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Tender

Tender for the Supply of Goods and Provision of Bereavement Related Services

Sandwell Metropolitan Borough Council

F02: Contract notice

Notice identifier: 2022/S 000-019711

Procurement identifier (OCID): ocds-h6vhtk-0353a7

Published 20 July 2022, 9:04am

Section I: Contracting authority

I.1) Name and addresses

Sandwell Metropolitan Borough Council

Sandwell Council House, Freeth Street

Oldbury

B69 3DB

Contact

Shanara Begum

Email

shanara_begum@sandwell.gov.uk

Country

United Kingdom

NUTS code

UKG37 - Sandwell

Internet address(es)

Main address

www.sandwell.gov.uk

Buyer's address

www.sandwell.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/sandwellmbc>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/sandwellmbc>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Tender for the Supply of Goods and Provision of Bereavement Related Services

Reference number

SMBC 22029

II.1.2) Main CPV code

- 98371000 - Funeral services

II.1.3) Type of contract

Services

II.1.4) Short description

Sandwell MBC ("the Council") has two crematoria and eight cemeteries for which it is responsible. The Crematoria act as key functional services in meeting Environmental Health Regulations as well as providing a local service to the residents of Sandwell, where they can access appropriate means for the cremation of the deceased. The Crematoria and Cemeteries also act as places where bereaved families and friends can have various lasting memorials erected in a peaceful and respectful setting to commemorate their loved ones. The Council has an on-going requirement for the supply of goods and services to support its front-line service delivery in relation to the performing of cremations and for memorial products.

II.1.5) Estimated total value

Value excluding VAT: £500,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

New/Replacement Memorials and Memorial Plaques and Sundries

Lot No

Lot 1

II.2.2) Additional CPV code(s)

- 98370000 - Funeral and related services
- 98371000 - Funeral services
- 98371100 - Cemetery services and cremation services
- 42350000 - Cremators
- 98371110 - Cemetery services

II.2.3) Place of performance

NUTS codes

- UKG37 - Sandwell

II.2.4) Description of the procurement

Please refer to the ITT Documents

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £342,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 November 2022

End date

31 October 2026

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Renovation of Plaques and Additional Inscriptions on Existing Memorials

Lot No

Lot 2

II.2.2) Additional CPV code(s)

- 98370000 - Funeral and related services
- 98371000 - Funeral services
- 98371100 - Cemetery services and cremation services
- 42350000 - Cremators
- 98371110 - Cemetery services

II.2.3) Place of performance

NUTS codes

- UKG37 - Sandwell

II.2.4) Description of the procurement

Please refer to the ITT Documents

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £6,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 November 2022

End date

31 October 2026

This contract is subject to renewal

Yes

Description of renewals

Please refer to the ITT Documents

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Book of Remembrance

Lot No

Lot 3

II.2.2) Additional CPV code(s)

- 98370000 - Funeral and related services
- 98371000 - Funeral services
- 98371100 - Cemetery services and cremation services
- 42350000 - Cremators
- 98371110 - Cemetery services

II.2.3) Place of performance

NUTS codes

- UKG37 - Sandwell

II.2.4) Description of the procurement

Please refer to the ITT Documents

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £38,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 November 2022

End date

31 October 2026

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Memorial Inspections and Repairs/Remedial Works Following Safety Inspection and Damage

Lot No

Lot 4

II.2.2) Additional CPV code(s)

- 98370000 - Funeral and related services
- 98371000 - Funeral services
- 98371100 - Cemetery services and cremation services
- 42350000 - Cremators
- 98371110 - Cemetery services

II.2.3) Place of performance

NUTS codes

- UKG37 - Sandwell

II.2.4) Description of the procurement

Please refer to the ITT Documents

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £48,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 November 2022

End date

31 October 2026

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Flower Pots and Sundry Items

Lot No

Lot 5

II.2.2) Additional CPV code(s)

- 98370000 - Funeral and related services
- 98371000 - Funeral services
- 98371100 - Cemetery services and cremation services
- 42350000 - Cremators
- 98371110 - Cemetery services

II.2.3) Place of performance

NUTS codes

- UKG37 - Sandwell

II.2.4) Description of the procurement

Please refer to the ITT Documents

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £40,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 November 2022

End date

31 October 2026

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Grave Excavation and Preparation Equipment

Lot No

Lot 6

II.2.2) Additional CPV code(s)

- 98370000 - Funeral and related services
- 98371000 - Funeral services
- 98371100 - Cemetery services and cremation services
- 42350000 - Cremators
- 98371110 - Cemetery services

II.2.3) Place of performance

NUTS codes

- UKG37 - Sandwell

II.2.4) Description of the procurement

Please refer to the ITT Documents

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £26,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 November 2022

End date

31 October 2026

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Please refer to the ITT Document

III.1.2) Economic and financial standing

List and brief description of selection criteria

Please refer to the ITT Document

Minimum level(s) of standards possibly required

Please refer to the ITT Document

III.1.3) Technical and professional ability

List and brief description of selection criteria

Please refer to the ITT Document

Minimum level(s) of standards possibly required

Please refer to the ITT Document

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 18

In the case of framework agreements, provide justification for any duration exceeding 4 years:

Not Applicable

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

22 August 2022

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

22 August 2022

Local time

3:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.3) Additional information

The Council will be using the In-tend e-Tendering System for this Procurement exercise, please visit <https://in-tendhost.co.uk/sandwellmbc> to access the Sandwell MBC In-tend Supplier Portal. From here you will be able to register your company, express an interest in the opportunity, and gain immediate access to the ITT and other related documents. In Order to View the On-Line Questionnaire and Submit a Tender, you will be required to `Opt-In`. For a Step by Step user guide to the Sandwell MBC In-tend Supplier Portal please click on the `Guidance for Suppliers` section of the website. All procurement responses must be carried out via the Sandwell MBC In-tend Supplier Portal. If you require further assistance in respect of the system, please contact the In-tend support team on 0844 272 8810.

VI.4) Procedures for review

VI.4.1) Review body

The High Court of England

Royal Courts of Justice The Strand

London

WC2A 2LL

Country

United Kingdom