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Tender

## **Catering Services Framework**

The University of Sheffield

F02: Contract notice

Notice identifier: 2024/S 000-019644

Procurement identifier (OCID): ocds-h6vhtk-0472f1

Published 27 June 2024, 11:21am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The University of Sheffield

Arts Tower

Sheffield

S10 2TN

#### **Contact**

Procurement Team

#### **Email**

[c.a.kelly@sheffield.ac.uk](mailto:c.a.kelly@sheffield.ac.uk)

#### **Country**

United Kingdom

## **NUTS code**

UKE32 - Sheffield

## **Internet address(es)**

Main address

[www.sheffield.ac.uk](http://www.sheffield.ac.uk)

Buyer's address

<https://in-tendhost.co.uk/sheffield>

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/sheffield>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/sheffield>

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Education

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

Catering Services Framework

Reference number

4143/AMRC/CK/24

#### II.1.2) Main CPV code

- 55520000 - Catering services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

4143/AMRC/CK/24 Catering Services FrameworkThe University of Sheffield wishes to invite tenders for Catering Services/Contract on behalf of the Advanced Manufacturing Research Centre, Catcliffe, South Yorkshire.The Advanced Manufacturing Research Centre (AMRC) are seeking to create a catering services framework agreement. Our intention is to create this agreement with no greater than four suppliers, which will not guarantee any supplier any subsequent orders, but will enable the University to use approved suppliers without the need for further competition. This will enable the provision of catering services across multiple sites, within close proximity, in the Rotherham and Sheffield area.The AMRC has a requirement for the supply of high-quality hospitality to suit a range of requirements including hot and cold refreshments, breakfasts, cakes, pastries, hot served lunches, cold served lunches, finger buffets and canapes. Tender Process and Documentation:This procurement

#### II.1.5) Estimated total value

Value excluding VAT: £540,000

#### II.1.6) Information about lots

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 55500000 - Canteen and catering services
- 55520000 - Catering services
- 55523000 - Catering services for other enterprises or other institutions

### **II.2.3) Place of performance**

NUTS codes

- UKE32 - Sheffield

Main site or place of performance

AMRC, Catcliffe, Rotherham

### **II.2.4) Description of the procurement**

The Advanced Manufacturing Research Centre (AMRC) are seeking to create a catering services framework agreement. Our intention is to create this agreement with no greater than four suppliers, which will not guarantee any supplier any subsequent orders, but will enable the University to use approved suppliers without the need for further competition. This will enable the provision of catering services across multiple sites, within close proximity, in the Rotherham and Sheffield area. The AMRC has a requirement for the supply of high-quality hospitality to suit a range of requirements including hot and cold refreshments, breakfasts, cakes, pastries, hot served lunches, cold served lunches, finger buffets and canapes.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Cost criterion - Name: Cost / Weighting: 30

### **II.2.6) Estimated value**

Value excluding VAT: £540,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing**

**system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

To be renewed annually on each anniversary

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

N/A

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 4

In the case of framework agreements, provide justification for any duration exceeding 4 years:

N/A

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

#### **IV.2) Administrative information**

##### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

30 July 2024

Local time

12:00pm

##### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

##### **IV.2.7) Conditions for opening of tenders**

Date

30 July 2024

Local time

12:00pm

Place

University of Sheffield - Remote In-Tend host

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

High Court of Justice, 7 Rolls Building, Fetter Lane, EC4 1NL, London, United Kingdom

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of Justice, 7 Rolls Building, Fetter Lane, EC4 1NL, London, United Kingdom

London

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The contracting authority will incorporate a minimum 10 day standstill period at the point information on the award of contract is communicated to tenderers. This period allows unsuccessful tenderers to seek a further debriefing before the contract is entered into. If an appeal regarding the award of contract cannot be resolved, the Public Contracts Regulations 2015 (as amended) provide for aggrieved parties to take action in the High Court (England, Wales and Northern Ireland). Any such action should be brought promptly (generally within 30 days).



