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Tender

ID 5943773 - DoF Procurement of monographs for NICS Libraries

Department of Finance

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-019665

Procurement identifier (OCID): ocds-h6vhtk-050e99 ([view related notices](#))

Published 8 May 2025, 11:51am

Scope

Reference

5943773

Description

The Department of Finance (DoF) requires the supply and delivery of monographs in both print and electronic format to all beneficiaries of the contract including the NICS libraries and the Northern Ireland Assembly. The Contract will include other libraries and public bodies who purchase books and ebooks which are listed at Appendix A of the Specification

The scope of the contract is in two Lots. Each lot will be evaluated and awarded independently. Suppliers may apply for one or both Lots: Lot 1. General publications (publications generally available from a variety of publishers with a wide subject coverage) and Lot 2. E-books (general publications as in Lot 1 published in electronic format)

Total value (estimated)

- £350,000 excluding VAT
- £420,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 17 August 2025 to 16 August 2028
- Possible extension to 16 August 2029
- 4 years

Description of possible extension:

Following the initial contract period there is one option to extend for a further period of one year. Following the initial contract period

Main procurement category

Goods

CPV classifications

- 22000000 - Printed matter and related products
- 22100000 - Printed books, brochures and leaflets
- 22110000 - Printed books
- 22113000 - Library books
- 22120000 - Publications

- 22121000 - Technical publications

Contract locations

- UKN - Northern Ireland
-

Lot 1. General publications

Description

Lot 1 requires the Supplier to provide publications generally available from a variety of publishers with a wide subject coverage

Lot value (estimated)

- £200,000 excluding VAT
- £240,000 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 2. E-books

Description

Lot 2 requires the Supplier to provide a wide selection of published books in ebook format.

Lot value (estimated)

- £150,000 excluding VAT
- £180,000 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Participation

Technical ability conditions of participation

Lot 1. General publications

Lot 2. E-books

As per Tender documentation.

Particular suitability

Lot 1. General publications

Lot 2. E-books

- Small and medium-sized enterprises (SME)

- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

30 May 2025, 3:00pm

Tender submission deadline

11 June 2025, 3:00pm

Submission address and any special instructions

Tenders must be submitted electronically via the relevant Call for Tender (CfT) opportunity on eTendersNI, website details immediately below.

Paper submissions will not be accepted or considered and will be rejected by the Contracting Authority / Buyer.

The tender documents are available with unrestricted and full direct access, free of charge, at: URL <https://etendersni.gov.uk/epps>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

2 July 2025

Award criteria**Lot 1. General publications**

Name	Description	Type	Weighting
AC4 Percentage discount offered	As per Tender documentation.	Cost	45%
AC1 Proposed Delivery & Quality of Service	As per Tender documentation.	Quality	40%
AC2 Contract Management	As per Tender documentation.	Quality	5%
AC3 Bibliographic Support	As per Tender documentation.	Quality	5%
AC5 Delivery cost	As per Tender documentation.	Cost	5%

Lot 2. E-books

Name	Description	Type	Weighting
AC4 Percentage discount offered	As per Tender documentation.	Cost	50%
AC1 Proposed Delivery & Quality of Service	As per Tender documentation.	Quality	40%
AC2 Contract Management	As per Tender documentation.	Quality	5%
AC3 Bibliographic Support	As per Tender documentation.	Quality	5%

Other information

Payment terms

For further details on invoicing procedures please see : <https://www.finance-ni.gov.uk/articles/account-ni-good-invoicing-practice>

Contract Value

The estimated value figure indicated in the Scope Section represents an overall estimated contract value. This value reflects the potential scale of the contract and takes into account potential optional extension periods and the uptake of potential optional services as detailed in the tender documents. This figure does not however take into account the application of indexation or increases to charges due to increases in the Real Living Wage. Neither CPD nor the contracting Authority can provide any guarantee as to the level of business under this contract. The Contracting Authority does not bind itself to accept the lowest or any tender. Suppliers remain responsible for all costs and expenses incurred by them or by any third party acting under instructions from the Supplier in connection with taking part in this procurement process regardless of whether such costs arise as a consequence, directly or indirectly of any amendments made to the procurement documents by the Contracting Authority at any time. No legally binding contract shall arise (and a Supplier shall have no legitimate expectation that a contract will be entered into) until such time as entry into the Contract has been confirmed by the Contracting Authority.

Applicable trade agreements

- Government Procurement Agreement (GPA)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Contracting authority

Department of Finance

- Public Procurement Organisation Number: PVTL-7513-YWVJ

Room 55 Craigantlet Buildings Stoney Road Stormont Estate

Belfast

BT4 3SX

United Kingdom

Contact name: <https://www.finance-ni.gov.uk/>

Email: ssdadmin.cpd@finance-ni.gov.uk

Region: UKN06 - Belfast

Organisation type: Public authority - central government

Devolved regulations that apply: Northern Ireland

Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

CPD - Supplies & Services Division

Summary of their role in this procurement: Construction and Procurement Delivery - Supplies and Services Division, is a Centre of Procurement Expertise and provides a central procurement function for central government in Northern Ireland

- Public Procurement Organisation Number: PVWG-8426-YWXV

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BT3 9ED

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Website: <https://www.finance-ni.gov.uk/>

Region: UKN06 - Belfast

Contact organisation

Contact [CPD - Supplies & Services Division](#) for any enquiries.