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Tender

SC240033 - Direct Payment Support Services CYPE

Kent County Council

F02: Contract notice

Notice identifier: 2024/S 000-019770

Procurement identifier (OCID): ocds-h6vhtk-04510b

Published 28 June 2024, 10:35am

Section I: Contracting authority

I.1) Name and addresses

Kent County Council

Sessions House

Maidstone

ME14 1XQ

Contact

Ms Orla Miller

Email

orla.miller@kent.gov.uk

Telephone

+44 3000412878

Country

United Kingdom

Region code

UKJ4 - Kent

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<http://www.kent.gov.uk>

Buyer's address

<http://www.kent.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=703287a8-31f7-ee11-812a-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=703287a8-31f7-ee11-812a-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

SC240033 - Direct Payment Support Services CYPE

Reference number

DN718124

II.1.2) Main CPV code

- 85320000 - Social services

II.1.3) Type of contract

Services

II.1.4) Short description

KCC wishes to engage the market to discuss a potential future procurement exercise to appoint a suitable provider to deliver Direct Payment Support Services to Children and Young People that are under our care.

The date of these event(s) are yet to be scheduled, but we ask that interested providers please register their interest, so that they may be invited to these event(s)

The successful provider will be required to provide a range of services that

support the Council's business objective of empowering Service Users to be in control of the

support that they receive. This may include (but is not limited to) :

- Following referral, the setting up and maintenance of direct payments for the purchase of social care and education services, in partnership with the Council.
- Working in partnership with Integrated Commissioning Board to support a joined-up approach to social care, education, and health direct payments.
- Supporting the Kent Card process in partnership with the Council, including the monitoring of financial statements online.

- Transfer of the direct payment support for service users to the Council's Adult Direct Payment Support Service where appropriate as decided by the Council's Care Manager.
- Entry of data on the Council's MOSAIC/LPS database following training provided by the Council.
- Working in partnership with service user third parties and nominated persons.
- Supporting Service Users to manage a direct payment and pay for services.
- Monitoring the use of direct payments, ensuring that monies are appropriately spent.
- Identifying unspent and unused or misused direct payments.
- Recommending the amount of unspent and unused or misused money to be reclaimed by the Council.
- Where appropriate, supporting Service Users to be a good employer and if required support at industrial tribunal hearings.
- Helping to keep service users safe by ensuring that all personal assistants have a current DBS check at the enhanced level.
- Setting up and maintaining a website, or access to web pages, that describes the service.
- Managing the transition of direct payments when Service Users go from childhood into adulthood.
- Maintain systems to ensure that all over payments and/or any potentially fraudulent use of Direct Payments are followed up by both the Provider and the Council and ensure that if there is an overpayment all due checks are made with the Council that it is being dealt with.
- Ensuring that all Direct Payment agreements have a written and fully completed agreement prior to commencement of the service and when any changes are made.

The requirement will be procured using Modified Competitive Procedure with Negotiation under Light Touch Regime (Scheduled CPV code (85321000 - Administrative social and educational services) to procure Direct Payment Support Services.

II.1.5) Estimated total value

Value excluding VAT: £2,967,804

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 85321000 - Administrative social services

II.2.3) Place of performance

NUTS codes

- UKJ4 - Kent

II.2.4) Description of the procurement

KCC wishes to engage the market to discuss a potential future procurement exercise to appoint a suitable provider to deliver Direct Payment Support Services to Children and Young People that our under our care.

The date of these event(s) are yet to be scheduled, but we ask that interested providers please register their interest, so that they may be invited to these event(s)

When/if appointed the successful provider will be required to provide a range of services that support the Council's business objective of empowering Service Users to be in control of the support that they receive. This may include (but is not limited to) : -

- Following referral, the setting up and maintenance of direct payments for the purchase of social care and education services, in partnership with the Council.
- Working in partnership with Integrated Commissioning Board to support a joined-up approach to social care, education, and health direct payments.
- Supporting the Kent Card process in partnership with the Council, including the monitoring of financial statements online.
- Transfer of the direct payment support for service users to the Council's Adult Direct Payment Support Service where appropriate as decided by the Council's Care Manager.
- Entry of data on the Council's MOSAIC/LPS database following training provided by the

Council.

- Working in partnership with service user third parties and nominated persons.
- Supporting Service Users to manage a direct payment and pay for services.
- Monitoring the use of direct payments, ensuring that monies are appropriately spent.
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- Where appropriate, supporting Service Users to be a good employer and if required support at industrial tribunal hearings.
- Helping to keep service users safe by ensuring that all personal assistants have a current DBS check at the enhanced level.
- Setting up and maintaining a website, or access to web pages, that describes the service.
- Managing the transition of direct payments when Service Users go from childhood into adulthood.
- Maintain systems to ensure that all over payments and/or any potentially fraudulent use of Direct Payments are followed up by both the Provider and the Council and ensure that if there is an overpayment all due checks are made with the Council that it is being dealt with.
- Ensuring that all Direct Payment agreements have a written and fully completed agreement prior to commencement of the service and when any changes are made.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £2,967,804

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Reference to II.2.7 - Up to additional 24 months is available in optional extensions. 60 months inclusive of these options to extend.

The requirement will be procured using Modified Competitive Procedure with Negotiation under Light Touch Regime (Scheduled CPV code (85321000 - Administrative social and educational services) to procure Direct Payment Support Services.

Modified aspects of CPN include: -

- The tender will be a one stage process rather than two.
- There will be a Standard Questionnaire, with mandatory requirements to still apply
- KCC reserves the right to award a contract on the basis of the initial tender, however if a decision

to award is not reached, the option to negotiate post tender may be exercised.

- If negotiations are entered into with Suppliers, the points for negotiation may include any(or all) of

the following: -

- The Specification
- Price/Pricing Model
- Proposed delivery model for any aspect of the services.
- KCC will not be obliged to accept any alternative proposal put forward by bidders, but will be

open to collaborating with bidders to agree the most workable solution to any points raised.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

IV.1.5) Information about negotiation

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-011629](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

22 July 2024

Local time

2:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

5 August 2024

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Kent County Council

Maidstone

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Kent County Council

Maidstone

Country

United Kingdom