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Tender

## **GLT Copiers**

Greenshaw Learning Trust

F02: Contract notice

Notice identifier: 2024/S 000-019673

Procurement identifier (OCID): ocds-h6vhtk-047303

Published 27 June 2024, 1:10pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Greenshaw Learning Trust

Sutton

SM1 4AF

#### **Email**

[procurement@greenshawlearningtrust.co.uk](mailto:procurement@greenshawlearningtrust.co.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKI63 - Merton, Kingston upon Thames and Sutton

#### **Internet address(es)**

Main address

<https://www.greenshawlearningtrust.co.uk/>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://app.panacea-software.com/greenshaw/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://app.panacea-software.com/greenshaw/>

### **I.4) Type of the contracting authority**

Body governed by public law

### **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

GLT Copiers

Reference number

GLT-COPIER-2024

#### **II.1.2) Main CPV code**

- 30121100 - Photocopiers

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

## Greenshaw Learning Trust Copier Tender

### **II.1.5) Estimated total value**

Value excluding VAT: £1,900,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 30121200 - Photocopying equipment
- 50313200 - Photocopier maintenance services

### **II.2.3) Place of performance**

NUTS codes

- UKI63 - Merton, Kingston upon Thames and Sutton

### **II.2.4) Description of the procurement**

The Trust wishes to enter into a call- off contract with a single Supplier for lease and service of MFD's and Reprographic equipment for the Trust and all of its current and future schools. The Trust is seeking an agreement via competitive Tenders from suitably qualified organisations ('Tenderers') in response to this Invitation to Tender (ITT).

### **Project Aims and Objectives**

To appoint a single supplier to provide suitable leased print equipment and ongoing service support to ensure optimal print services at our schools and support offices. The supplier will deliver innovative print solutions to assist the schools deliver savings with the right equipment in the right place with staff fully trained on the devices. The quality and suitability of devices needs to be coupled with an outstanding service offer to support the schools and ensure industry leading uptime of devices.

### **Contract Duration**

The call-off contract will run for 3 years for all new lease agreements. This is subject to an annual price review dependent on SLA performance. The Trust will consider an extension of a further 3 years subject to supplier performance.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The call-off contract will run for 3 years for all new lease agreements. The Trust will consider an extension of a further 3 years subject to supplier performance.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: Yes

Description of options

The call-off contract will run for 3 years for all new lease agreements. The Trust will consider an extension of a further 3 years subject to supplier performance.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

31 July 2024

Local time

4:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

31 July 2024

Local time

2:30pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Greenshaw Learning Trust

Grennell Road

Sutton

SM1 3DY

Country

United Kingdom