

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/019719-2022>

Tender

## **Payroll Software and Associated Services**

Camphill Village Trust Ltd

F02: Contract notice

Notice identifier: 2022/S 000-019719

Procurement identifier (OCID): ocds-h6vhtk-0353af

Published 20 July 2022, 10:05am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Camphill Village Trust Ltd

9 Saville Street

Malton

YO17 7LL

#### **Email**

[charles.brooks@3cconsultants.co.uk](mailto:charles.brooks@3cconsultants.co.uk)

#### **Telephone**

+44 1653228322

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.camphillvillagetrust.org.uk>

Buyer's address

<https://www.camphillvillagetrust.org.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.camphillvillagetrust.org.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

National or federal Agency/Office

**I.5) Main activity**

General public services

---

**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Payroll Software and Associated Services

**II.1.2) Main CPV code**

- 48000000 - Software package and information systems

**II.1.3) Type of contract**

## Supplies

### **II.1.4) Short description**

Camphill Village Trust wants to embark on a business transformation programme which will improve front and back-end services for both customers and colleagues. The way in which the care sector makes use of IT is undergoing a radical change, often utilising cloud-based technologies that allow information to flow seamlessly throughout an organisation, ideally suited to an agile and mobile operating environment. In May 2022 Camphill Village Trust's board agreed a business case to replace the existing HR and Payroll applications.

### **II.1.5) Estimated total value**

Value excluding VAT: £375,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKE2 - North Yorkshire

Main site or place of performance

North Yorkshire

### **II.2.4) Description of the procurement**

As a minimum, this contract will be to supply, install, implement, support, maintain and develop all the software and related services as per the requirement of this specification. The main areas of functionality will include but not limited to.

- Payroll management
- Two payroll runs (monthly and four-weekly)
- Outsourced payroll management

### **II.2.5) Award criteria**

Quality criterion - Name: Specification Requirements / Weighting: 20

Quality criterion - Name: Detailed Demonstrations / Weighting: 20

Quality criterion - Name: Final Presentations / Weighting: 30

Cost criterion - Name: Total price for four-year contract / Weighting: 30

#### **II.2.6) Estimated value**

Value excluding VAT: £400,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

1 September 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

2 September 2022

Local time

12:00pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

## **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

## **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Malton:-Software-package-and-information-systems./2W2M48G4P4>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/2W2M48G4P4>

GO Reference: GO-2022720-PRO-20639877

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Camphill Village Trust Ltd

9 Saville Street

Malton

YO17 7LL

Email

[charles.brooks@3cconsultants.co.uk](mailto:charles.brooks@3cconsultants.co.uk)

Telephone

+44 1653228322

Country

United Kingdom

