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Tender

Servicing/maintenance of alarm, cctv & door access systems

Scottish Natural Heritage

F02: Contract notice

Notice identifier: 2022/S 000-019573

Procurement identifier (OCID): ocds-h6vhtk-03531d

Published 18 July 2022, 3:43pm

Section I: Contracting authority

I.1) Name and addresses

Scottish Natural Heritage

Great Glen House, Leachkin Road

Inverness

IV3 8NW

Contact

Procurement Team

Email

contract.advertising@nature.scot

Telephone

+44 1463725097

Country

United Kingdom

NUTS code

UKM62 - Inverness & Nairn and Moray, Badenoch & Strathspey

Internet address(es)

Main address

<http://www.nature.scot>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00383

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

National or federal Agency/Office

I.5) Main activity

Environment

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Servicing/maintenance of alarm, cctv & door access systems

Reference number

PP1239

II.1.2) Main CPV code

- 50000000 - Repair and maintenance services

II.1.3) Type of contract

Services

II.1.4) Short description

NatureScot wish to appoint a contractor to provide servicing and maintenance services for its alarm, cctv and door access systems at its properties across Scotland (mainland and isles). Initial 12-month contract term, with the option to extend by a further maximum 36 months.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 50000000 - Repair and maintenance services

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

Our current contract for the above-mentioned service is due to expire on 30.11.2022 and we wish to put a new contract in place (initial 12-month term, with the option to extend by a further maximum 36 months). This is Stage 1 of the procurement process - completed SPDs will be evaluated and the submissions deemed most appropriate will be short-listed to Stage 2 (Invitation to Tender). A detailed Statement of Requirements will be issued to short-listed candidates at Stage 2.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

The number of candidates short-listed to Stage 2 will depend on the volume and quality of SPDs received at Stage 1.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Completed SPDs must be submitted via the PCS portal secure electronic post-box facility by the stated deadline.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Candidates are not requested to provide evidence at this stage, but if short-listed to Stage 2 evidence of professional/trade membership of NSI, BAFE and SSAIB will be required from bidders.

III.1.2) Economic and financial standing

Minimum level(s) of standards possibly required

Please refer to Question 4B5b & 4B5c of the SPD attached to this Contract Notice for details of minimum insurance requirements.

III.1.3) Technical and professional ability

List and brief description of selection criteria

Please refer to Question 4C1.2 of the SPD attached to this Contract Notice for details of the weighted selection question.

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

18 August 2022

Local time

5:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

6 September 2022

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Please allow sufficient time to upload your completed SPD to the Public Contracts Scotland portal by the stated deadline.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=695991.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:695991)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=695991

VI.4) Procedures for review

VI.4.1) Review body

Inverness Sheriff Court

Inverness Justice Centre, Longman Road

Inverness

IV1 1AH

Email

enquiries@scotcourts.gov.uk

Telephone

+44 1463230782

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/inverness-sheriff-court-and-justice-of-the-peace-court>