

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/019719-2022>

Tender

Payroll Software and Associated Services

Camphill Village Trust Ltd

F02: Contract notice

Notice identifier: 2022/S 000-019719

Procurement identifier (OCID): ocds-h6vhtk-0353af

Published 20 July 2022, 10:05am

Section I: Contracting authority

I.1) Name and addresses

Camphill Village Trust Ltd

9 Saville Street

Malton

YO17 7LL

Email

charles.brooks@3cconsultants.co.uk

Telephone

+44 1653228322

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://www.camphillvillagetrust.org.uk>

Buyer's address

<https://www.camphillvillagetrust.org.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.camphillvillagetrust.org.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

National or federal Agency/Office

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Payroll Software and Associated Services

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

Camphill Village Trust wants to embark on a business transformation programme which will improve front and back-end services for both customers and colleagues. The way in which the care sector makes use of IT is undergoing a radical change, often utilising cloud-based technologies that allow information to flow seamlessly throughout an organisation, ideally suited to an agile and mobile operating environment. In May 2022 Camphill Village Trust's board agreed a business case to replace the existing HR and Payroll applications.

II.1.5) Estimated total value

Value excluding VAT: £375,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKE2 - North Yorkshire

Main site or place of performance

North Yorkshire

II.2.4) Description of the procurement

As a minimum, this contract will be to supply, install, implement, support, maintain and develop all the software and related services as per the requirement of this specification. The main areas of functionality will include but not limited to.

- Payroll management
- Two payroll runs (monthly and four-weekly)
- Outsourced payroll management

II.2.5) Award criteria

Quality criterion - Name: Specification Requirements / Weighting: 20

Quality criterion - Name: Detailed Demonstrations / Weighting: 20

Quality criterion - Name: Final Presentations / Weighting: 30

Cost criterion - Name: Total price for four-year contract / Weighting: 30

II.2.6) Estimated value

Value excluding VAT: £400,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

1 September 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

2 September 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Malton:-Software-package-and-information-systems./2W2M48G4P4>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/2W2M48G4P4>

GO Reference: GO-2022720-PRO-20639877

VI.4) Procedures for review

VI.4.1) Review body

Camphill Village Trust Ltd

9 Saville Street

Malton

YO17 7LL

Email

charles.brooks@3cconsultants.co.uk

Telephone

+44 1653228322

Country

United Kingdom

