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Contract

Space Planning and Benchmarking Consultant

Scottish Natural Heritage

F03: Contract award notice

Notice identifier: 2024/S 000-019501

Procurement identifier (OCID): ocds-h6vhtk-044f02

Published 26 June 2024, 9:30am

Section I: Contracting authority

I.1) Name and addresses

Scottish Natural Heritage

Great Glen House, Leachkin Road

Inverness

IV3 8NW

Email

contract.advertising@nature.scot

Telephone

+44 1463725097

Country

United Kingdom

NUTS code

UKM62 - Inverness & Nairn and Moray, Badenoch & Strathspey

Internet address(es)

Main address

<http://www.nature.scot>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00383

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

National or federal Agency/Office

I.5) Main activity

Environment

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Space Planning and Benchmarking Consultant

Reference number

PP1335

II.1.2) Main CPV code

- 71200000 - Architectural and related services

II.1.3) Type of contract

Services

II.1.4) Short description

NatureScot requires to purchase AutoCAD and Designs skills to undertake a number of known tasks and also provide a Schedule of Rates framework to enable other unknown tasks to be instructed as and when over the course of the Contract.

- 1.Update of current master drawings of office layouts – in AutoCAD and PDF.
- 2.Measuring and benchmarking spaces from the master drawings, presented in excel spreadsheet.
- 3.Space planning/Design Options – as and when required.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £50,000

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

NatureScot requires to purchase AutoCAD and Designs skills to undertake a number of known tasks and also provide a Schedule of Rates framework to enable other unknown tasks to be instructed as and when over the course of the Contract.

- 1.Update of current master drawings of office layouts – in AutoCAD and PDF.

2.Measuring and benchmarking spaces from the master drawings, presented in excel spreadsheet.

3.Space planning/Design Options – as and when required.

It is expected that the space planning may be operated in partnership with other public sector organisations collocated in offices, sharing services however NatureScot will be responsible for commissioning and managing the contract. NatureScot is in discussion with partners about their potential involvement and contribution in this programme of delivery. We appreciate there is limited information about potential partners to be involved within this Statement of Requirements

II.2.5) Award criteria

Quality criterion - Name: Technical/Quality / Weighting: 60

Price - Weighting: 40

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Note this is not a fixed-price contract but involves 'Call-Off' with no guarantee of a minimum/value of contract award work to be let. Tenderers must use the Pricing Schedule provided and provide as a document separate to the Quality tenderer response. Note total value is an estimate added at award but subject to call-offs during period of contract.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-010632](#)

Section V. Award of contract

Contract No

PP1335

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

5 June 2024

V.2.2) Information about tenders

Number of tenders received: 2

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 2

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Savills (UK) Ltd

33 Margaret Street, London

London

W1G 0JD

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £50,000

Section VI. Complementary information

VI.3) Additional information

Please read this contract notice carefully along side the attached SPD and Statement of Requirements. SPD, Pricing Schedule and the relevant pages of the Statement of Requirements, were submitted via the Public Contracts Scotland portal using the secure online post-box facility. SNH Conditions of contract for the supply of goods and related services are attached. Please note this is not a fixed-price contract but involves 'Call-Off'. UK national Threshold used in case of eventual value with full use and partner involvement reaching threshold. Naturescot offers no guarantee of a minimum/value of contract award work to be let. Tenderers must use the Pricing Schedule provided and provide as a document separate to the Quality tenderer response. Total value estimated only – Estimated value total will vary depending on call offs during contract period. The current estimated aggregate value of this contract is approximate but actual spend will very much depend on usage.

(SC Ref:770535)

VI.4) Procedures for review

VI.4.1) Review body

Inverness Sheriff Court

The Inverness Justice Centre, Longman Road

Inverness

IV1 1AH

Email

inverness@scotcourts.gov.uk

Telephone

+44 01463230782

Country

United Kingdom