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Planning

## **Housing Management and Maintenance Contract**

City of Bradford Metropolitan District Council

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-019839

Procurement identifier (OCID): ocids-h6vhtk-03e0d0

Published 11 July 2023, 4:24pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

City of Bradford Metropolitan District Council

Britannia House, Hall Ings

Bradford

BD1 1HX

#### **Contact**

Richard Ulliyott

#### **Email**

[richard.ullyott@bradford.gov.uk](mailto:richard.ullyott@bradford.gov.uk)

#### **Telephone**

+44 07870851562

#### **Country**

United Kingdom

**Region code**

UKE41 - Bradford

**National registration number**

180808262

**Internet address(es)**

Main address

<https://www.bradford.gov.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/103277>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwIentrance\\_s.asp?PID=70569&B=UK](https://uk.eu-supply.com/app/rfq/rwIentrance_s.asp?PID=70569&B=UK)

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

## Housing Management and Maintenance Contract

### **II.1.2) Main CPV code**

- 75123000 - Administrative housing services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The City of Bradford Metropolitan District Council is seeking a suitably experienced Registered Provider organisation to provide housing management and maintenance services for its 361 properties. The Contractor will be expected to provide the following elements:

- a. Lot 1 Housing Management – the contractor will be expected to undertake all activities that relate to managing a home on behalf of the Council.
- b. Lot 2 Cyclical Maintenance and Regulatory Compliance - the successful contractor will be expected to undertake all activities that relate to cyclical maintenance and regulatory compliance on behalf of the council.
- c. Lot 3 Responsive Repairs - the successful contractor will be expected to undertake all activities that relate to ongoing property maintenance and repairs on behalf of the Council.

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

## **II.2) Description**

### **II.2.1) Title**

Housing Management

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 70330000 - Property management services of real estate on a fee or contract basis

- 70331000 - Residential property services
- 70333000 - Housing services

### **II.2.3) Place of performance**

NUTS codes

- UKE41 - Bradford

### **II.2.4) Description of the procurement**

The City of Bradford Metropolitan District Council is seeking a suitably experienced Registered Provider organisation to provide housing management and maintenance services for its 361 properties. The number of properties may be subject to change as additional properties are acquired/developed or sold through Right to Buy. The Contractor will be expected to provide the following elements: a. Lot 1 Housing Management – the successful contractor will be expected to undertake all activities that relate to managing a home on behalf of the Council. This includes but is not limited to: lettings and allocations, void management, tenancy sign-up, assistance with rent claims and benefits application, providing appropriate tenancy support and managing the tenancies, rent collections, dealing with current debt/arrears and anti-social behaviour, neighbourhood issues, tenancy enforcement, customer service - providing information and advice and support, neighbourhood housing management, successions, dealing with tenant complaints. b. Lot 2 Cyclical Maintenance and Regulatory Compliance - the successful contractor will be expected to undertake all activities that relate to cyclical maintenance and regulatory compliance on behalf of the council. This includes but is not limited to: regular inspections to ensure safety and compliance with relevant legislation, and life-cycle management such as Gas servicing, MVHR servicing, Electrical Installation Condition Report (EICR) – required every 5 years and Fire Risk Assessment and Remedial. c. Lot 3 Responsive Repairs - the successful contractor will be expected to undertake all activities that relate to ongoing property maintenance and repairs on behalf of the Council. This includes but is not limited to logging repair reports, assessing the repairs and identifying minor and major repairs, and carrying out the repairs promptly and within the allocated response times. For major repairs refer these to the Council for approval.

### **II.3) Estimated date of publication of contract notice**

20 November 2023

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No