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Tender

Provision of Display Cases Framework Agreement

Historic Environment Scotland

F02: Contract notice

Notice identifier: 2023/S 000-019792

Procurement identifier (OCID): ocds-h6vhtk-03e0aa

Published 11 July 2023, 2:33pm

Section I: Contracting authority

I.1) Name and addresses

Historic Environment Scotland

Longmore House, Salisbury Place

Edinburgh

EH9 1SH

Contact

Catherine McNair

Email

procurement@hes.scot

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

<http://historicenvironment.scot>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00164

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

National or federal Agency/Office

I.5) Main activity

Other activity

Conservation, Tourism and Built Environment

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Display Cases Framework Agreement

Reference number

HES/C/4212

II.1.2) Main CPV code

- 39171000 - Display cases

II.1.3) Type of contract

Supplies

II.1.4) Short description

HES wishes to appoint multiple display case manufacturers or Supplier(s) to provide new/replacement cases and to carry out case repairs, maintenance and retro fitting of alarms as and when required at specified sites around Scotland. In addition, there may be a requirement to purchase new display cases as new exhibitions and interpretative displays are planned or existing ones extended to include new exhibits. These cases may be procured under this Framework or, at HES' discretion, through a separate tendering process. This work would be done as part of a project team and delivery timescales would be critical.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 39171000 - Display cases

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

HES wishes to appoint multiple display case manufacturers or Suppliers to provide new or replacement cases and to carry out case repairs, maintenance and retro fitting of alarms as and when required at specified sites around Scotland. In addition, there may be a requirement to purchase new display cases as new exhibitions and interpretative displays are planned or existing ones extended to include new exhibits. These cases may be procured under this Framework or, at HES' discretion, through a separate tendering process. This work would be done as part of a project team and delivery timescales would be critical.

HES has a large and varied collection of archaeological artefacts and historic objects on public display throughout Scotland. Display cases housing these exhibits vary in age and quality. C and AC have been leading on a multi-year project to review and implement improvements at 18 PICs, to achieve compliance with the Government Indemnity Scheme GIS. Case improvements or replacements form part of this project. Having the framework in place will facilitate the ready acquisition of required services to ensure delivery of the GIS project whilst also supporting case replacements or improvements for sites not included within the scope of the project. All new display cases purchased must be GIS compliant, see Appendix 1 for required specification.

HES and the Suppliers will work in a spirit of partnership in the provision of these services and will be prepared to discuss proposals to enable the costs to be reduced and or services to be improved or expanded, provided mutual benefit can be demonstrated.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60%

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

After all extensions are used up, the contract would be up for renewal in 2029.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

List and brief description of selection criteria

HES use Scotbis, an independent provider of business credit reports, to assess the financial standing of tenderers. The overall aim of this assessment is to ensure, as far as possible, that any potential Supplier will not have financial difficulties that endanger their ability to perform the Contract. If financial information cannot be gained from that source Historic Environment Scotland will request that you provide full audited accounts for the last full financial year. If Suppliers cannot provide any of the assurances as detailed above, and it is determined by HES that your financial strength is not adequate, then your company may not pass the financial evaluation. If you can provide the assurances as detailed above, HES may explore these options with you before determining whether your company can be taken forward in this procurement exercise. Bank details may also be sought to support the above.

Minimum level(s) of standards possibly required

Employers Liability Insurance - 1 million GDP

Public Liability Insurance - 1 million GDP

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

In the case of framework agreements, provide justification for any duration exceeding 4 years:

There has never been much interest over the years for this type of work, therefore it is beneficial to have a longer framework term.

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

10 August 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

10 August 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: The initial contract is for a period of 2 years, there is an option for it to be extended for up to a further 4 years. If all extensions are used, the contract would be up for renewal in 2029.

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Please note that HES will not sign up to supplier's T&Cs and will not negotiate at award stage or post award. If there are any concerns with the T&Cs these should be highlighted as soon as possible.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=736775.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the

electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:
<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

HES are asking suppliers to consider implementing some community benefits throughout the lifetime of this contract. This could be in the way of local apprenticeships or supporting the local community somehow.

(SC Ref:736775)

Download the ESPD document here:
https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=736775

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court and Justice of the Peace Court

27 Chambers Street

Edinburgh

Country

United Kingdom