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Contract

HR & Finance System - Unit 4 Payroll Build and Consultancy

Norwich City Council

F03: Contract award notice

Notice identifier: 2024/S 000-019486

Procurement identifier (OCID): ocids-h6vhtk-047299

Published 25 June 2024, 6:12pm

Section I: Contracting authority

I.1) Name and addresses

Norwich City Council

City Hall

NORWICH

NR21NH

Contact

Procurement team

Email

procurement@norwich.gov.uk

Country

United Kingdom

Region code

UKH15 - Norwich and East Norfolk

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.norwich.gov.uk/site/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

HR & Finance System - Unit 4 Payroll Build and Consultancy

Reference number

NRW/20932

II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support

II.1.3) Type of contract

Services

II.1.4) Short description

Payroll module and consultancy support.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £179,960

II.2) Description

II.2.2) Additional CPV code(s)

- 48812000 - Financial information systems
- 72200000 - Software programming and consultancy services

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk

Main site or place of performance

Norwich City Council, City Hall, St Peters Street, Norwich, Norfolk. NR2 1NH.

II.2.4) Description of the procurement

Discovery, design and build of a functional payroll module in existing Unit 4 ERP system and consultancy support.

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

Procured via a framework with Bloom Procurement Services. Compliant Direct Award process via NEPRO3 Framework agreement.

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section V. Award of contract

Contract No

NRW/20932

Title

HR & Finance System - Unit 4 Payroll Build and Consultancy

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

16 May 2024

V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Equinox Consulting Limited

Fox Farm, Crowfield

Brackley

NN13 5TW

Country

United Kingdom

NUTS code

- UKJ - South East (England)

Companies House

09715040

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £179,960

Total value of the contract/lot: £179,960

Section VI. Complementary information

VI.3) Additional information

Contract has been procured via NEPRO3 Framework with Bloom Procurement Services Limited via a compliant Direct Award process.

VI.4) Procedures for review

VI.4.1) Review body

Norwich City Council

Norwich

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Internal audit process