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Tender

## **Fleet Management Services**

Livv Maintenance Limited (part of Livv Housing Group)

F02: Contract notice

Notice identifier: 2024/S 000-019868

Procurement identifier (OCID): ocds-h6vhtk-04788c

Published 28 June 2024, 5:01pm

The closing date and time has been changed to:

**2 August 2024, 4:00pm**

See the [change notice](#).

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Livv Maintenance Limited (part of Livv Housing Group)

Lakeview, Kings Business Park

Prescot

L34 1PJ

### **Contact**

Mrs Claire Paton

### **Email**

[tenders@cirruspurchasing.co.uk](mailto:tenders@cirruspurchasing.co.uk)

**Country**

United Kingdom

**Region code**

UKD - North West (England)

**Internet address(es)**

Main address

<https://livvhousinggroup.com/>

Buyer's address

<https://livvhousinggroup.com/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=a5671f50-5035-ef11-812c-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=a5671f50-5035-ef11-812c-005056b64545>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Fleet Management Services

Reference number

DN728323

#### **II.1.2) Main CPV code**

- 50111100 - Vehicle-fleet management services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Livv Maintenance Limited (part of Livv Housing Group) is seeking bids from service providers to provide a fleet management service.

Services initially required under the contract are expected to include the management of approximately 150 vehicles and the supporting contracts to enable the smooth running of the vehicles. Supporting contracts include but are not limited to vehicle maintenance, fuel cards and vehicle tracking devices, installation of racking and livery.

Livv Maintenance intend to re-procure the current fleet of vehicles with a procurement process commencing approximately November 2024. It is an essential requirement of this tender that the successful fleet management service provider can provide an end-to-end service in the procurement of the new fleet in compliance with procurement regulations.

Full details of the service initially required can be found in the 'Scope of Works' document within the Supporting Information folder provided with this tender.

The outcome of the tender process will be a single contract with one service provider. The contract will be for an initial 3 years with 2 annual options to extend by a further 12 months on each occasion, up to a maximum 5 years total contract term, subject to Livv Maintenance requirements and the performance of the successful service provider. The anticipated commencement date is estimated to be early September 2024.

#### **II.1.5) Estimated total value**

Value excluding VAT: £210,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 50111100 - Vehicle-fleet management services

#### **II.2.3) Place of performance**

NUTS codes

- UKD - North West (England)

#### **II.2.4) Description of the procurement**

Livv Maintenance Limited (part of Livv Housing Group) is seeking bids from service providers to provide a fleet management service.

Services initially required under the contract are expected to include the management of approximately 150 vehicles and the supporting contracts to enable the smooth running of the vehicles. Supporting contracts include but are not limited to vehicle maintenance, fuel cards and vehicle tracking devices, installation of racking and livery.

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#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement

documents

#### **II.2.6) Estimated value**

Value excluding VAT: £210,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will be for an initial 3 years with 2 annual options to extend by a further 12 months on each occasion, up to a maximum 5 years total contract term, subject to Livv Maintenance requirements and the performance of the successful service provider.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Any supplier may be disqualified who has been convicted of:

(a) conspiracy within the meaning of Section 1 or 1A of the Criminal Law Act 1977(a) or article 9 or 9A of the Criminal Attempts and Conspiracy (Northern Ireland) Order 1983(b) where that conspiracy relates to participation in a criminal organisation as defined in Article 2 of Council Framework Decision 2008/841/JHA on the fight against organised crime(c);

(b) corruption within the meaning of Section 1(2) of the Public Bodies Corrupt Practices Act 1889(d) or Section 1 of the Prevention of Corruption Act 1906(e),

(c) the common law offence of bribery;

(d) bribery within the meaning of Sections 1, 2 or 6 of the Bribery Act 2010(f), or Section 113 of the Representation of the People Act 1983(g);

(e) where the offence relates to fraud affecting the European Communities' financial interests as defined by Article 1 of the Convention on the protection of the financial interests of the European Communities(h):

