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Tender

Security Services

Halton Borough Council

F02: Contract notice

Notice identifier: 2024/S 000-019748

Procurement identifier (OCID): ocds-h6vhtk-047337

Published 28 June 2024, 9:02am

Section I: Contracting authority

I.1) Name and addresses

Halton Borough Council

Municipal Building, Kingsway

Widnes

WA8 7QF

Contact

Ms Alexandra Blackburn

Email

alexandra.blackburn@halton.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<http://www2.halton.gov.uk>

Buyer's address

<http://www2.halton.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.The-Chest.org.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.The-Chest.org.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Security Services

Reference number

DN727072

II.1.2) Main CPV code

- 79710000 - Security services

II.1.3) Type of contract

Services

II.1.4) Short description

Halton Borough Council is looking to enter into a contract that will provide security services for a variety of Departments within the council and, potentially, other areas within the borough.

The contract calls for:-

- Specific Guard Duties – Details described in tender documents (Appendices 3-8)
- Key holding
- Alarm activation call outs
- Static guarding
- Mobile patrol guarding
- Dog handler guarding
- Open and close various premises
- Games Attendant duties
- Door man duties

- Match day stewarding

II.1.5) Estimated total value

Value excluding VAT: £2,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

Within the borough of Halton

II.2.4) Description of the procurement

Halton Borough Council is looking to enter into a contract that will provide security services for a variety of Departments within the council and, potentially, other areas within the borough.

The contract calls for:-

- Specific Guard Duties – Details described in tender documents (Appendices 3-8)
- Key holding
- Alarm activation call outs
- Static guarding
- Mobile patrol guarding
- Dog handler guarding
- Open and close various premises
- Games Attendant duties

- Door man duties
- Match day stewarding

However, the Authority gives no guarantee and accepts no liability as to the actual value or number of orders which will be placed with the successful tenderer under the Contract. The amount and value of orders may also vary from year to year

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.6) Estimated value

Value excluding VAT: £2,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

There is a one 12 month extension option, beyond the initial three year contract period, to be given at the discretion of Council.

Please note: the estimated contract value of 2,000,000 is based on the extension option being given. If the extension is not offered then the estimated contract value could reduce to

approx. 1,500,000. There is no guarantee regarding these figures and not all work is known at

this time so the figures in this notice are purely estimates.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Please refer to the procurement documents at www.The-Chest.org.uk for details

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Please refer to the procurement documents at www.The-Chest.org.uk for details

III.2.2) Contract performance conditions

Please refer to the procurement documents at www.The-Chest.org.uk for details

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

9 August 2024

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

9 August 2024

Local time

3:00pm

Place

Online on the Chest website.

Information about authorised persons and opening procedure

HBC Procurement Team

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Estimated timing for further notices to be published: Dependent upon whether the extension option is offered. If extensions are offered and accepted then approx. Spring/Summer 2028. If the extensions are not offered then approx Spring/Summer 2027.

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

To bid for this opportunity please register as a supplier at www.the-chest.org.uk and express

your interest in the opportunity via the Chest. All of the procurement documentation will be available on the Chest website to view and complete.

Any queries can be raised using the messaging facility on the Chest website.

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service, Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom