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Tender

## **Housing Related Support Service to Victims/Survivors of Domestic Abuse, Including Children in a Domestic Abuse Safe Accommodation Service (Designated Buildings)**

Kirklees Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2022/S 000-019726

Procurement identifier (OCID): ocds-h6vhtk-0353b6

Published 20 July 2022, 10:57am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Kirklees Council

The Town Hall

HUDDERSFIELD

HD1 2TA

#### **Contact**

Kirsti Sutton

#### **Email**

[kirsti.sutton@kirklees.gov.uk](mailto:kirsti.sutton@kirklees.gov.uk)

#### **Telephone**

+44 1484221000

**Country**

United Kingdom

**NUTS code**

UKE44 - Calderdale and Kirklees

**Internet address(es)**

Main address

<http://www.kirklees.gov.uk>

Buyer's address

<https://yortender.eu-supply.com>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://yortender.eu-supply.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://yortender.eu-supply.com>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Housing Related Support Service to Victims/Survivors of Domestic Abuse, Including Children in a Domestic Abuse Safe Accommodation Service (Designated Buildings)

Reference number

KMCAS-171

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This is a 2 stage tender.

Stage 1 requires submission of Request to Participate Document incorporating the Selection Questionnaire and the submission of a Landlords Housing Management Specification Questionnaire and the Selection Questionnaire.

Stage 2 a minimum of five (5) providers who pass Stage 1 may be invited to submit a Tender.

Requests to Participate/Tenders are invited by the Council from economic operators with relevant experience and ability to demonstrate sufficient capacity for the provision of Housing Related Support Service to Victims/Survivors of Domestic Abuse, including Children in a Domestic Abuse Safe Accommodation Service (Designated Buildings) (the "Services").

Kirklees Council wishes to procure Housing Related Support Services for Victims / Survivors of Domestic Abuse, including their Children, in a Domestic Abuse Safe Accommodation Setting (the "Service").

A range of accommodation settings are required to be able to meet the needs of all Victims / Survivors of Domestic Abuse including Domestic Abuse Refuges and Dispersed Accommodation.

Domestic Abuse Refuges provide self-contained units for Women and Girls aged 16 years and above plus their dependent children, however male children over the age of 16 are not able to live in the accommodation. A refuge is required to have on site staff; staffing times can be determined by the Service Provider.

Dispersed Accommodation is available to any victim / survivor and their family group who cannot move into refuge accommodation either through choice or ineligibility. Dispersed accommodation will not be required to have any on-site staff but staff must be available to provide the required support to each Victim / Survivor and the Provider must have robust risk management arrangements in place to provide safety and security.

### **II.1.5) Estimated total value**

Value excluding VAT: £3,959,790

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

North Kirklees

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

### **II.2.3) Place of performance**

NUTS codes

- UKE44 - Calderdale and Kirklees

Main site or place of performance

The Borough of Kirklees

### **II.2.4) Description of the procurement**

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Requests to Participate/Tender Submissions are invited by the Council from economic operators with relevant experience and ability to demonstrate sufficient capacity for the provision of Housing Related Support Service to Victims/Survivors of Domestic Abuse, including Children in a Domestic Abuse Safe Accommodation Service (Designated Buildings) (the "Services").

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There are currently two refuge provisions in the Kirklees area as detailed below and this procurement exercise will replace the current contracts.

South Kirklees

- 5 unit refuge

North Kirklees

- 10 unit refuge plus 2 dispersed properties

As these buildings are currently used as a refuge, provision is being provided by the building owner solely for this support service contract. We will be carrying out a two stage procurement process and only those Applicants who pass the first stage of the procedure will be invited to tender for the second stage for the contract to supply housing related support. The successful Tenderer (the "Service Provider") must be expected to enter into a management agreement with the Landlord of the Residence to carry out Housing Management functions, such as completing tenancy agreements, collection of rent and making day to day repairs. This agreement will also include the Service Provider's license to operate within the Residence. The Service Provider will receive a predetermined fee from the landlord for carrying out this function.

In order to tender for this business, Candidates must first pass Stage 1 of the process, passing both the Landlords Housing Management Specification Questionnaire and the Selection Questionnaire. We must also make it clear that the Landlord also wishes to submit a tender to supply support Services, but the Council wishes to stress that:

- The Council will be overseeing a proportional and reasonable assessment by the Landlord of the Housing Management Specification Questionnaire.
- The Landlord will have no involvement in the evaluation of the Selection Questionnaire (part of the Stage 1 process) or the tender evaluation for the Support (Stage 2).
- Participants in the Housing Management Specification Questionnaire (Stage 1) will not be required to supply information to the Landlord that will place the Landlord at a competitive advantage in the tender for the Services.

The Landlord of the Premises is Connect Housing (Reg No.: IP17445R). Applicants must complete the Landlords Housing Management Specification Questionnaire (HMSQ). Also included are the Landlords Housing Management Contract.

As per the Landlords Housing Management Specification Questionnaire, the current landlord of the property requires evidence to satisfy their requirements regarding the facilities management aspects of the Service.

Service Providers unable to meet these requirements will not be invited to submit a subsequent tender.

For those who pass Stage 1 of the process are then invited to tender for Stage 2, the Site will be made available for inspection (by appointment) and Tenderers will be obliged to satisfy themselves as to the local conditions, access, full extent and character of the operations and conditions affecting labour and performance of the Contract generally following a return of a Non Disclosure Agreement.

### **II.2.6) Estimated value**

Value excluding VAT: £2,800,410

### **II.2.7) Duration of the contract or the framework agreement**

Duration in months

60

### **II.2.14) Additional information**

The duration of the contract is initially for 5 years with the option to extend on a 12 monthly basis for up to 5 years

## **II.2) Description**

### **II.2.1) Title**

South Kirklees

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

### **II.2.3) Place of performance**

NUTS codes

- UKE44 - Calderdale and Kirklees

Main site or place of performance

The Borough of Kirklees

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#### **II.2.6) Estimated value**

Value excluding VAT: £1,159,380

#### **II.2.7) Duration of the contract or the framework agreement**

Duration in months

60

#### **II.2.14) Additional information**

The duration of the contract is initially for 5 years with the option to extend on a 12 monthly basis for up to 5 years

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

Candidates must score over 30 points in the Housing Management Specification Questionnaire.

Failure to meet this score or achieve any score of under 3 on a particular questionnaire will be disqualified from the procurement process.

The Selection Questionnaire must be passed on the following criteria:

Section 4 - Economic & Financial Standing:

Lot 1 - a minimum yearly turnover which is at least equal or greater than twice the estimated annual value of the Contract (which equates to an annual turnover of at least £560,080);

Lot 2 - a minimum yearly turnover which is at least equal or greater than twice the estimated annual value of the Contract (which equates to an annual turnover of at least £231,876;

and a have a positive net worth for the past two (2) years

Section 8.1 - Insurance:

Employers Liability £10,000,000

Public Liability £10,000,000

Professional Indemnity £2,000,000

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Restricted procedure

#### **IV.1.11) Main features of the award procedure**

Candidate must pass the Housing Management Specification Questionnaire. If invited to tender stage, provided that the tender is submitted fully in accordance with the requirements set out

within the Specification and the remaining sections of the procurement documents, the contract will be awarded on the basis of the Most Economically Advantageous Tender based

on 60% quality, 30% price and 10% Social Value.

Further specifics on the above award criteria can be found in the procurement documentation that is available to access at [www.yortender.eu-supply.com](http://www.yortender.eu-supply.com)

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

5 September 2022

Local time

1:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England and Wales

N/A

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

In accordance with Regulation 86 (Notices of decisions to award a contract or conclude a framework), Regulation 87 (Standstill periods) and Chapter 6 (Applications to Court) of the Public

Contracts Regulations 2015 (SI 2015/102), the contracting authority will incorporate a minimum ten (10) calendar day standstill period at the point that information on the award of the Contract is communicated to economic operators. This period allows any unsuccessful economic operator(s) to seek further debriefing from the contracting authority before the award of the Contract to the successful economic operators. Such additional information should be requested from the address at Sections I.1 and I.3 of this Notice above. If an appeal regarding the award of the Contract has not been successfully resolved, then the Public Contracts Regulations 2015 (SI 2015/102) provide for aggrieved parties who have been harmed or are at risk of harm by a breach

of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be started within thirty (30) days beginning with the date when the aggrieved party

first knew or sought to have grounds for starting the proceedings had arisen. The Court may extend the time limited for starting proceedings where the Court considers that there is a good

reason for doing so, but not so as to permit proceedings to be started more than three (3) months after that date. Where the Contract has not been awarded, the Court may order the setting aside of the award decision or order the contracting authority to amend any document and may award damages. If however the Contract has been awarded, the Court may only award damages or, where the contract award procedures have not been followed correctly, declare the Contract to be ineffective.