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Tender

MSDC Hackney Carriage and Private Hire Vehicle Fitness Inspection

Mid Sussex District Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-019628

Procurement identifier (OCID): ocds-h6vhtk-050e82 ([view related notices](#))

Published 8 May 2025, 10:50am

Scope

Description

Mid Sussex District Council (“the Council”) invites Tenders for the provision of Hackney Carriage and Private Hire Vehicle Fitness Inspection as set out in these documents.

The Commencement Date for the delivery of the services is scheduled to be on Friday 01 August 2025 at 00:00 hours. The Contract will be awarded for a period of 5 years until Wednesday 31 July 2030.

The Council is procuring this Contract following a Tender process under the Council's Procurement Code and will be awarding one Contract for the provision of all services detailed within the Specification.

The Council is seeking to Contract with an organisation that will manage the Services to the highest levels of satisfaction, professional standards and cost effectiveness. The Contractor will be expected to deliver improvements to service delivery and value for money over the life of the Contract.

The Council's key objectives for this Contract are:

- To obtain a quality and efficient service for the Council's licence holders
- Compliance with relevant legislation

It is a legislative requirement that MOT testing facilities for Hackney Carriages and Private Hire Vehicles must be situated within the Mid-Sussex District boundaries.

The Council has set the fee for a fitness test at £53 for the duration of the 5 year contract. By submitting a tender, you are agreeing to charge for fitness tests on this basis.

Total value (estimated)

- £163,000 excluding VAT
- £195,600 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 August 2025 to 1 August 2030
- 5 years, 1 day

Main procurement category

Services

CPV classifications

- 71631200 - Technical automobile inspection services
-

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

23 May 2025, 6:00pm

Tender submission deadline

9 June 2025, 1:00pm

Submission address and any special instructions

<https://in-tendhost.co.uk/sesharedservices.aspx/Tenders/Current>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

19 July 2025

Award criteria

Name	Description	Type
Simple description	Quality 100% Price 0% (The Council will set the fee for a fitness test at £53 for the duration of the initial 5 year contract. By submitting a tender, you are agreeing to charge for fitness tests on this basis).	Price

Weighting description

Quality 100%

Price 0% (The Council will set the fee for a fitness test at £53 for the duration of the initial 5 year contract. By submitting a tender, you are agreeing to charge for fitness tests on this basis).

Other information**Conflicts assessment prepared/revised**

Yes

Procedure

Procedure type

Open procedure

Special regime

Concession

Documents

Associated tender documents

<https://in-tendhost.co.uk/sesharedservices.aspx/Tenders/Current>

Contracting authority

Mid Sussex District Council

- Public Procurement Organisation Number: PQLR-5948-PBHY

Oaklands, Oaklands Road

Haywards Heath

RH16 1SS

United Kingdom

Email: procurement@horsham.gov.uk

Region: UKJ28 - West Sussex (North East)

Organisation type: Public authority - sub-central government