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Tender

Flexible Framework for the Provision of Supported Living and Community Based Support Services for Adults with Social Care Needs

Renfrewshire Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2024/S 000-019839

Procurement identifier (OCID): ocds-h6vhtk-040b20

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Section I: Contracting authority

I.1) Name and addresses

Renfrewshire Council

Renfrewshire House, Cotton Street

Paisley

PA1 1JB

Contact

Sarah Ford

Email

sarah.ford@renfrewshire.gov.uk

Country

United Kingdom

NUTS code

UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

Internet address(es)

Main address

<http://www.renfrewshire.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00400

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Flexible Framework for the Provision of Supported Living and Community Based Support Services for Adults with Social Care Needs

Reference number

RC-CPU-23-210

II.1.2) Main CPV code

- 85000000 - Health and social work services

II.1.3) Type of contract

Services

II.1.4) Short description

Renfrewshire Council (the Council) is seeking to establish a multi-Provider Flexible Framework Agreement (Flexible Framework) for the Provision of Supported Living and Community Based Support Services for Adults with Social Care Needs. The Services will be for Adults with support needs relating to Mental Health, Learning Disabilities, Autism, Physical Disabilities, complex needs or other care and support inclusive of personal care, housing support, non-personal care, emotional and practical support. There may be the occasional requirement for a Service to be arranged for a child. The Council will utilise the Flexible Framework for SDS Option 2 & Option 3.

It is anticipated that the Flexible Framework will be for 4 years with the option to extend for up to 12 months on 3 occasions, subject to satisfactory operation and performance. It is anticipated that the Flexible Framework will start on the 1st November 2024 and will expire on the 31st October 2028. Should all extension options be taken, the end date will be the 31st October 2031. In the event that the Flexible Framework does not start on 1st November 2024, the Flexible Framework will start on the Commencement Date as stated in the Letter of Acceptance. The length of any Individual Service Contract (ISC) made under this Flexible Framework will be stated in the relevant ISC. Please note an ISC may expire after the Flexible Framework End Date.

Tenderers should note there is no guaranteed level of spend for any ISC awarded under the Flexible Framework; there is also no guarantee of payment being made to a Provider solely by appointment to the Flexible Framework.

A flexible approach has been designed which will allow New Entrants to apply to be on the Flexible Framework.

II.1.5) Estimated total value

Value excluding VAT: £210,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 85000000 - Health and social work services
- 85300000 - Social work and related services
- 85310000 - Social work services
- 98000000 - Other community, social and personal services

II.2.3) Place of performance

NUTS codes

- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

II.2.4) Description of the procurement

The Tender Procedure shall be conducted in accordance with an above Government Procurement Agreement (GPA) Threshold as an Open procedure relating to Services under Schedule 3 – Social and Other Specific Services of the Public Contracts (Scotland) Regulations 2015.

The Council is seeking to establish a multi–Provider Flexible Framework Agreement (Flexible Framework).

The scope of the Flexible Framework falls within the ‘Social and Other Specific Services’ category and is subject to the procurement regimes set out in section 7, Social and Other Specific Services, both of the Public Contracts (Scotland) Regulations 2015. As such, a flexible approach has been designed which will allow New Entrants to apply to be on the Flexible Framework.

The Council will call off from the Flexible Framework and invites responses to the

Invitation to Tender (ITT) for a place on this Flexible Framework from suitably qualified Providers. Tenderers should note there is no guaranteed level of spend for any ISC awarded under the Flexible Framework; there is also no guarantee of payment being made to a Provider solely by appointment to the Flexible Framework.

II.2.7) Duration of the contract or the framework agreement

Duration in months

84

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Prospective providers must meet the selection criteria as detailed in this Contract Notice and also meet the required technical criteria as detailed in the Tender Documents.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.4) Objective rules and criteria for participation

List and brief description of rules and criteria

Tenderers must be registered with the Care Inspectorate to deliver both a Housing Support Service and a Support Service - Care at Home for the Service. Tenderers' will also be required to have a minimum grade of 4 for the Care and Support/ How well do we support peoples wellbeing theme in their last inspection and minimum grades of 3 in all other themes.

Tenderers must be IASME Cyber Essentials Plus certified or, be working towards certification.

Tenderers must achieve IASME Cyber Essentials Plus certification and provide evidence to the Council within 12 months of commencement of the Flexible Framework. Any Tenderer who does not have certification at point of award will enter a Probationary Period on the Flexible Framework.

The minimum insurances required to obtain a place on the Flexible Framework are

detailed in Section V1.3 of this Contract Notice.

