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Contract

Construction Industry Training Board (CITB) Health, Safety and Environment Tests and Construction Skills Certification Scheme (CSCS) Cards

Sheffield City Council

F03: Contract award notice

Notice identifier: 2025/S 000-019888

Procurement identifier (OCID): ocds-h6vhtk-04218f

Published 8 May 2025, 5:47pm

Section I: Contracting authority

I.1) Name and addresses

Sheffield City Council

Town Hall, Pinstone Street,

Sheffield

S1 2HH

Email

Procurement@sheffield.gov.uk

Country

United Kingdom

Region code

UKE - Yorkshire and the Humber

National registration number

(GB) 173 5488 38

Internet address(es)

Main address

<http://sheffield.gov.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/104130>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Construction Industry Training Board (CITB) Health, Safety and Environment Tests and Construction Skills Certification Scheme (CSCS) Cards

Reference number

Opportunity Sheffield

II.1.2) Main CPV code

- 80000000 - Education and training services

II.1.3) Type of contract

Services

II.1.4) Short description

A Provider is required to deliver the administration of CITB Health, Safety and Environment (HS&E) tests and CSCS cards in Sheffield. Opportunity Sheffield is the employment and skills service within Sheffield City Council (SCC). We commission, deliver and oversee activities to support people into jobs, training and career development, and work to strengthen the local economy by helping employers attract, nurture and retain talent. Our programmes are aimed at breaking down barriers to employment, particularly for those furthest from the labour market, while helping alleviate poverty and boost economic growth through skills enhancement. Opportunity Sheffield's employment support activity is delivered as part of regional programmes delivered in partnership with the South Yorkshire Mayoral Combined Authority (SYMCA)

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £30,000

II.2) Description

II.2.2) Additional CPV code(s)

- 45000000 - Construction work
- 80500000 - Training services
- 80540000 - Environmental training services
- 80550000 - Safety training services

II.2.3) Place of performance

NUTS codes

- UKE - Yorkshire and the Humber

II.2.4) Description of the procurement

A Provider is required to deliver the administration of CITB Health, Safety and Environment (HS&E) tests and CSCS cards in Sheffield. Opportunity Sheffield is the employment and skills service within Sheffield City Council (SCC). We commission, deliver and oversee activities to support people into jobs, training and career development, and work to strengthen the local economy by helping employers attract, nurture and retain talent. Our programmes are aimed at breaking down barriers to employment, particularly for those furthest from the labour market, while helping alleviate poverty and boost economic growth through skills enhancement. Opportunity Sheffield's employment support activity is delivered as part of regional programmes delivered in partnership with the South Yorkshire Mayoral Combined Authority (SYMCA)

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 80%

Price - Weighting: 20%

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

This project is part-funded by the UK Government through the UK Shared Prosperity Fund and Economically Inactivity Trailblazer.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the setting up of a dynamic purchasing system

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-035699](#)

Section V. Award of contract

Contract No

1

Title

Construction Industry Training Board (CITB) Health, Safety and Environment Tests and Construction Skills Certification Scheme (CSCS) Cards

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

16 April 2025

V.2.2) Information about tenders

Number of tenders received: 4

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Manor and Castle Development Trust

Norfolk House. Stafford Lane.

Sheffield

S2 5HR

Email

lucywarren@manorandcastle.org.uk

Telephone

+114 2789999

Country

United Kingdom

NUTS code

- UKE - Yorkshire and the Humber

National registration number

865542207

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £27,278.90

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Sheffield City Council

Sheffield Town Hall, Pinstone Street,

Sheffield

S1 2HH

Email

Procurement@sheffield.gov.uk

Country

United Kingdom

Internet address

<https://www.sheffield.gov.uk>