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Tender

## **CWC22067 - Provision of Community and Voluntary Service**

Wolverhampton City Council

F02: Contract notice

Notice identifier: 2022/S 000-019852

Procurement identifier (OCID): ocds-h6vhtk-035434

Published 21 July 2022, 10:35am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Wolverhampton City Council

Civic Centre, St Peters Square

Wolverhampton

WV1 1RL

#### **Contact**

Mrs Adebimpe Winjobi

#### **Email**

[Adebimpe.Winjobi@wolverhampton.gov.uk](mailto:Adebimpe.Winjobi@wolverhampton.gov.uk)

#### **Telephone**

+44 1902556556

#### **Country**

United Kingdom

**NUTS code**

UKG39 - Wolverhampton

**Internet address(es)**

Main address

<http://www.wolverhampton.gov.uk>

Buyer's address

<http://www.wolverhampton.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.wolverhamptontenders.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.wolverhamptontenders.com>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

## CWC22067 - Provision of Community and Voluntary Service

Reference number

DN619004

### **II.1.2) Main CPV code**

- 80000000 - Education and training services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Service Providers are invited to submit their proposals to demonstrate how they will play an active role to achieve delivery of Wolverhampton's Our City, Our Plan Priorities bringing jobs and opportunities to local people, whilst tackling some of the wider challenges the City faces.

There are 8 lots and potential Providers are invited to submit applications to deliver the service specifications within the agreed timescales and within the payment model provided. Providers may bid to deliver one or more Lots solely by their organisation or in partnership or collaboratively with other Providers which are welcomed and encouraged.

Where there is more than one Provider coming together in partnership, one Provider should be identified as the Lead.

Lot Information as below

1. Welfare, Debt, Housing and Benefits Advice
2. Co-ordinated City Skills System
3. Infrastructure Representation, Growth and Partnership Working
4. Infrastructure Co-design and Co-production
5. Infrastructure Organisational Support, Capacity Building and Training
6. Citywide Structured and Supported Volunteering
7. Volunteering Strategy and Digital Platform

## 8. Self-Employment and Entrepreneurs

Please note that you can access the tender opportunity and instruction on how to submit a bid via

[www.wolverhamptontenders.com](http://www.wolverhamptontenders.com).

Deadline for submission of bids is 12pm on Wednesday 31st August 2022

### **II.1.5) Estimated total value**

Value excluding VAT: £3,175,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Welfare, Debt, Housing and Benefits Advice

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKG39 - Wolverhampton

### **II.2.4) Description of the procurement**

The benefits system is complex and can be difficult to understand. People need different levels of support to understand what they are entitled to, or to complete forms with full and accurate information. The emphasis for this strategic lead is a proactive and immediate response where required to people in crisis, support to maximise income, prevention of adverse repercussions, stabilisation and management of life's challenges, progression

towards better life chances.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

up to 2 years on an annual basis at the sole discretion of the council

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Co-ordinated City Skills System

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKG39 - Wolverhampton

### **II.2.4) Description of the procurement**

To ensure that the City's skills system is well co-ordinated where those with low or no skills can access community learning through our local grant funded providers and progress onto accredited learning and ultimately into the labour market. The provision aims to improve the City's response to supporting those who live in our local communities to engage and access skills provision in order to facilitate their integration, skills development and capacity to make a personal contribution to flourishing communities and economic growth in Wolverhampton.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

up to 2 years on an annual basis at the sole discretion of the council

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Infrastructure Representation, Growth and Partnership Working

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKG39 - Wolverhampton

### **II.2.4) Description of the procurement**

To strategically lead on Representing the Voluntary and Community Sector (VCS) on Forums Locally, Regionally and Nationally working in partnership across the VCS, Public and Private Sectors. Be a voice for the VCS to raise issues; broker support to address those issues; raise the profile of the sector; and bring opportunities including funding to the City. Demonstrate partnership working primarily with the Strategic Leads for primarily Lot 4 and Lot 5 to provide a seamless provision of infrastructure support in the City.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

up to 2 years on an annual basis at the sole discretion of the council

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Infrastructure Co-design and Co-production

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKG39 - Wolverhampton

### **II.2.4) Description of the procurement**

To strategically lead on co-designing and co-producing initiatives that put local people at the heart of the provision, bringing stakeholders and the wider sector on board to respond to needs in our communities. Identify and implement solutions to local issues whilst building community pride through Love your Community Principles. Demonstrate partnership working primarily with the Strategic Leads for Lot 3 and Lot 5 to provide a seamless provision of infrastructure support in the City.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

up to 2 years on an annual basis at the sole discretion of the council

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Infrastructure Organisational Support, Capacity Building and Training

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKG39 - Wolverhampton

### **II.2.4) Description of the procurement**

To strategically lead on supporting, sustaining and growing VCS organisations in the City. Be a resource of accessible and practical knowledge and information that supports the growth of a sustainable, thriving, and innovative VCS. Support VCS organisations to grow and upskill the workforce and volunteers. Demonstrate partnership working primarily with the Strategic Leads for Lot 3 and Lot 4 to provide a seamless provision of infrastructure support in the City.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

up to 2 years on an annual basis at the sole discretion of the council

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Citywide Structured and Supported Volunteering

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKG39 - Wolverhampton

### **II.2.4) Description of the procurement**

To strategically lead on a Citywide Structured and Supported Volunteering Programme which raises the profile of volunteering in the City; embeds a City offer; enables access to face to face and digital support and resources; easy navigation to a suitable role. Support organisations to create, develop and grow their own volunteer programmes. Demonstrate partnership working primarily with the Strategic Lead for Lot 7 to provide a seamless provision of volunteer support in the City.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

up to 2 years on an annual basis at the sole discretion of the council

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Volunteering Strategy and Digital Platform

Lot No

7

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKG39 - Wolverhampton

### **II.2.4) Description of the procurement**

To strategically lead on a Volunteering Strategy and Digital Platform working jointly with the Council to bring people and organisations together to make all aspects of volunteering more accessible and easier to navigate, whilst also embedding the City offer and raising the profile of volunteering. Demonstrate partnership working primarily with the Strategic Lead for Lot 6 to provide a seamless provision of volunteer support in the City.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

up to 2 years on an annual basis at the sole discretion of the council

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Self-Employment and Entrepreneurs

Lot No

8

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKG39 - Wolverhampton

#### **II.2.4) Description of the procurement**

The provision aims to improve the City's business survival rate for new businesses supporting those who live in our local communities to engage and access skills that will provide the foundation to prepare, start and ensure businesses survival in the City. To deliver a service that specifically meets the needs of people over the age of 30, (in particular people with disabilities and/or health related difficulties) as well as those who are looking to gain the practical support to move from employed to a self employed role.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

up to 2 years on an annual basis at the sole discretion of the council

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

31 August 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

31 August 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Director of Governance

Civic Centre, St Peter's Square

Wolverhampton

WV1 1SH

Country

United Kingdom