

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/019711-2022>

Tender

## **Tender for the Supply of Goods and Provision of Bereavement Related Services**

Sandwell Metropolitan Borough Council

F02: Contract notice

Notice identifier: 2022/S 000-019711

Procurement identifier (OCID): ocds-h6vhtk-0353a7

Published 20 July 2022, 9:04am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Sandwell Metropolitan Borough Council

Sandwell Council House, Freeth Street

Oldbury

B69 3DB

#### **Contact**

Shanara Begum

#### **Email**

[shanara\\_begum@sandwell.gov.uk](mailto:shanara_begum@sandwell.gov.uk)

#### **Country**

United Kingdom

## **NUTS code**

UKG37 - Sandwell

## **Internet address(es)**

Main address

[www.sandwell.gov.uk](http://www.sandwell.gov.uk)

Buyer's address

[www.sandwell.gov.uk](http://www.sandwell.gov.uk)

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/sandwellmbc>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/sandwellmbc>

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Tender for the Supply of Goods and Provision of Bereavement Related Services

Reference number

SMBC 22029

#### **II.1.2) Main CPV code**

- 98371000 - Funeral services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Sandwell MBC ("the Council") has two crematoria and eight cemeteries for which it is responsible. The Crematoria act as key functional services in meeting Environmental Health Regulations as well as providing a local service to the residents of Sandwell, where they can access appropriate means for the cremation of the deceased. The Crematoria and Cemeteries also act as places where bereaved families and friends can have various lasting memorials erected in a peaceful and respectful setting to commemorate their loved ones. The Council has an on-going requirement for the supply of goods and services to support its front-line service delivery in relation to the performing of cremations and for memorial products.

#### **II.1.5) Estimated total value**

Value excluding VAT: £500,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

New/Replacement Memorials and Memorial Plaques and Sundries

Lot No

Lot 1

### **II.2.2) Additional CPV code(s)**

- 98370000 - Funeral and related services
- 98371000 - Funeral services
- 98371100 - Cemetery services and cremation services
- 42350000 - Cremators
- 98371110 - Cemetery services

### **II.2.3) Place of performance**

NUTS codes

- UKG37 - Sandwell

### **II.2.4) Description of the procurement**

Please refer to the ITT Documents

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £342,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 November 2022

End date

31 October 2026

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Renovation of Plaques and Additional Inscriptions on Existing Memorials

Lot No

Lot 2

### **II.2.2) Additional CPV code(s)**

- 98370000 - Funeral and related services
- 98371000 - Funeral services
- 98371100 - Cemetery services and cremation services

- 42350000 - Cremators
- 98371110 - Cemetery services

### **II.2.3) Place of performance**

NUTS codes

- UKG37 - Sandwell

### **II.2.4) Description of the procurement**

Please refer to the ITT Documents

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £6,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 November 2022

End date

31 October 2026

This contract is subject to renewal

Yes

Description of renewals

Please refer to the ITT Documents

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Book of Remembrance

Lot No

Lot 3

### **II.2.2) Additional CPV code(s)**

- 98370000 - Funeral and related services
- 98371000 - Funeral services
- 98371100 - Cemetery services and cremation services
- 42350000 - Cremators
- 98371110 - Cemetery services

### **II.2.3) Place of performance**

NUTS codes

- UKG37 - Sandwell

### **II.2.4) Description of the procurement**

Please refer to the ITT Documents

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £38,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 November 2022

End date

31 October 2026

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Memorial Inspections and Repairs/Remedial Works Following Safety Inspection and Damage



Lot No

Lot 4

### **II.2.2) Additional CPV code(s)**

- 98370000 - Funeral and related services
- 98371000 - Funeral services
- 98371100 - Cemetery services and cremation services
- 42350000 - Cremators
- 98371110 - Cemetery services

### **II.2.3) Place of performance**

NUTS codes

- UKG37 - Sandwell

### **II.2.4) Description of the procurement**

Please refer to the ITT Documents

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £48,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 November 2022

End date

31 October 2026

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Flower Pots and Sundry Items

Lot No

Lot 5

### **II.2.2) Additional CPV code(s)**

- 98370000 - Funeral and related services
- 98371000 - Funeral services
- 98371100 - Cemetery services and cremation services
- 42350000 - Cremators
- 98371110 - Cemetery services

### **II.2.3) Place of performance**

NUTS codes

- UKG37 - Sandwell

#### **II.2.4) Description of the procurement**

Please refer to the ITT Documents

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £40,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 November 2022

End date

31 October 2026

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union

funds: No

## **II.2) Description**

### **II.2.1) Title**

Grave Excavation and Preparation Equipment

Lot No

Lot 6

### **II.2.2) Additional CPV code(s)**

- 98370000 - Funeral and related services
- 98371000 - Funeral services
- 98371100 - Cemetery services and cremation services
- 42350000 - Cremators
- 98371110 - Cemetery services

### **II.2.3) Place of performance**

NUTS codes

- UKG37 - Sandwell

### **II.2.4) Description of the procurement**

Please refer to the ITT Documents

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £26,000

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 November 2022

End date

31 October 2026

This contract is subject to renewal

No

## **II.2.10) Information about variants**

Variants will be accepted: Yes

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Please refer to the ITT Document

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Please refer to the ITT Document

Minimum level(s) of standards possibly required

Please refer to the ITT Document

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Please refer to the ITT Document

Minimum level(s) of standards possibly required

Please refer to the ITT Document

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 18

In the case of framework agreements, provide justification for any duration exceeding 4 years:

Not Applicable

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

22 August 2022

Local time

3:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the**

**tender**

Duration in months: 4 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

22 August 2022

Local time

3:00pm



---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.3) Additional information**

The Council will be using the In-tend e-Tendering System for this Procurement exercise, please visit <https://in-tendhost.co.uk/sandwellmbc> to access the Sandwell MBC In-tend Supplier Portal. From here you will be able to register your company, express an interest in the opportunity, and gain immediate access to the ITT and other related documents. In Order to View the On-Line Questionnaire and Submit a Tender, you will be required to ' Opt-In '. For a Step by Step user guide to the Sandwell MBC In-tend Supplier Portal please click on the ' Guidance for Suppliers ' section of the website. All procurement responses must be carried out via the Sandwell MBC In-tend Supplier Portal. If you require further assistance in respect of the system, please contact the In-tend support team on 0844 272 8810.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court of England

Royal Courts of Justice The Strand

London

WC2A 2LL

Country

United Kingdom