Tenderers will be required to have a minimum Dun and Bradstreet Failure Score of 20 or provide 2 years of audited accounts.

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Provider's must be registered with the Care Inspectorate to deliver both a Housing Support Service and a Support Service - Care at Home for the Service they are tendering to be on the Flexible Framework. Providers' will also be required to have a minimum grade of 4 for the Care and Support/ How well do we support peoples wellbeing theme in their last inspection and minimum grades of 3 in all other themes. Any Provider who does not meet this requirement prior to award of the Flexible Framework will not be eligible to join and may participate in a future reopening of the Flexible Framework once these requirements have been met.

Staff delivering the Service must be SSSC registered.

Staff must be PVG checked.

III.2.2) Contract performance conditions

Providers must meet and uphold all the required criteria listed for the duration of the Flexible Framework and Individual Service Contracts called off from the Flexible Framework.

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Form of procedure

Open procedure

IV.1.3) Information about a framework agreement

The procurement involves the establishment of a framework agreement

In the case of framework agreements, provide justification for any duration exceeding 4 years:

This requirement is being tendered under the regulations applicable for Social and Other Specific Services of the Public Contracts (Scotland) Regulations 2015. The Council may re-open the Flexible Framework for New Entrants to be added. New Entrants will be subject to the same minimum requirements as those who responded to the initial Contract Notice establishing the Flexible Framework.

IV.1.11) Main features of the award procedure

Tender responses will be evaluated in line with the Award Criteria detailed in the Invitation to Tender.

The Quality/Price split is 70% Quality and 30% Price.

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-030001](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

29 July 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The minimum insurance requirements that all Tenderers will be required to evidence as part of the tender process to obtain a place on the Flexible Framework are detailed below. Where a Tenderer does not currently hold this level of cover they may confirm in the SPD (Scotland) that the required insurance cover shall be put in place prior to the award of the Flexible Framework. Evidence will be required to be provided to the Council prior to the award of the Flexible Framework. If this is not achieved, the Tenderer will not be eligible to be awarded a place on the Flexible Framework.

Employer's liability insurance cover in respect of the Employers' Liability (Compulsory Insurance) Regulations 1998 in accordance with any legal requirement from time to time in force, to a minimum indemnity limit of at least 10,000,000GBP each and every claim;

Public Liability Insurance shall not be less than 10,000,000GBP in respect of each and every claim;

Professional Indemnity insurance shall not be less than 2,000,000GBP in respect of any one incident;

For Medical Malpractice, Insurance cover will not be less than 10,000,000GBP in the aggregate OR evidence of a care and treatment extension within the public liability policy, for no less than 10,000,000GBP;

Motor vehicle Insurance, if vehicles are used at all for this Contract and any related ISC (i.e. for attending council premises for supplier performance monitoring meetings), Statutory Third Party insurance; please provide evidence by way of a valid Motor Vehicle (MV) certificate in the company name;

OR where there is no company fleet and employees use their own vehicles instead, a letter signed by a person of appropriate authority confirming that the provider has ongoing arrangements in place to ensure that employees'

vehicles are appropriately insured and maintained for business purposes.

Technical Experience

Providers must provide 2 examples of previous experience in delivering similar services which must include evidence of registration with the Care Inspectorate to deliver both a Housing Support Service and a Support Service - Care at Home. Providers' will also be required to have a minimum grade of 4 for the Care and Support/ How well do we support peoples wellbeing theme in their last inspection and minimum grades of 3 in all other themes.

Quality management policy required.

Providers must have a Health and Safety Policy which includes risk assessments.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 25670. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

The approach to Community Benefits within the Flexible Framework will be linked to cumulative annual spend (of ISC's) with a Provider following award of the Flexible Framework.

As part of the Tender Submission for the Flexible Framework, Tenderers will be required to demonstrate their commitment to delivering Community Benefits throughout the Flexible Framework.

Throughout the Flexible Framework when the Council purchases Services, it will earn Community Benefit points. The number of points earned will correlate to the level of cumulative spend for the previous 12 months.

The Council will then agree with the Provider the Community Benefits to be delivered and timescales for this, using the Council's Community Benefits Outcome Menu as the basis for discussion/agreement of Community Benefits to be delivered.

(SC Ref:770589)

VI.4) Procedures for review

VI.4.1) Review body

Court of Session

Parliament Square

Edinburgh

EH1 1RQ

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

An economic operator that suffers, or risks suffering, loss or damage attributable to a breach of duty under the Public Contracts (Scotland) Regulations 2015 (SSI 2015/446) (as amended) may bring proceedings in the Sheriff Court or Court of Session.