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Planning

Custodian Services

University Of Edinburgh

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-019759

Procurement identifier (OCID): ocds-h6vhtk-03e093

Published 11 July 2023, 12:20pm

Section I: Contracting authority

I.1) Name and addresses

University Of Edinburgh

Charles Stewart House, 9-16 Chambers Street

Edinburgh

EH1 1HT

Email

andrew.helmn@ed.ac.uk

Telephone

+44 1316502508

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

<https://www.ed.ac.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00107

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Custodian Services

Reference number

LIT0723

II.1.2) Main CPV code

- 66162000 - Custody services

II.1.3) Type of contract

Services

II.1.4) Short description

Custody Services (safekeeping of investments) for University of Edinburgh

We are welcoming information and engagement from the market on their availability, capacity, capability and cost. Please contact us at the email address found earlier in the notice.

II.1.5) Estimated total value

Value excluding VAT: £400,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 66162000 - Custody services

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

II.2.4) Description of the procurement

A brief summary of the main areas required to be covered for our Global Custody Services requirement for The University of Edinburgh Endowment Fund:

Tax - Monthly system generated report with all expired tax forms on their system. Generic market and tax update related reports to be sent on a regular basis with specific reminders about quickly approaching deadlines. Regular discussions on any impact of the tax documentation forms being completed. Screening of draft tax forms completed.

Accounting – Collect dividends and forward them to the University bank account. Monthly reconciliation of segregated fund investments and unit price for Endowment and Investment Fund. Quarterly performance report.

Investment Management of surplus cash in relation to the segregated fund investments.

Our current Custodian manage 12 pooled funds and 1 segregated fund – total funds under management Approx. 500mil GBP.

II.2.14) Additional information

We are welcoming information and engagement from the market on their availability, capacity, capability and cost. Please contact us at the email address found earlier in the notice.

II.3) Estimated date of publication of contract notice

31 August 2023

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=738353.](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=738353)

(SC Ref:738353)