

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/019758-2021>

Tender

1578 Venue and Event Management Services for University Graduation Ceremonies

De Montfort University

F02: Contract notice

Notice identifier: 2021/S 000-019758

Procurement identifier (OCID): ocds-h6vhtk-02d49d

Published 13 August 2021, 3:08pm

Section I: Contracting authority

I.1) Name and addresses

De Montfort University

John Whitehead Building, The Newarke

Leicester

LE2 7BY

Email

procurement@dmu.ac.uk

Country

United Kingdom

NUTS code

UKF21 - Leicester

Internet address(es)

Main address

www.dmu.ac.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/demontfort.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

1578 Venue and Event Management Services for University Graduation Ceremonies

Reference number

1578

II.1.2) Main CPV code

- 79952000 - Event services

II.1.3) Type of contract

Services

II.1.4) Short description

De Montfort University requires a single supplier to provide a suitable venue in the City of Leicester, with associated event management service provision, for the hosting of University graduation ceremonies. All other information relating to award criteria, evaluation and the full specification etc. can be found within our ITT document for this procurement loaded on the In-Tend e tendering portal <https://in-tendhost.co.uk/demontfort.aspx/Home>

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKF21 - Leicester

II.2.4) Description of the procurement

Venue and Event Management Services for University Graduation Ceremonies

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

13 September 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

13 September 2021

Local time

1:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

VI.4) Procedures for review

VI.4.1) Review body

De Montfort University

Leicester

Country

United Kingdom