

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/019501-2024>

Contract

## **Space Planning and Benchmarking Consultant**

Scottish Natural Heritage

F03: Contract award notice

Notice identifier: 2024/S 000-019501

Procurement identifier (OCID): ocds-h6vhtk-044f02

Published 26 June 2024, 9:30am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Scottish Natural Heritage

Great Glen House, Leachkin Road

Inverness

IV3 8NW

#### **Email**

[contract.advertising@nature.scot](mailto:contract.advertising@nature.scot)

#### **Telephone**

+44 1463725097

#### **Country**

United Kingdom

#### **NUTS code**

UKM62 - Inverness & Nairn and Moray, Badenoch & Strathspey

**Internet address(es)**

Main address

<http://www.nature.scot>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00383](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00383)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

National or federal Agency/Office

**I.5) Main activity**

Environment

---

**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Space Planning and Benchmarking Consultant

Reference number

PP1335

**II.1.2) Main CPV code**

- 71200000 - Architectural and related services

**II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

NatureScot requires to purchase AutoCAD and Designs skills to undertake a number of known tasks and also provide a Schedule of Rates framework to enable other unknown tasks to be instructed as and when over the course of the Contract.

- 1.Update of current master drawings of office layouts – in AutoCAD and PDF.
- 2.Measuring and benchmarking spaces from the master drawings, presented in excel spreadsheet.
- 3.Space planning/Design Options – as and when required.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £50,000

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

#### **II.2.4) Description of the procurement**

NatureScot requires to purchase AutoCAD and Designs skills to undertake a number of known tasks and also provide a Schedule of Rates framework to enable other unknown tasks to be instructed as and when over the course of the Contract.

- 1.Update of current master drawings of office layouts – in AutoCAD and PDF.
- 2.Measuring and benchmarking spaces from the master drawings, presented in excel spreadsheet.
- 3.Space planning/Design Options – as and when required.

It is expected that the space planning may be operated in partnership with other public sector organisations collocated in offices, sharing services however NatureScot will be responsible for commissioning and managing the contract. NatureScot is in discussion

with partners about their potential involvement and contribution in this programme of delivery. We appreciate there is limited information about potential partners to be involved within this Statement of Requirements

#### **II.2.5) Award criteria**

Quality criterion - Name: Technical/Quality / Weighting: 60

Price - Weighting: 40

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Note this is not a fixed-price contract but involves 'Call-Off' with no guarantee of a minimum/value of contract award work to be let. Tenderers must use the Pricing Schedule provided and provide as a document separate to the Quality tenderer response. Note total value is an estimate added at award but subject to call-offs during period of contract.

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-010632](#)

---

## **Section V. Award of contract**

### **Contract No**

PP1335

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

5 June 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 2

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 2

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Savills (UK) Ltd

33 Margaret Street, London

London

W1G 0JD

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £50,000

---

## Section VI. Complementary information

### VI.3) Additional information

Please read this contract notice carefully along side the attached SPD and Statement of Requirements. SPD, Pricing Schedule and the relevant pages of the Statement of Requirements, were submitted via the Public Contracts Scotland portal using the secure online post-box facility. SNH Conditions of contract for the supply of goods and related services are attached. Please note this is not a fixed-price contract but involves 'Call-Off'. UK national Threshold used in case of eventual value with full use and partner involvement reaching threshold. Naturescot offers no guarantee of a minimum/value of contract award work to be let. Tenderers must use the Pricing Schedule provided and provide as a document separate to the Quality tenderer response. Total value estimated only – Estimated value total will vary depending on call offs during contract period. The current estimated aggregate value of this contract is approximate but actual spend will very much depend on usage.

(SC Ref:770535)

### VI.4) Procedures for review

#### VI.4.1) Review body

Inverness Sheriff Court

The Inverness Justice Centre, Longman Road

Inverness

IV1 1AH

Email

[inverness@scotcourts.gov.uk](mailto:inverness@scotcourts.gov.uk)

Telephone

+44 01463230782

Country

United Kingdom