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Tender

IT Support, Infrastructure, Telephony & Connectivity Tender

Chippenham Town Council CEO

F02: Contract notice

Notice identifier: 2022/S 000-019703

Procurement identifier (OCID): ocids-h6vhtk-03539f

Published 19 July 2022, 6:27pm

Section I: Contracting authority

I.1) Name and addresses

Chippenham Town Council CEO

Town Hall, High Street

Chippenham

SN15 3ER

Contact

Helen Bywater

Email

hbywater@chippenham.gov.uk

Telephone

+44 1249446699

Country

United Kingdom

NUTS code

UKK15 - Wiltshire CC

Internet address(es)

Main address

<https://www.chippenham.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.chippenham.gov.uk/finance>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

IT Support, Infrastructure, Telephony & Connectivity Tender

II.1.2) Main CPV code

- 72510000 - Computer-related management services

II.1.3) Type of contract

Services

II.1.4) Short description

Chippenham Town Council invites companies to supply competitive quotes for the following:

IT Support, Infrastructure, Telephony & Connectivity.

The completed questionnaire should be sent in an envelope addressed to: Chippenham Town Council CEO, The Town Hall, High Street, Chippenham, Wiltshire, SN15 3ER, and marked : IT Tender, by noon Monday 22nd August 2022.

Failure to do this will lead to disqualification from the quotation process.

Terms and Conditions:

- i) All prices tendered are to be net of VAT which are to be added by the successful tenderer at invoice stage;
- ii) A Chippenham Town Council Purchase Order will be issued to the successful tenderer as confirmation of the order and as soon as is practically possible after Council approve the order;
- iii) The Town Council reserves the right to not accept the lowest, or any Tender.

For further information contact Helen Bywater hbywater@chippenham.gov.uk

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKK15 - Wiltshire CC

II.2.4) Description of the procurement

Please see the procurement documents and appendices for details.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

The contract may be extended for a period of 1 year at the discretion of the Council.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

22 August 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

23 August 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Chippenham Town Council

Town Hall, High Street

Chippenham

SN15 3ER

Country

United Kingdom