(i) the common law offence of cheating the Revenue;

(ii) the common law offence of conspiracy to defraud;

(iii) fraud or theft within the meaning of the Theft Act 1968(i), the Theft Act (Northern Ireland) 1969(j), the Theft Act 1978(k) or the Theft (Northern Ireland) Order 1978(l);

(iv) fraudulent trading within the meaning of Section 458 of the Companies Act 1985(m), Article 451 of the Companies (Northern Ireland) Order 1986(n) or Section 993 of the Companies Act 2006(o);

(v) fraudulent evasion within the meaning of Section 170 of the Customs and Excise Management Act 1979(p) or Section 72 of the Value-Added Tax Act 1994(q);

(vi) an offence in connection with taxation in the European Union within the meaning of Section 71 of the Criminal Justice Act 1993(r);

(vii) destroying, defacing or concealing of documents or procuring the execution of a valuable security within the meaning of Section 20 of the Theft Act 1968(s) or Section 19 of the Theft Act (Northern Ireland) 1969(t);

(viii) fraud within the meaning of Section 2, 3 or 4 of the Fraud Act 2006(u); or

(ix) the possession of articles for use in frauds within the meaning of Section 6 of the Fraud Act 2006, or the making, adapting, supplying or offering to supply articles for use in frauds within the meaning of Section 7 of that Act;

- (f) any offence listed:
- (i) in Section 41 of the Counter Terrorism Act 2008(a); or
- (ii) in Schedule 2 to that act where the court has determined that there is a terrorist connection;
- (g) any offence under Sections 44 to 46 of the Serious Crime Act 2007(b) which relates to an offence covered by subparagraph (f);
- (h) money laundering within the meaning of Sections 340(11) and 415 of the Proceeds of Crime Act 2002(c);
- (i) an offence in connection with the proceeds of criminal conduct within the meaning of Section 93A, 93B or 93C of the Criminal Justice Act 1988(d) or Article 45, 46 or 47 of the Proceeds of Crime (Northern Ireland) Order 1996(e);
- (j) an offence under Section 4 of the Asylum and Immigration (Treatment of Claimants, etc. Act 2004(f));
- (k) an offence under Section 59A of the Sexual Offences Act 2003(g);
- (l) an offence under Section 71 of the Coroners and Justice Act 2009(h);
- (m) an offence in connection with the proceeds of drug trafficking within the meaning of Section 49, 50 or 51 of the Drug Trafficking Act 1994(i); or
- (n) any other offence within the meaning of Article 57(1) of the Public Contracts Directive:
  - (i) as defined by the law of any jurisdiction outside England and Wales and Northern Ireland; or
  - (ii) created, after the day on which these regulations were made, in the law of England and Wales or Northern Ireland.

### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

31 July 2024

Local time

12:00pm

Changed to:

Date

2 August 2024

Local time

4:00pm

See the [change notice](#).

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)



#### **IV.2.7) Conditions for opening of tenders**

Date

31 July 2024

Local time

12:05pm

Information about authorised persons and opening procedure

Tender opening to be conducted by Livv Housing Group and/or their authorised agents only.

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### **Section VI. Complementary information**

#### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: June 2029 if all options to extend are taken

#### **VI.3) Additional information**

The contract will be available to the following, such that each of the following will be entitled to purchase services from the successful service provider at the discretion of Livv Housing Group:

- Livv Maintenance Limited
- Livv Housing Group and all subsidiary undertakings, both current and future
- All parts of any current or future group structure of which Livv Housing Group is, or may become, a part

#### **VI.4) Procedures for review**

##### **VI.4.1) Review body**

Royal Courts of Justice

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

This tender process will incorporate a minimum 10 calendar day standstill period at the point information on the award is communicated to tenderers. Appeals can be directly raised via the contact points detailed in section VI.4.1 of this Contract Notice. The Public Contracts Regulations 2015 #102 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).