

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/019789-2021>

Tender

## **eMarketplace to Facilitate Tailend Spend**

NEUPC Ltd

Southern Universities Purchasing Consortium

NWUPC

APUC

HEPCW

F02: Contract notice

Notice identifier: 2021/S 000-019789

Procurement identifier (OCID): ocids-h6vhtk-02d4bc

Published 13 August 2021, 4:15pm

## **Section I: Contracting authority**

### **I.1) Name and addresses**

NEUPC Ltd

NEUPC Ltd, Phoenix House, 3 South Parade

Leeds

LS1 5QX

### **Contact**

Andy Hughes

### **Email**

[a.hughes@neupc.ac.uk](mailto:a.hughes@neupc.ac.uk)

**Telephone**

+44 1134871756

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.neupc.ac.uk>

**I.1) Name and addresses**

Southern Universities Purchasing Consortium

Reading Enterprise Park, University of Reading, Earley Gate, Whiteknights Road

Reading

RG6 6BU

**Email**

[supc@reading.ac.uk](mailto:supc@reading.ac.uk)

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.supc.ac.uk/>

## **I.1) Name and addresses**

NWUPC

Albert House, 17 Bloom Street

Manchester

M1 3HZ

### **Email**

[n.peacock@nwupc.ac.uk](mailto:n.peacock@nwupc.ac.uk)

### **Country**

United Kingdom

### **NUTS code**

UK - United Kingdom

### **Internet address(es)**

Main address

<http://www.nwupc.ac.uk>

## **I.1) Name and addresses**

APUC

Unit 27, Stirling Business Centre, Wellgreen

Stirling

FK8 2DZ

### **Email**

[enquiries@apuc-scot.ac.uk](mailto:enquiries@apuc-scot.ac.uk)

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.apuc-scot.ac.uk/>

**I.1) Name and addresses**

HEPCW

8 th Floor, 30-36 Newport Road

Cardiff

CF24 0DE

**Email**

[h.allaway@wales.ac.uk](mailto:h.allaway@wales.ac.uk)

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.hepcw.ac.uk/members/>

## **I.2) Information about joint procurement**

The contract involves joint procurement

The contract is awarded by a central purchasing body

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Leeds:-Electronic-marketplace-retailing-services./5R83Q78753>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Education

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

eMarketplace to Facilitate Tailend Spend

Reference number

ITS2007 NE

#### **II.1.2) Main CPV code**

- 66151100 - Electronic marketplace retailing services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The required eMarketplace is intended to be an established emarketplace which can manage and control tail end spend through P-Cards and improve compliance. This procurement would be seeking to compliment other systems in place and not compete against member established integrated eMarketplaces, members may have established. Bidders must have an established supply chain for products.

The focus would be on tail end spend in the sector not covered by established frameworks

The list of in scope requirements for software would be:

Ability to categorise products

Provision of VAT data required

Scope for 500+ users per account

UNSPEC coding of products desired

Workflows for order authorisation

Potential for order aggregation

Reporting capability by Category, Spend, Supplier size

Capability of restrictions by Category, Market Type, Locality or Product

Potential for finance system integration

Training

Account Management

### **II.1.5) Estimated total value**

Value excluding VAT: £80,000,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 66151100 - Electronic marketplace retailing services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

### **II.2.4) Description of the procurement**

The required eMarketplace is intended to be an established emarketplace which can manage and control tail end spend through P-Cards and improve compliance. This procurement would be seeking to compliment other systems in place and not compete against member established integrated eMarketplaces, members may have established. Bidders must have an established supply chain for products.

The focus would be on tail end spend in the sector not covered by established frameworks

The list of in scope requirements for software would be:

Ability to categorise products

Provision of VAT data required

Scope for 500+ users per account

UNSPEC coding of products desired

Workflows for order authorisation

Potential for order aggregation

Reporting capability by Category, Spend, Supplier size

Capability of restrictions by Category, Market Type, Locality or Product

Potential for finance system integration

Training

Account Management

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £80,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes



Description of renewals

Optional 12 month extension may be applied

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 1

Objective criteria for choosing the limited number of candidates:

All candidates satisfying minimum standards will be invited to the ITT stage of the competition

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Call offs from this framework may be funded from external bodies including but not limited to ERDF and ESIF. Further information will be included in call offs where applicable.

### **II.2.14) Additional information**

This agreement will be open to universities and their partners regardless of whether or not they are to be defined as contracting authorities for the purpose of the PCR 2015

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As set out in the SQ

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive dialogue

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### **IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

#### **IV.2) Administrative information**

##### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

13 September 2021

Local time

2:00pm

##### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

##### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

---

### **Section VI. Complementary information**

#### **VI.1) Information about recurrence**

This is a recurrent procurement: No

#### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

#### **VI.3) Additional information**

This agreement will be open to universities and their partners regardless of whether or not they are to be defined as contracting authorities for the purpose of the PCR 2015

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://neupc.delta-esourcing.com/tenders/UK-UK-Leeds:-Electronic-marketplace-retailing-services./5R83Q78753>

To respond to this opportunity, please click here:

<https://neupc.delta-esourcing.com/respond/5R83Q78753>

GO Reference: GO-2021813-PRO-18735714

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

NEUPC Ltd

NEUPC Ltd, Phoenix House, 3 South Parade

Leeds

LS1 5QX

Email

[a.hughes@neupc.ac.uk](mailto:a.hughes@neupc.ac.uk)

Telephone

+44 1134871756

Country

United Kingdom

### **VI.4.2) Body responsible for mediation procedures**

NEUPC Ltd

NEUPC Ltd, Phoenix House, 3 South Parade

Leeds

LS1 5QX

Email

[a.hughes@neupc.ac.uk](mailto:a.hughes@neupc.ac.uk)

Telephone

+44 1134871756

Country

United Kingdom

**VI.4.4) Service from which information about the review procedure may be obtained**

NEUPC Ltd

NEUPC Ltd, Phoenix House, 3 South Parade

Leeds

LS1 5QX

Telephone

+44 1134871756

Country

United Kingdom