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Planning

## **Custodian Services**

University Of Edinburgh

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-019759

Procurement identifier (OCID): ocds-h6vhtk-03e093

Published 11 July 2023, 12:20pm

## **Section I: Contracting authority**

### **I.1) Name and addresses**

University Of Edinburgh

Charles Stewart House, 9-16 Chambers Street

Edinburgh

EH1 1HT

#### **Email**

[andrew.helmn@ed.ac.uk](mailto:andrew.helmn@ed.ac.uk)

#### **Telephone**

+44 1316502508

#### **Country**

United Kingdom

**NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<https://www.ed.ac.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00107](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00107)

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Custodian Services

Reference number

LIT0723

#### **II.1.2) Main CPV code**

- 66162000 - Custody services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Custody Services (safekeeping of investments) for University of Edinburgh

We are welcoming information and engagement from the market on their availability, capacity, capability and cost. Please contact us at the email address found earlier in the notice.

#### **II.1.5) Estimated total value**

Value excluding VAT: £400,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 66162000 - Custody services

### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

### **II.2.4) Description of the procurement**

A brief summary of the main areas required to be covered for our Global Custody Services requirement for The University of Edinburgh Endowment Fund:

Tax - Monthly system generated report with all expired tax forms on their system. Generic market and tax update related reports to be sent on a regular basis with specific reminders about quickly approaching deadlines. Regular discussions on any impact of the tax documentation forms being completed. Screening of draft tax forms completed.

Accounting – Collect dividends and forward them to the University bank account. Monthly reconciliation of segregated fund investments and unit price for Endowment and Investment Fund. Quarterly performance report.

Investment Management of surplus cash in relation to the segregated fund investments.

Our current Custodian manage 12 pooled funds and 1 segregated fund – total funds under management Approx. 500mil GBP.

### **II.2.14) Additional information**

We are welcoming information and engagement from the market on their availability, capacity, capability and cost. Please contact us at the email address found earlier in the notice.

### **II.3) Estimated date of publication of contract notice**

31 August 2023

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section VI. Complementary information**

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=738353](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=738353).

(SC Ref:738353)