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Tender

Provision of Interpretive Design, Project Management and Installation at Gnoll Estate Country Park Neath

Neath Port Talbot County Borough Council

F02: Contract notice

Notice identifier: 2024/S 000-019891

Procurement identifier (OCID): ocids-h6vhtk-04789d

Published 1 July 2024, 9:22am

Section I: Contracting authority

I.1) Name and addresses

Neath Port Talbot County Borough Council

Civic Centre

Port Talbot

SA13 1PJ

Email

w.thomas3@npt.gov.uk

Country

United Kingdom

NUTS code

UKL17 - Bridgend and Neath Port Talbot

Internet address(es)

Main address

<http://www.npt.gov.uk>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0274

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk/home.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk/home.html>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Interpretive Design, Project Management and Installation at Gnoll Estate Country Park Neath

Reference number

CPU24-25-15

II.1.2) Main CPV code

- 72224000 - Project management consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

See Description of the Procurement II.2.4

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 72224000 - Project management consultancy services
- 79340000 - Advertising and marketing services
- 79341100 - Advertising consultancy services
- 79413000 - Marketing management consultancy services
- 79415200 - Design consultancy services

II.2.3) Place of performance

NUTS codes

- UKL17 - Bridgend and Neath Port Talbot

II.2.4) Description of the procurement

Neath Port Talbot Council has recently been awarded UK Government's Levelling Up Fund (LUF) to deliver the Vale of Neath Heritage Corridor Project. As part of this project the Council will be delivering major investment at Gnoll Estate Country Park including a new Visitor Centre, new outdoor play, visitor accommodation at Pond Cottage and a complete reinterpretation of the park and its historic landscape.

The Council has also secured funding from the Heritage Culture, Tourism and Events Fund a tranche of the UK Government's Shared Prosperity Fund (SPF) to deliver digital interpretation as part of this overall project.

The Council is seeking to procure a suitably qualified project management and interpretive design consultancy to design and install an interpretive scheme across the Country Park in addition to project management of the interpretation project and consultation with key parties.

Due to differing funding deadlines for LUF and SPF the project has been broken down into three distinct work packages.

Some elements of Work Package 1, namely the design of digital interpretation, branding and visual identity and community consultation, in addition to all elements of Work Package 2 will need to be delivered in full by 31st March 2025. All other remaining elements of Work Package 1 and 3 must be delivered in full by 31st March 2026.

The reinterpretation of the historic parkland is a key output of the LUF project which aims to enable the local community and visitors to better understand the significance of key features of the park and the important role that the Estate has played in the wider context of the town of Neath. The environmental and biodiversity significance of the park should also be a key message within the interpretive scheme.

All deliverables as part of this project must take full account of accessibility for a wide range of resident and visitor needs. All elements must be delivered bilingually in Welsh and English. The costs of this should be accounted for within your submission.

The wider LUF funded project is of significant size and scope, the successful consultancy will be required to liaise with the wider project management team in order to understand any complexities, timescales and ensure that the context of the development is factored into the interpretive scheme.

Tenderers are required to submit a proposal which outlines a detailed delivery schedule which ensures that all elements of the project can be delivered by no later than 31st

March 2025 for Work Package 2 and 31st March 2026 for Work Package 3. Work Package 1 should be split across stages 2 and 3 with some elements in Work Package 1 (i.e. visual identity and branding, being required to inform Work Package 2).

The submission should outline how accessibility will be integrated into all project elements.

This project is funded by the UK Government through the UK Shared Prosperity Fund.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

18

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

1 August 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English, Welsh

IV.2.7) Conditions for opening of tenders

Date

1 August 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

Suppliers' Instructions 'How to Express Interest in this ITT':

1. Register your company on the etenderwales portal (this is required only once. However if your details have changed since you registered you will need to up-date them).

- Browse to the eSourcing Portal: www.etenderwales.bravosolution.co.uk
- Click the 'Suppliers register here' link.
- Complete the 'Organisation Details' and 'User Details' sections.
- Note the username you choose and click 'save' when complete.
- You will shortly receive an email with your unique password (please keep this secure).
- Agree to the terms and conditions and click 'continue'.

2. Express an interest in the ITT.

- Login to the portal with the username / password.
- Click the 'ITT Open to all Suppliers' link.
- Alternatively, search for the relevant ITT (itt_111264).
- Click on the relevant ITT to access the content.
- Click the 'Express Interest' button on the right-hand side of the screen.
- This will move the ITT into your 'My ITT pages'. (This is a secure area reserved for your projects only.)
- Click on the ITT code, you can now access any attachments by selecting 'Buyer Attachments'.

3. Responding to the ITT.

- You can now choose to 'Respond' or 'Decline to Respond' (please give a reason if declining).
- Note the 'Closing Date', and then follow the onscreen instructions to complete the ITT.
- There is help available Monday – Friday (8am – 6pm) on: help@bravosolution.co.uk or by telephone on 0800 368 485.

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=142433

(WA Ref:142433)

The buyer considers that this contract is suitable for consortia.

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom