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Planning

Housing Management and Maintenance Contract

City of Bradford Metropolitan District Council

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-019839

Procurement identifier (OCID): ocds-h6vhtk-03e0d0

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Section I: Contracting authority

I.1) Name and addresses

City of Bradford Metropolitan District Council

Britannia House, Hall Ings

Bradford

BD1 1HX

Contact

Richard Ulliyott

Email

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Telephone

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Country

United Kingdom

Region code

UKE41 - Bradford

National registration number

180808262

Internet address(es)

Main address

<https://www.bradford.gov.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/103277>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=70569&B=UK

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Housing Management and Maintenance Contract

II.1.2) Main CPV code

- 75123000 - Administrative housing services

II.1.3) Type of contract

Services

II.1.4) Short description

The City of Bradford Metropolitan District Council is seeking a suitably experienced Registered Provider organisation to provide housing management and maintenance services for its 361 properties. The Contractor will be expected to provide the following elements:

- a. Lot 1 Housing Management – the contractor will be expected to undertake all activities that relate to managing a home on behalf of the Council.
- b. Lot 2 Cyclical Maintenance and Regulatory Compliance - the successful contractor will be expected to undertake all activities that relate to cyclical maintenance and regulatory compliance on behalf of the council.
- c. Lot 3 Responsive Repairs - the successful contractor will be expected to undertake all activities that relate to ongoing property maintenance and repairs on behalf of the Council.

II.1.6) Information about lots

This contract is divided into lots: Yes

II.2) Description

II.2.1) Title

Housing Management

Lot No

1

II.2.2) Additional CPV code(s)

- 70330000 - Property management services of real estate on a fee or contract basis

- 70331000 - Residential property services
- 70333000 - Housing services

II.2.3) Place of performance

NUTS codes

- UKE41 - Bradford

II.2.4) Description of the procurement

The City of Bradford Metropolitan District Council is seeking a suitably experienced Registered Provider organisation to provide housing management and maintenance services for its 361 properties. The number of properties may be subject to change as additional properties are acquired/developed or sold through Right to Buy. The Contractor will be expected to provide the following elements: a. Lot 1 Housing Management – the successful contractor will be expected to undertake all activities that relate to managing a home on behalf of the Council. This includes but is not limited to: lettings and allocations, void management, tenancy sign-up, assistance with rent claims and benefits application, providing appropriate tenancy support and managing the tenancies, rent collections, dealing with current debt/arrears and anti-social behaviour, neighbourhood issues, tenancy enforcement, customer service - providing information and advice and support, neighbourhood housing management, successions, dealing with tenant complaints. b. Lot 2 Cyclical Maintenance and Regulatory Compliance - the successful contractor will be expected to undertake all activities that relate to cyclical maintenance and regulatory compliance on behalf of the council. This includes but is not limited to: regular inspections to ensure safety and compliance with relevant legislation, and life-cycle management such as Gas servicing, MVHR servicing, Electrical Installation Condition Report (EICR) – required every 5 years and Fire Risk Assessment and Remedial. c. Lot 3 Responsive Repairs - the successful contractor will be expected to undertake all activities that relate to ongoing property maintenance and repairs on behalf of the Council. This includes but is not limited to logging repair reports, assessing the repairs and identifying minor and major repairs, and carrying out the repairs promptly and within the allocated response times. For major repairs refer these to the Council for approval.

II.3) Estimated date of publication of contract notice

20 November 2023

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No