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Tender

GLT Copiers

Greenshaw Learning Trust

F02: Contract notice

Notice identifier: 2024/S 000-019673

Procurement identifier (OCID): ocds-h6vhtk-047303

Published 27 June 2024, 1:10pm

Section I: Contracting authority

I.1) Name and addresses

Greenshaw Learning Trust

Sutton

SM1 4AF

Email

procurement@greenshawlearningtrust.co.uk

Country

United Kingdom

NUTS code

UKI63 - Merton, Kingston upon Thames and Sutton

Internet address(es)

Main address

<https://www.greenshawlearningtrust.co.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://app.panacea-software.com/greenshaw/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://app.panacea-software.com/greenshaw/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

GLT Copiers

Reference number

GLT-COPIER-2024

II.1.2) Main CPV code

- 30121100 - Photocopiers

II.1.3) Type of contract

Supplies

II.1.4) Short description

Greenshaw Learning Trust Copier Tender

II.1.5) Estimated total value

Value excluding VAT: £1,900,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 30121200 - Photocopying equipment
- 50313200 - Photocopier maintenance services

II.2.3) Place of performance

NUTS codes

- UKI63 - Merton, Kingston upon Thames and Sutton

II.2.4) Description of the procurement

The Trust wishes to enter into a call-off contract with a single Supplier for lease and service of MFD's and Reprographic equipment for the Trust and all of its current and future schools. The Trust is seeking an agreement via competitive Tenders from suitably qualified organisations ('Tenderers') in response to this Invitation to Tender (ITT).

Project Aims and Objectives

To appoint a single supplier to provide suitable leased print equipment and ongoing service support to ensure optimal print services at our schools and support offices. The supplier will deliver innovative print solutions to assist the schools deliver savings with the right equipment in the right place with staff fully trained on the devices. The quality and suitability of devices needs to be coupled with an outstanding service offer to support the schools and ensure industry leading uptime of devices.

Contract Duration

The call-off contract will run for 3 years for all new lease agreements. This is subject to an annual price review dependent on SLA performance. The Trust will consider an extension of a further 3 years subject to supplier performance.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The call-off contract will run for 3 years for all new lease agreements. The Trust will consider

an extension of a further 3 years subject to supplier performance.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

The call-off contract will run for 3 years for all new lease agreements. The Trust will consider an extension of a further 3 years subject to supplier performance.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

31 July 2024

Local time

4:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

31 July 2024

Local time

2:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Greenshaw Learning Trust

Grennell Road

Sutton

SM1 3DY

Country

United Kingdom