

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/019575-2022>

Tender

## **DUNDEE COMMUNITY WELLBEING CENTRE SUPPORT SERVICE**

Dundee City Council

F02: Contract notice

Notice identifier: 2022/S 000-019575

Procurement identifier (OCID): ocds-h6vhtk-03531f

Published 18 July 2022, 3:44pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Dundee City Council

Dundee House, 50 North Lindsay Street

Dundee

DD1 1NZ

#### **Contact**

Laura Menzies

#### **Email**

[laura.menzies@dundeecity.gov.uk](mailto:laura.menzies@dundeecity.gov.uk)

#### **Telephone**

+44 1382434000

#### **Fax**

+44 1382433045

**Country**

United Kingdom

**NUTS code**

UKM71 - Angus and Dundee City

**Internet address(es)**

Main address

[www.dundee.gov.uk](http://www.dundee.gov.uk)

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00220](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00220)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

#### **I.4) Type of the contracting authority**

Regional or local authority

#### **I.5) Main activity**

General public services

---

### **Section II: Object**

#### **II.1) Scope of the procurement**

##### **II.1.1) Title**

DUNDEE COMMUNITY WELLBEING CENTRE SUPPORT SERVICE

Reference number

PROC/DHSCP/01/22

##### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

##### **II.1.3) Type of contract**

Services

##### **II.1.4) Short description**

Dundee City Council invites Tender submissions from accredited Service Providers for the provision of a Dundee Community Wellbeing Centre Support Service for people experiencing emotional distress, their families and supporters who can expect an immediate compassionate response, followed by support to access to a range of community-based resources. The always open Community Wellbeing Centres will also have access to short term accommodation with support.

The service provider will also be responsible for elements of building management linked to the service and in line with terms and conditions agreed with the Landlord.

##### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 85300000 - Social work and related services
- 85000000 - Health and social work services
- 85310000 - Social work services
- 79430000 - Crisis management services

### **II.2.3) Place of performance**

NUTS codes

- UKM71 - Angus and Dundee City

Main site or place of performance

Dundee

### **II.2.4) Description of the procurement**

Dundee City Council invites Tender submissions from accredited Service Providers for the provision of a Dundee Community Wellbeing Centre Support Service for people experiencing emotional distress, their families and supporters who can expect an immediate compassionate response, followed by support to access to a range of community-based resources. The always open Community Wellbeing Centres will also have access to short term accommodation with support.

The service provider will also be responsible for elements of building management linked to the service and in line with terms and conditions agreed with the Landlord.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality Criterion / Weighting: 70

Price - Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The Council intends to award a Contract for an initial two-year period with the view of extending and building on this service model. This will be subject to a review of the service to ensure it still meets the outcomes and strategic priorities.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

See tender documents

Minimum level(s) of standards possibly required

See tender documents

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

See tender documents

Minimum level(s) of standards possibly required

See tender documents

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Support Provider will be expected to adhere to appropriate legislative and governance requirements for service.

#### **III.2.2) Contract performance conditions**

See Invite to Tender (ITT)

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

**IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

**IV.2) Administrative information**

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 August 2022

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 13 December 2022

**IV.2.7) Conditions for opening of tenders**

Date

17 August 2022

Local time

12:00pm

Place

Dundee City Council

Information about authorised persons and opening procedure

Social Care Contracts Team

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

See tender documents

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=699958](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=699958).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

See Invite to Tender (ITT)

(SC Ref:699958)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=699958](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=699958)

### **VI.4) Procedures for review**

**VI.4.1) Review body**

Sheriff Court House

6 West Bell Street

Dundee

DD1 9AD

Country

United Kingdom

Internet address

[www.dundee.gov.uk](http://www.dundee.gov.uk)