible collection, delivery, transfer and destruction of large volumes of medical records

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

Cardiff & Vale University Health Board wish to establish a temporary 9 month arrangement with the existing provider for the provision of flexible collection, delivery, transfer and destruction of large volumes of medical records.

The existing provider has been used on smaller scale previously however an increase in demand means the Health Board will now seek to competitively tender this requirement.

This is a service that cannot be discontinued until the Health Board fully delivers its Digital Strategy, this may be several years ahead hence the need to formalise this arrangement on a temporary basis whilst a competitive procurement exercise is undertaken.

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section V. Award of contract/concession**

### **Contract No**

CAV-STA (23-24) 51

A contract/lot is awarded: Yes

### **V.2) Award of contract/concession**

#### **V.2.1) Date of conclusion of the contract**

12 July 2023

#### **V.2.2) Information about tenders**

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor/concessionaire**

Logic Document Archiving Ltd

6 The Arcade

Llanelli

SA153TW

Telephone

+44 7929370776

Country

United Kingdom

NUTS code

- UKL14 - South West Wales

The contractor/concessionaire is an SME

Yes

**V.2.4) Information on value of contract/lot/concession (excluding VAT)**

Total value of the contract/lot/concession: £148,120

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## **Section VI. Complementary information**

### **VI.3) Additional information**

(WA Ref:133123)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Authority will allow a 10 calendar day standstill period prior to entering into this formal agreement.